

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
August 8, 2018
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 8th of August. On being called to order by President, Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Joe Sturges, Paul Cook, Tommy Sanders, Joe Merritt Jr., Gil Dowies, and Rev. Willie Young Sr.

There were 15 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road-Superintendent Tommy Durrett, Sheriff Ken Bailey, Parish Coroner Dr. Mark Haynes, District Attorney Danny Newell, Mr. Jerry Whitton and Mr. Sam Dowies of the Claiborne Parish Watershed District, Mrs. Teresa Raley of the Claiborne Parish 4-H Extension Office, OOCs Director Mr. Tim Cain, Mr. Joey White of CEDB and Claiborne Electric, Mr. Mark Brown of Claiborne Electric and the CPEDB, Mrs. Melissa Bosch of Bosch and Statham CPA's, Mrs. Jack Roberts of the Haynesville News, Mr. Jimmy Hand of Homer Main Street Homer, and Mr. Jay Blanchard of Homer.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the consent agenda.

Consent Agenda

1. Approval of the July 11, 2018 regular meeting minutes.
2. Payment of the July 2018 bills as approved by the Claims Committee.

Regular Agenda

Reminder – ALL Jurors and Parish employees are required to complete 1 hour of ethics training prior to December 31, 2018.

Notice is hereby given that the Claiborne Parish Police Jury will ADOPT the 2018 ad valorem tax millages for all funds on Wednesday, September 12, 2018, at 10:00 a.m. at the Claiborne Parish Police Jury Administration Building in the Jury Chambers, located at 507 West Main Street, Homer, LA 71040.

Notice – the Claiborne Parish Police Jury will sit as a Board of Review for the 2018 Tax Roll for a 15-day period beginning on September 6, 2018 and ending on September 20, 2018. The hearing date for the Board of Review will be on Wednesday, September 12, 2018 at 10:00 am in the Jury Chambers of the CPPJ Administration Building located at 507 West Main Street in Homer, LA 71040.

Notice - The Claiborne Parish Police Jury has called a hearing on Friday, September 21, 2018 at 10:00 a.m. at the Section 8 Office located at 621 South Main Street, Homer, Louisiana, to request input from the public about its annual plan that discusses the Mission, Goals and Objectives of the Section 8 Housing Assistance Programs administered by the Claiborne Parish Police Jury.

President Scott Davidson reminded all Jurymen that the LGAP grant application submittal deadline is September 14, 2018 and the CWEF grant application deadline is November 30, 2018.

Notice – from Mrs. Linda Mozeke, Claiborne Parish Rural Advocate for DART, of an upcoming training session to be held in Ruston on Friday, August 10, 2018.

Notice – the Region 4 Annual PJAL Annual Meeting will be held on Tuesday, August 21, 2018, at 6:00 p.m. at Clista A. Calhoun, located a 515 Louisiana Street in Mansfield, LA. Please contact Leigh Ann to RSVP.

Notice – the Claiborne Parish Police Jury was awarded a \$2,500 grant from Claiborne Electric’s Operation Round-up for the installation of a covered parking area at the Council on Aging Building located at 608 East Fourth Street in Homer.

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously approved the hardship repair request from Minister Andrew Randall, Sr., located at 210 Morris Lane in Homer, LA.

Upon motion by Rev. Willie Young, Sr., duly seconded by Mark Furlow, the Jury unanimously approved the request from Judge Jenifer Clason, in a letter received July 25, 2018, requesting that the Police Jury stop any and all produce sales around the courthouse square parking lot, due to lack of parking space and traffic hazard. Mr. Jimmy Hand offered the future park that Main Street is constructing, as a place for them to sell produce, in the future.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously accepted and awarded the following lowest qualified, legally advertised bids for purchase of Iron Ore Dirt for the period August 2018- August 2019:

- Area #3 – James “Buzzy” Buckner at \$1.00 per yard
- Area #5 – Russell Langley at \$1.00 per yard
- Area #2 – Frances Bays, Jeanne Atkins, and Patricia Bryan at \$1.00 per yard

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously appointed the following individuals to the Claiborne Parish Watershed District to replace Mr. Jerry Whitton and Mr. Britt Synco who will be rotating off in September: The newly appointed members are: Mr. Jay Blanchard of 1586 Harmon Loop and Mr. David Nokes of 444 Tom Robinson Road.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously accepted the presentation of the Claiborne Parish Police Jury FYE 12/31/2017 Audit Report (no findings) and the State-wide AUP Report which was presented by Mrs. Melissa Bosch of Bosch and Statham CPA’s. Mrs. Bosch complimented the Police Jury and its staff for their help during the annual audit.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved the quote to remove old tiles and replace new tiles which includes the laundry building in the amount of \$12,610 by Garcia Construction of Homer and for repairs to the shower stalls by Smith and Son’s of Homer in the amount of \$5,500 per stall.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously voted to begin the process of taking quotes to update the flooring in the Police Jury Administration Building - the estimated cost is \$100,000. This work will be done in phases and the work would be done on weekends and evenings when the building is closed.

At this time, Parish Coroner, Dr. Mark Haynes, gave his monthly report. There were 11 deaths - (8) ER/Hospice, (3) Autopsies and (4) CEC.

ITEM #23 – August 8, 2018 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property
Contract #1415-CLB-0001 Amount - \$25,000 now \$0
Project – extension of natural gas line to the Police Jury owned property on Hwy 2
Status – Change of scope approved by Office of Comm. Devlp. – transferred to 0002

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2
Contract #1415-CLB-0002 Amount - \$14,167 now \$39,167

Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2
Status – Bid awarded to Arcco Power Systems of Bossier City, LA for \$27,099 – installed and complete, applying for reimbursement.

CPPJ – Pine Hill Water System
Contract #1516-CLB-0001 Amount \$21,500
Project – repaint exterior of elevated storage tank located on Hwy 70
Status – contracts submitted to the State and approved

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002 Amount \$21,500
Project – install ATS on emergency generators at well sites
Status – Construction complete, applying for reimbursement

2. CWEF Projects

Leatherman Creek Water System
Contract #1415-CWEF-CLB-0001 Amount - \$25,000
Project – Repair and rehab of ground storage tank
Status – Construction complete, applying for reimbursement

3. Sales Tax Collections for June 2018 – net of \$54,298 from gross collections of \$55,715 on taxable sales of \$5,460,488.
Net sales tax collections for May 2018 – \$44,945 – increase \$9,353 (20.81%)
Net sales tax collections for June 2017 - \$75,503 – decrease \$-21,205 (-28.08%)

4. Cash position at July 31, 2018 - \$8,829,869
Cash position at July 31, 2017 - \$9,075,847 (decrease of \$-245,978)
Cash position at June 30, 2018 - \$8,925,517 (decrease of \$-95,648)
See Deposit Balances by Institution for breakdown at July 31, 2018 –

5. Total Receipts for the month of July 2018 – \$676,923

6. Upcoming important dates and meetings I plan to attend –

8/16 – Economic Development Board Meeting
8/21 – PJAL Region 4 Meeting - Mansfield
8/30 – CPHSD #3 Meeting
9/4 – Committee Meeting (tentative)
9/12 – Regular Meeting

Public Comments:

There were no public comments.

Upon motion by Joe Sturges, duly seconded by Kevin Gray, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President