

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
July 12, 2017  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 12<sup>th</sup> of June 2017. On being called to order by Vice-President Mark Furlow, the following Jurors were present:

Kevin Gray, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, and Gill Dowies.

President Scott Davidson, District One Juror James Laird and District Ten Juror Rev. Willie J. Young were absent.

There were 15 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Mrs. Pam Suggs of the Claiborne Parish Library, Claiborne Parish Coroner Dr. Mark Haynes, Mr. Tim Cain of OPCS, Mr. Jerry Whitton of the CPWD, Mr. Lee Faulk of the Claiborne 4-H, Mr. Joey White of the CEBD, Mr. Mark Brown of the CPHSD#1, Ms. Jackie Roberts of the Haynesville News, Mr. Ronnie Harris of Civic Source, Mr. Doyle Huckabay, Ms. Retha Curry, and Ms. Anita Clason.

The meeting was opened with a word of Prayer led by Joe Sturges, followed by the Pledge of Allegiance led by Paul Cook.

Considered out of order, Vice-President Mark Furlow amended the agenda to add the following items.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved to add the following to the agenda:

1. Request from the Claiborne Parish Fire District #5, in a letter dated July 7, 2017, request help with repairs on the down spout at the St. John Station. The work is to be performed on a reimbursement basis.
2. Notice – to be in compliance with ACT 267 of the Louisiana Legislature – Notice is hereby given that the Claiborne Parish Police Jury will ADOPT the 2017 ad valorem tax millages for all funds Wednesday, September 13, 2017 at 10:00 a.m. at the Claiborne Parish Police Jury Administration Building in the Jury Chambers, located at 507 West Main Street, Homer, LA 71040.
3. Request from Secretary-Treasurer Dwayne R. Woodard to advertise for the purchase of iron ore for use by the Claiborne Parish Highway Department for the one (1) year period August 9, 2017 to August 7, 2018

Upon motion by Gil Dowies, duly seconded by Joe Merritt, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Tommy Sanders, duly seconded by Joe Sturges, the Jury unanimously approved the consent agenda as follows:

**Consent Agenda:**

1. Approval of the June 7, 2017 regular meeting minutes.
2. Payment of the June 2017 bills as approved by the Claims Committee.

3. Request from Nicole Dye and Amber Staggs, in a letter received June 20, 2017, requesting use of the Court House lawn on Saturday, July 8, 2017 from 11:00 am to 2:00 pm for a benefit for Ms. Leisa Roberts, who suffered severe injuries in a motorcycle accident.
4. Request from Town of Haynesville, in a letter dated June 28, 2017, requesting that the CPPJ Hwy Dept. deliver two (2) loads of cold mix and two (2) loads of pit run to the shop on Spring Street. The work will be performed and reimbursed under the Town's ad valorem tax credit.

**Regular Agenda:**

Vice-President Furlow handled the amendments to the agenda first.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved, the request from Claiborne Parish Fire District #5, in a letter dated July 7, 2017, for help with repairs on the down spout at the St. John Station. This work is to performed on a reimbursement basis. District #8 Juror, Tommy Sanders recused himself from the vote.

Vice-President Mark Furlow read aloud the following notice - To be in compliance with ACT 267 of the Louisiana Legislature – Notice is hereby given that the Claiborne Parish Police Jury will ADOPT the 2017 ad valorem tax millages for all funds. Wednesday, September 13, 2017 at 10:00 am at the Claiborne Parish Police Jury Administration Building in the Jury Chambers, located at 507 West Main Street, Homer, LA 71040.

Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously approved the request from Secretary-Treasurer to advertise for the purchase of iron ore for use by the Claiborne Parish Highway Department for the one (1) year period from August 9, 2017 to August 7, 2018.

Upon motion by Tommy Sanders, duly seconded by Joe Sturges, the Jury unanimously approved by roll call vote, Resolution 2017-011 – A Resolution Approving the Holding of an Election in Claiborne Parish Fire Protection District No. 6 of the Parish of Claiborne, State of Louisiana, on Saturday November 18, 2017, to Authorize a Special Tax Therein.

\*\*\*\*\*

The following resolution was offered by Tommy Sanders and seconded by Joe Sturges:

**RESOLUTION**

A resolution approving the holding of an election in Claiborne Parish Fire Protection District No. 6 of the Parish of Claiborne, State of Louisiana, on Saturday, November 18, 2017, to authorize the levy of a special tax therein.

