

MINUTES  
Of the Regular Meeting of  
The Claiborne Parish Police Jury  
August 5, 2015  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the fifth day of August, 2015. On being called to order by President, Scott Davidson, the following jurors were present:

D'arcy Stevens, Mark Furlow, Robert "Bob" McDaniel, Lavelle Penix, Roy Mardis, Jerry Adkins, and Rev. Willie Young, Sr.

Mr. Joe Sturges and Mr. George Tigner, III were absent due to illness.

There were 13 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, District Attorney Danny Newell, Mrs. Jodie Heigle and Mr. Tim Cain of OOCS, Mrs. Cathy Greeson of OEP, Mrs. Pam Suggs of the Claiborne Parish Library, Mr. Lee Faulk and Teresa Raley of the Claiborne Parish 4-H, Mrs. Paige Reeder of the Chamber of Commerce, Mrs. Lori Bolling of Main Street Homer, and Ms. Jackie Roberts of the Haynesville News.

The meeting was opened with a word of Prayer led by Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Lavelle Penix.

Upon motion by Lavelle Penix, duly seconded by Roy Mardis, the Jury unanimously voted to adopt the Regular agenda as presented.

Upon motion by Roy Mardis, duly seconded by Mark Furlow, the Jury unanimously voted to amend the agenda and add the following:

1. Notice - PJAL Region Four meeting will be hosted by Sabine Parish on Thursday, August 27, 2015 at 5:00 pm at the Cypress Bend Resort on Toledo Bend in many.
2. Introduction of Mrs. Page Reeder of Haynesville, the new executive director of the Claiborne Chamber of Commerce.
3. Quote from Dubach Air & Heat for the replacement of the 4-Ton HVAC unit at the DA's office.

Upon motion by Roy Mardis, duly seconded by Mark Furlow, the Jury unanimously approved the consent agenda as follows:

1. Approval of the July 8, 2015 regular meeting minutes.
2. Payment of the July 2015 bills as approved by the Claims Committee.

**Regular Agenda**

Considered out of order, President Scott Davidson moved to handle the amendments first.

President Scott Davidson announced the PJAL Region Four meeting will be hosted by Sabine Parish on Thursday, August 27, 2015 at 5:00 pm at the Cypress Bend Resort on Toledo Bend in Many, LA.

President Scott Davidson introduced Mrs. Paige Reeder of Haynesville, as the new executive director of the Claiborne Chamber of Commerce.

Upon motion by Robert McDaniel, duly seconded by Mark Furlow, the Jury unanimously approved the purchase of a 4-Ton HVAC unit at the District Attorney's office in the amount of \$5,250 from Dubach Heating and Air of Ruston, LA.

Upon motion by Roy Mardis, duly seconded by Lavelle Penix, the Jury unanimously approved the hiring Mike Ellis for a Truck Driver through Manpower at the rate of \$10.50 per hour effective August 6, 2015.

President Scott Davidson announced that the Police Jury's regular scheduled meeting for September 9, 2015 will be moved to September 16<sup>th</sup>, 2015 due to the 2015 Board of Review.

President Scott Davidson read the following notice: To be in compliance with ACT 267 of the Louisiana Legislature – Notice is hereby given that the Claiborne Parish Police Jury will ADOPT the 2015 ad valorem tax millages for all funds, Wednesday, September 16, 2015 at 10:00 am at the Claiborne Parish Police Jury Administration Building in the Jury Chambers, located at 507 West Main Street, Homer, Louisiana 71040.

President Scott Davidson read the following notice: The Claiborne Parish Police Jury has called a hearing to request input from the public to discuss the Mission, Goals, and Objectives of the Section 8 Housing Assistance Programs administered by the Claiborne Parish Police Jury. Copies of the plan shall be displayed at the Section 8 Office located at 621 South Main Street, Homer, LA and the Public Hearing which will be held on Friday, September 4, 2015 at 10:00 am in the Conference Room at the Police Jury Office Complex located at 507 West Main Street, Homer, Louisiana 71040.

President Scott Davidson read the following notice: The Claiborne Parish Police Jury will sit as a Board of Review for the 2015 Tax Roll for a 15 day period beginning on September 9, 2015 and ending on September 23, 2015. The hearing date for the Board of Review will be on Wednesday, September 16, 2015 at 10:00 am in the Jury Room of the CPPJ Administration Building located at 507 West Main Street, Homer, Louisiana 71040.

President Scott Davidson read the following notice aloud: The Employer Contribution Rate for the Parochial Employee's Retirement System will drop to 13.00% for the fiscal year beginning January 1, 2016. (the current contribution rate is 14.50%)

President Scott Davidson read the following notice aloud: Road Closures on the Claiborne Parish Road System for bridge replacements – Flat Lick Road (Monday July 27) and Lyons Hill Road (Monday August 3).

