

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
September 12, 2018
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 12th of September 2018. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Kevin Gray, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gil Dowies, and Rev. Willie Young.

District Four Juror Joe Sturges was absent due to illness.

There were over 35 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Claiborne Parish Director of Libraries Mrs. Pam Suggs, OPCS Executive Director Mr. Tim Cain, Claiborne Parish Tax Assessor Bob Robinson, Claiborne Parish OEP Director Mr. Dennis Butcher, CPWSD President Mr. Jerry Whitton, CPWSD Commissioner Mr. Sam Dowies, Claiborne Parish 4-H Chair Mrs. Teresa Raley, CPEDB President Mr. Joey White, Mr. Mark Brown of Claiborne Electric and President of the CMMC Board, Town of Homer Mayor Roy Lewis, Town of Haynesville Mayor Beverlee Kilgore, Mr. Bill and Mrs. Kathy Hightower of the Guardian Journal, Ms. Jackie Roberts of the Haynesville News, Town of Homer Alderman Brandon Rich, CPWSD Commissioner Mr. David Nokes, Executive Director of the Sparta Water Conservation District Mrs. Lindsay Gouedy, Sparta Water Conservation District Commissioner Mr. Jack Spivey, Mr. Mark Crenshaw, Mr. Butch Lee, Mr. Steve Koskie CPA, State Senator Ryan Gatti, District Five PSC Commissioner Foster Campbell, Mr. Bill Robertson, Mrs. Kim Barnette, Mr. Holt Mead, Mr. & Mrs. Marcell McGee, Mr. William Dye, Mr. Ken Farrell Mr. Roger Ellerbe, Mr. Lenard Booker and Mr. Derrick Cox.

The meeting was opened with a word of Prayer led by Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Gil Dowies, duly seconded by Mark Furlow, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Joe Merritt, duly seconded by Kevin Gray, the Jury unanimously approved to add the following to the agenda:

1. Enter into an engagement agreement with Bosch and Statham CPA's for the years 2018 and 2019 annual audit (same as 2017 for 2018 - \$26,000 and increasing to \$27,000 for 2019) and state-wide AUP's (\$8,000 for 2018 and 2019) for the Claiborne Parish Police Jury.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the consent agenda as follows:

Consent Agenda:

1. Approval of the August 8, 2018 regular meeting minutes.
2. Payment of the August 2018 bills as approved by the Claims Committee.
3. Request from the Claiborne Parish Fair Board, in a letter received August 9, 2018, requesting their budgeted amount of \$4,000 for the sponsorship of the 2018 Claiborne

Parish Fair and Livestock Show to be held the week of October 14-20, 2018 and to be considered for inclusion in the Parish's 2019 budget for the same amount.

4. Request from Mrs. Linda Mozeke, Claiborne Parish Rural Advocate for DART, in a letter received August 27, 2018, requesting permission to place silhouettes on the court house lawn the week of October 29 – November 2 in recognition of Domestic Abuse Awareness Month. The “Men Standing Strong” group picture will take place on Thursday, October 25 at 11:00 am on the court house lawn.

President Scott Davidson decided to handle the one item which was added to the agenda at this time -

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously voted to enter into an engagement with Bosch and Statham CPA's of Ruston to perform the annual audit and state-wide AUP's for the Police Jury for the next 2 years. (FYE December 31, 2018 and 2019)

Regular Agenda:

President Scott Davidson reminded all jurors that all Parish employees are required to complete 1 hour of ethics training prior to December 31, 2018.

President Scott Davidson read aloud a notice that the Claiborne Parish Police Jury has called a hearing on Friday, September 21, 2018 at 10:00 am at the Section 8 Office located at 621 South Main St., Homer, LA 71040, to request input from the public about its annual plan that discusses the Mission, Goals, and Objectives of the Section 8 Housing Programs administered by the Claiborne Parish Police Jury.

President Scott Davidson read aloud a notice that the CWF Grant application deadline is November 30, 2018.

President Scott Davidson announced that the CivicSource public information meeting for adjudicated properties will be Tuesday, September 18, 2018 at 6:30 pm in the Police Jury Conference Room.