WHEREAS, the Board of Commissioners of Claiborne Parish Fire Protection District No. 6 of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Claiborne Parish Fire Protection District No. 6 of the Parish of Claiborne, State of Louisiana (the "District"), adopted a resolution on June 12, 2017, calling a special election in the District on Saturday, November 18, 2017, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Claiborne, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Claiborne Parish Fire Protection District No. 6 of the Parish of Claiborne, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Saturday, November 18, 2017, at which election there will be submitted the following proposition, to-wit:

**PROPOSITION  
(MILLAGE)**

Shall Claiborne Parish Fire Protection District No. 6 of the Parish of Claiborne, State of Louisiana (the "District"), levy a special tax of eleven and thirty-one hundredths (11.31) mills on all the property subject to taxation in the District (an estimated \$485,600 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2018 and ending with the year 2027, for the purpose of maintaining and operating the District's fire protection facilities and equipment, for purchasing and acquiring fire trucks and other fire fighting equipment and facilities and for paying the cost of obtaining water for fire protection purposes, including charges for fire hydrant rentals and services?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
James Laird			X	
Mark Furlow	X			
Kevin Gray	X			
Joe A. Sturges	X			
Paul R. Cook	X			
Scott Davidson			X	
Joseph Merritt, Jr.	X			
Tommy Sanders	X			
Gil Dowies	X			
Willie J. Young, Sr.			X	

And the resolution was declared adopted on this, the 12<sup>th</sup> day of July, 2017.

\_\_\_\_\_  
/s/ Dwayne R. Woodard  
Secretary-Treasurer

\_\_\_\_\_  
/s/ Scott Davidson  
President

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Claiborne, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Police Jury on July 12, 2017, approving the holding of an election in Claiborne Parish Fire Protection District No. 6 of the Parish of Claiborne, State of Louisiana, to authorize the levy of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Homer, Louisiana, on this, the 12<sup>th</sup> day of July, 2017.

/s/Dwayne R. Woodard  
Secretary-Treasurer

\*\*\*\*\*

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2017-012 – A Resolution Adopting the Updated Hazard Mitigation Plan of 2017 as approved by Region VI of FEMA and the GOHSEP.

\*\*\*\*\*

**R E S O L U T I O N 2017-012**

Claiborne Parish Police Jury, AT THEIR REGULAR MEETING HELD July 12, 2017 DID PASS THE FOLLOWING RESOLUTION:

WHEREAS, it is the duty of the Claiborne Parish Police Jury to protect all persons and property within the Claiborne Parish.

WHEREAS, the Claiborne Parish Police Jury supports public safety and damage prevention within its jurisdictional boundaries,

THEREFORE, the Claiborne Parish Police Jury does adopt the updated Hazard Mitigation Plan for 2017 as approved by Region VI of the Federal Emergency Management Agency and the Louisiana Governor’s Office of Homeland Security and Emergency Preparedness.

Motion for adoption of this resolution made by Kevin Gray.

Seconded by Paul Cool.

YEAS: (7) Furlow, Gray, Sturges, Cook, Merritt, Sanders and Dowies

NAYS: (0) none

ABSENT: (3) Laird, Davidson and Young

ABSTAIN: N/A

THEREFORE, the above resolution is hereby adopted by the Police Jury of the Claiborne Parish this 12th day of July, 2017 and shall become a part of the official public record.

/s/Scott Davidson  
President

ATTEST:

/s/Dwayne R. Woodard  
Secretary-Treasurer

\*\*\*\*\*

Vice-President Mark Furlow read aloud a notice that FY 2016 the VA Compensation and Pension Benefits to Claiborne Parish Veterans and Their Families Totaled \$4,597,000.

Upon motion by Joe Sturges, duly seconded by Tommy Sanders, the Jury unanimously approved the request from the Claiborne Parish Director of Libraries Pam Suggs, in a letter dated June 27, 2017, requesting that the Police Jury re-appoint Mrs. Dianne Spigener of Athens, LA to the Claiborne Parish Library Board of Control for a five-year term ending June 30, 2022.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the request from the Road Superintendent Tommy Durrett to declare the following equipment surplus and to advertise for sealed bids with stated amounts due Monday, August 28, 2017 at 2:00 pm 2008 Ford F350 1-ton truck VIN ending in E39998 (minimum \$5,000) and 2011 Chevy 3500 HD truck with VIN ending in F177079 (minimum \$6,000).

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the request from the DOTD, in an email received on June 29, 2017, requesting that the Claiborne Parish Police Jury enter into an Intergovernmental Agreement Concerning the Federal Off-System Bridge Rehabilitation and Replacement Program in Claiborne Parish.

Vice-President Mark Furlow read aloud a notice that The Employer Contribution Rate for the Parochial Employees' Retirement System will drop to 11.50% for the fiscal year beginning January 1, 2018. (Contribution rate was 12.50% for the fiscal year 2017.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved Resolution 2017-013 – A Resolution Calling a Hearing to Request Input From the Public About the Parish's Annual Plan of the Sec 8 HAP Programs Administered by the Parish.

\*\*\*\*\*

#### RESOLUTION 2017-013

#### A RESOLUTION CALLING A HEARING TO REQUEST INPUT FROM THE PUBLIC ABOUT ITS ANNUAL PLAN THAT DISCUSS THE MISSION, GOAL AND OBJECTIVES OF THE SECTION 8 HOUSING ASSISTANCE PROGRAMS ADMINISTERED BY THE CPPJ

WHEREAS, HUD, according to the Quality Housing and Work Responsibility Act of 1998 (QHWRA), all Public Housing Agencies (Claiborne Parish Police Jury) shall develop an Annual Plan with a statement of its Mission, Goals and Objectives. The PHA shall prepare a plan and call a hearing to request comments from the community and then submit to completed plan to HUD.