President Scott Davidson announced the important dates for the upcoming elections:

### **2015 Gubernatorial Elections**

Qualifying will be September 8- September 10 close of business  
Primary – October 24, 2015  
Last Day to Register to Vote: September 23, 2015 at close of business  
Early Voting will be October 10-17 from 8:30 am until 6:00 pm

Offices that will be running:

Governor, LT. Governor, Secretary of State, Attorney General, Treasurer, Commissioner of Agriculture, Commissioner of Insurance, BESE Board, State Senator, State Representative, Sheriff, Clerk of Court, Tax Assessor, Coroner, and Police Jurors

General Election will be November 21, 2015

Last Day to Register to Vote: October 21, 2015 at close of business  
Early Voting will be November 7-14 from 8:30 am until 6:00 pm

Upon motion by Lavelle Penix, duly seconded by Roy Mardis, the Jury unanimously approved the report of the 2015 Canvass of Voter Precincts that Claiborne Parish has 13 precincts under the 300 minimum thresholds which are eligible for consolidation and all surveys and forms have

been forwarded to the Secretary of State's Office. Note: This will only change the table in which you sign in at your precinct, not the location of precinct.

Upon motion by Lavelle Penix, duly seconded by Roy Mardis, the Jury unanimously approved, upon recommendation from the Garage Committee, the purchase of a new Dodge Dually 4 x 4 for the shop truck, through State Contract in the amount of \$34,038.

Mr. Robert McDaniel gave a brief update on the ongoing building projects of the Police Jury, the CID project is complete, the Admin Building has been painted, the windows installed, and the roof access is in place. We are still waiting on the gutters to be installed.

Upon motion by Robert McDaniel, duly seconded by Roy Mardis, the Jury unanimously approved to accept the donation from Danny Newell of his old office located at 518 East Main Street, Homer, LA 71040.

Upon motion by Rev. Willie Young, Sr., duly seconded by Jerry Adkins, the Jury unanimously tabled the presentation and the acceptance of the Police Jury's 2014 Audit Report due to the auditor having a sick child. This will be placed on the September 16, 2015 Agenda.

Upon motion by Mark Furlow, duly seconded by Lavelle Penix, the Jury unanimously approved the renewal of the Service Agreement between IBTS and Claiborne Parish for Building Code Enforcement and Inspection Services for a two year term effective September 1, 2015 through August 31, 2017.

Upon motion by Lavelle Penix, duly seconded by Mark Furlow, the Jury unanimously voted to enter into a contract for Adjudicated Property sales from Civic Source for the handling of the sale of Parish's Adjudicated Property.

President Scott Davidson announced the date for grading of submission for the selection of Engineering Services for the Parish's 2016-2017 LCDBG Block Grant Application will be August 31, 2015.

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**ITEM #23 – August 5, 2015 – AGENDA**

**SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

CPSO – Criminal Investigation Division Building  
Contract #1213-CLB-0002 Amount - \$27,560  
Project – removal of rood top curb unit in training room and resealing of front outer brick  
Status – Bid awarded to Pro-Build Construction of Homer for \$31,626 and project is complete and waiting on clear lien certificate to pay retainage.

CPPJ – Police Jury Administration Building  
Contract #1314-CLB-0001 Amount - \$49,800  
Project – repairs/renovations to the exterior of the PJ Administration Building  
Status – Bid awarded to Garcia Construction and project has started.

2. CWEF Projects

Central Claiborne Water System  
Contract #1112-CWEF-CLB-0002  
Amount - \$40,000  
Project – change of scope granted for purchase of new pumps and controllers  
Status – construction has started

Middle Fork Water System  
Contract #1213-CWEF-CLB-0001  
Amount - \$45,000  
Project – water system improvements

Status – project is complete, waiting on reimbursement and close out

- 3. Sales Tax Collections for June 2015 – net of \$60,670 from gross collections of \$62,226 on taxable sales of \$5,717,326.  
 Net sales tax collections for May 2015 – \$46,146 – increase \$14,524 (31.47%)  
 Net sales tax collections for June 2014 - \$72,067 – decrease \$-11,397 (-15.81%)

- 4. Cash position at July 31, 2015 - \$8,198,157  
 Cash position at July 31, 2014 - \$7,582,921 (increase of \$615,236)  
 Cash position at June 30, 2015 - \$8,274,896 (decrease of \$-76,739)

See Deposit Balances by Institution for breakdown at July 31, 2015 –

- 5. Total Receipts for the month of July 2015 – \$557,846

- 6. Upcoming important dates and meetings I plan to attend –

- 8/11 – OCCS Board Meeting
- 8/17 – Economic Development Board Meeting
- 8/25 – CPHSD #3 Finance Committee Meeting
- 8/28 – CPHSD #3 Board Meeting
- 8/31 – Committee Meeting
- 9/16 – Regular Meeting

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Additional Public Comment:

There were no public comments.

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Upon motion by Mark Furlow, duly seconded by Lavelle Penix, the meeting was adjourned.

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Dwayne R. Woodard  
 Secretary–Treasurer

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Scott Davidson  
 President