State Senator Ryan Gatti graciously updated the Jury and the citizens of Claiborne Parish of the upcoming events in his district and a brief overview of the past legislative session and subsequent special sessions. He also passed along his schedule and the contact information for his office. The Police Jury as a whole thanked Senator Gatti for his continued presence in Claiborne Parish.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously voted to leave the regular meeting and enter into the Public Hearing for the 2018 Board of Review.

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved the assessment of the property values for the 2018 property rolls. The total Assessed Value of all property in Claiborne Parish for the tax year 2018 is \$148,501,301 of which \$19,455,736 is Homestead Exempted property.

Claiborne Parish Tax Assessor Bob Robinson informed the Jury that he had received no appeals in his office via phone call, email or certified mail in reference to the 2018 property assessments.

Secretary-Treasurer Dwayne R. Woodard also stated that he had received no appeals via email, regular mail, phone calls or certified mail from the public in reference to assessments for the assessment of the 2018 Property Tax Rolls.

President Scott Davidson again asked the public in attendance if there were any additional public comments concerning the assessed property values for the 2018 year and there were none.

Upon motion by Joe Merritt, duly seconded by James Laird, the Jury unanimously voted to leave the Public Hearing for the 2018 Board of Review and return to the regularly scheduled meeting.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved Resolution 2018 - 012 – A Resolution Levying Millages for the 2018 Tax Roll for the Claiborne Parish Police Jury.

A RESOLUTION LEVYING MILLAGE FOR 2018 TAX ROLL FOR THE CLAIBORNE PARISH POLICE JURY

BE IT RESOLVED, that the following millages are levied on the 2018 tax roll on all property subject to taxation by the Claiborne Parish Police Jury:

GENERAL FUND	PARISH WIDE	MILLAGE LEVIED
1. Parish Tax	Outside Municipalities	<u>3.830</u> Mills
2. Parish Tax	Inside Municipalities	<u>1.910</u> Mills
MAINTENANCE FUND	PARISH WIDE	
1. Claiborne Parish Library		<u>6.100</u> Mills
2. Building Maintenance		<u>2.730</u> Mills
PARISH ROAD FUND	PARISH WIDE	
1. Parish Road Fund		<u>7.220</u> Mills
EQUIPMENT FUND	PARISH WIDE	
1. Equipment Fund		<u>2.060</u> Mills

BE IT RESOLVED that the proper administrative officials of the Parish of Claiborne, State of Louisiana, be and they are hereby empowered, authorized and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2018, and to make the collection of the taxes imposed for and on behalf of the taxing authority according to law, and that the taxes herein levied shall become a permanent lien and privilege on all the property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

BE IT FURTHER RESOLVED that the foregoing resolution was read in full and the roll was called on the adoption thereof, and the resolution was adopted.

Upon a motion by Paul Cook and duly seconded by Gil Dowies this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, September 12, 2018.

Yeas – (9) Laird, Furlow, Gray, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0)

Abstain – N/A

Absent – (1) Sturges

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously approved the request from the Claiborne Parish Hospital Service District No. 1, in a letter received August 17, 2018, requesting that the Police Jury appoint Mr. Bill W. Traylor of 785 Main Street, Haynesville to replace Mr. Robert McDaniel who resigned August 1, 2018.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved the request form Road Superintendent Tommy Durrett, dated September 4, 2018, to increase the

Truck Driver Dennis Cheatham to \$14.00 per hour effective with the pay period beginning September 20, 2018. (Current base rate \$13.25 per hour)

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously voted to submit the application for the LGAP Project for in the amount of \$27,500 for the Middle Fork Water System.

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously approved the lowest estimated quote to replace all flooring in the Administrative Building in the amount of \$98,000 from Garcia Construction Company of Homer.

Upon by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2018 -013 – A Resolution of Support for the FY 2018-2019 LGAP Grant Application Due September 14, 2018.