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury shall call a hearing forty-five days from publication in the official journal the Guardian Journal. The hearing shall be to ask for comments from the public about input into the annual plan to discuss the Mission, Goals and Objectives of the Section 8 Housing Assistance programs. And, in addition, the hearing shall attempt to address the housing needs of the lower income population of the Parish. Copies of the proposed annual plan shall be displayed at the hearing to be held at the Section 8 Office located at 621 South Main Street, Homer, LA. The hearing shall be open to the public.

Upon a motion by Paul Cook and duly seconded by Kevin Gray this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, July 12, 2017.

Yeas – (7) Furlow, Gray, Sturges, Cook, Merritt, Sanders and Dowies

Nays – (0) None

Abstain – N/A

Absent – (3) Laird, Davidson and Young

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

\*\*\*\*\*

Upon motion by Kevin Gray, duly seconded by Tommy Sanders, the Jury unanimously voted to enter into an agreement with Civic Source, at no cost to the Parish, to handle the public sale of qualifying adjudicated properties held by the Parish and to allow the President of the Police Jury to sign any documents relating to the agreement with Civic Source or the selling of the properties.

At this time, Parish Coroner Mark Haynes gave the monthly report of the Coroner’s Office. He stated there were (8) Hospice, (1) Autopsy, (2) On-Scene, and there were no commitments for the month of June.

\*\*\*\*\*

**ITEM #20– July 12, 2017 – AGENDA**

**SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property  
Contract #1415-CLB-0001 Amount - \$25,000  
Project – extension of natural gas line to the Police Jury owned property on Hwy 2  
Status – Change of scope submitted to Office of Community Development

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2  
Contract #1415-CLB-0002 Amount - \$14,167  
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2  
Status – Bid warded to Industrial Generators of Athens, LA for \$24,349

CPPJ – Pine Hill Water System  
Contract #1516-CLB-0001 Amount \$21,500  
Project – repaint exterior of elevated storage tank located on Hwy 70  
Status – contracts submitted to the State

CPPJ – South Claiborne Water System  
Contract #1516-CLB-0002 Amount \$21,500  
Project – install ATS on emergency generators at well sites  
Status – contracts submitted to the State and approved

2. CWEF Projects

Leatherman Creek Water System  
Contract #1415-CWEF-CLB-0001 Amount - \$25,000  
Project – Repair and rehab of ground storage tank  
Status – Construction on going should be complete within the next 30 days

South Claiborne Water System  
Contract #1415-CWEF-CLB-0003 Amount - \$25,000  
Project – Waterline extension between Barnes Road and Frazier Road  
Status – Construction complete and reimbursement received

Gilgal Water System  
Contract #1415-CWEF-CLB-0004 Amount - \$5,317  
Project – Installation of automated water leveling equipment

Status – Construction is complete and reimbursement received

3. Sales Tax Collections for May 2017 – net of \$56,397 from gross collections of \$57,845 on taxable sales of \$5,594,125.  
Net sales tax collections for April 2017 – \$42,139 – increase \$14,258 (33.84%)  
Net sales tax collections for May 2016 - \$38,273 – increase \$18,124 (47.35%)

4. Cash position at June 30, 2017 - \$8,944,828  
Cash position at June 30, 2016 - \$8,554,867 (increase of \$389,961)  
Cash position at May 31, 2017 - \$9,166,009 (decrease of \$-221,181)

See Deposit Balances by Institution for breakdown at June 30, 2017 –

5. Total Receipts for the month of June 2017 – \$188,627
6. Upcoming important dates and meetings I plan to attend –

7/13 – Economic Development Board Meeting  
7/14 – LRPIC Board Meeting – Monroe  
7/25 – Census Meeting - Shreveport  
7/27 – CPHSD#3 Finance Committee & Board Meeting  
7/31 – Committee Meetings  
8/9 – Regular Meeting

\*\*\*\*\*

Public Comments:

Mr. Doyle Huckabay of Homer voiced his interest in the plastic recycling out at the Old Road Barn on Hwy 79. He stated that the citizens of Claiborne Parish are bringing their plastic for recycling and no one is recycling it. Mr. Huckabay asked the Jury if he could volunteer his time and carry the plastic to a recycling facility for the Parish. Vice-President Mark Furlow asked Mr. Huckabay to put this request off until next month when President Scott Davidson can attend and discuss this at their committee meeting. Vice-President Furlow expressed his interest in the Parish helping to recycle.

Mr. Jerry Whitton gave an update on the Lake Claiborne Channel Marker Project. He also stated the Watershed has approved a handicap accessible fishing pier at the Hwy 146 boat launch which will be installed in the next few months. Also, a contractor has been approved to spray Salvinia and will work along with the LDWLF.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the meeting was adjourned.

---

Dwayne R. Woodard  
Secretary–Treasurer

---

Scott Davidson  
President