RESOLUTION 2018-013

A RESOLUTION OF SUPPORT FOR THE FY 2018-2019 LGAP GRANT APPLICATION DUE SEPTEMBER 14, 2018

WHEREAS, the FY 2018-2019 Local Government Assistance Program provides financial assistance to the local units of government in rural areas for the sole purpose of improving or rehabilitating certain qualified projects;

WHEREAS, the FY 2018-2019 LGAP Grant will be administered by the Office of Community Development (OCD); and

WHEREAS, the grant application and guidelines require a resolution of support from the local governing authority; and

WHEREAS, the Claiborne Parish Police Jury is applying for up to \$77,800 of FY 2018-2019 LGAP grant monies at the parish level; and

WHEREAS, the Claiborne Parish Police Jury intends to use these grant monies on the following project \$27,500 for the rehab and repair of the Middlefork Water System; and

WHEREAS, the Claiborne Parish Police Jury will be providing local funds up to \$5,000 to ensure completion of the awarded projects;

BE IT RESOLVED, that the Claiborne Parish Police Jury does hereby approve and support this grant application and its purpose.

Upon a motion by Gil Dowies. and duly seconded by Paul Cook this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, September 12, 2018.

Yeas – (9) Laird, Furlow, Gray, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Sturges

/s/Dwayne R. Woodard
Dwayne R. Woodard

/s/Scott Davidson
President

Public Service Commissioner Foster Campbell addressed the Jury and the citizens that were present regarding the fiber optic proposal from the Claiborne Electric Co-Op and expressed his displeasure with what he perceived as false truths and misinformation by the management of the Co-op directed at him and his office concerning this project and his decision not to support the project.

At this time, President Davidson allowed the public in attendance to ask Commissioner Campbell questions regarding his opposition to a project that they perceive as a dire need for Claiborne Parish and the District Five Public Service District that he represents in general. After fielding the questions from the Public concerning how his office calculated the numbers on how it would affect their utility bills as his office claimed and certain members of the Jury as to why he felt it would fail when no other record of failure of a co-op who offered this service can be found on record, Mr. Campbell thanked the Jury for the opportunity and exited the meeting.

Parish Coroner Mark Haynes could not attend the meeting due to prior obligations, so President Davidson read the monthly coroner's report. There were 5 deaths in total: 2 ER/Hospice, 3 autopsy and no CEC's for the month.

ITEM #26 – September 12, 2018 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property
Contract #1415-CLB-0001 Amount - \$25,000 now \$0
Project – extension of natural gas line to the Police Jury owned property on Hwy 2
Status – Change of scope approved by Office of Comm. Devlp. – transferred to 0002

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2
Contract #1415-CLB-0002 Amount - \$14,167 now \$39,167
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2
Status – Bid awarded to Arcco Power Systems of Bossier City, LA for \$27,099 – installed and complete, reimbursement received.

CPPJ – Pine Hill Water System
Contract #1516-CLB-0001 Amount \$21,500
Project – repaint exterior of elevated storage tank located on Hwy 70
Status – Repairs complete, applying for reimbursement.

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002 Amount \$21,500
Project – install ATS on emergency generators at well sites
Status – Construction complete, applying for reimbursement

2. CWEF Projects

Leatherman Creek Water System
Contract #1415-CWEF-CLB-0001 Amount - \$25,000
Project – Repair and rehab of ground storage tank
Status – Construction complete, applying for reimbursement

3. Sales Tax Collections for July 2018 – net of \$42,009 from gross collections of \$43,108 on taxable sales of \$2,453,061.

Net sales tax collections for June 2018 – \$54,298 – decrease \$-12,289 (-22.63%)
Net sales tax collections for July 2018 - \$49,610 – decrease \$-7,601 (-15.32%)

4. Cash position at August 31, 2018 - \$8,388,023

Cash position at August 31, 2017 - \$8,781,414 (decrease of \$-393,391)
Cash position at July 31, 2018 - \$8,829,869 (decrease of \$-441,846)

See Deposit Balances by Institution for breakdown at August 31, 2018 –

5. Total Receipts for the month of August 2018 – \$149,610

6. Upcoming important dates and meetings –

9/14 – Economic Development Board Meeting

9/17 – CP Library Board Meeting

9/27 – CPHSD #3 Meeting & CPWSD

10/1 – Committee Meeting (tentative)

10/10 – Regular Meeting

Additional Public Comments:

Claiborne Electric Co-Op CEO Mark Brown addressed the Jury regarding Public Service Commissioner Campbell’s claims and accusations. Mr. Brown answered questions from the public regarding the plan to move forward with trying to get fiber optic internet to rural parts of Claiborne Parish.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President