

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
May 7, 2014
Homer, LA 71040

The Claiborne Parish Police Jury met in a legally convened regular session in the Jury Chambers of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 9:00 a.m. on the seventh day of May 2014. On being called to order by President Scott Davidson, the following jurors were present:

D'Arcy Stevens, Mark Furlow, Robert "Bob" McDaniel, Joe Sturges, Lavelle Penix, Roy Lewis, Roy Mardis, Jerry Adkins, and Rev. Willie Young, Sr.

There were 15 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Mrs. Jodie Heigle of the Claiborne Parish OOCs Parish Attorney Danny Newell, Mrs. Cathy Greeson of OEP, Mr. Lee Faulk of the Claiborne 4-H, Jackie Roberts of Haynesville News, Mrs. Michelle Bates of the Guardian Journal, Dr. Robert Haynes of the Claiborne Parish Watershed District, Mrs. Melissa Bosch and Mr. Michael Statham of Bosch and Statham CPA's, Mr. Joey White of Claiborne Electric, Mrs. Teresa McDaniel of Haynesville and Mr. Chic Hines of Haynesville.

The meeting was opened with a word of Prayer led by Rev. Willie Young, Sr., followed by the Pledge of Allegiance by Roy Lewis.

Upon motion by Joe Sturges, duly seconded by Roy Mardis, the Jury unanimously voted to adopt the regular agenda as presented.

Upon motion by Roy Mardis, duly seconded by Roy Lewis, the Jury unanimously voted to add the following items to the regular agenda:

1. Resolution 2014 – 004 – A Resolution of Final Acceptance of State Project No.H.006492.6, Regarding Claiborne Paris Signage Upgrade.
2. Request from Sonja Wise, in a letter received May 5, 2014, requesting use of Court House lawn on Saturday, May 10, 2014 to hold a rummage sale and bake sale to benefit Brenda Rose a patient at the MD Anderson Cancer Center.
3. Notice – John Bowman with the HR Department – will be here at 9:30 am on Thursday Morning, May 8th, to discuss the options available with the renewal of the Police Jury's Health Insurance Plan.

Upon motion by Rev. Willie Young, Sr., duly seconded by Roy Mardis, the Jury unanimously approved the consent agenda as follows:

1. Approval of the April 9, 2014 Regular Meeting Minutes.
2. Payment of the April 2014 bills as approved by the Claims Committee.
3. Request from the Secretary-Treasurer Dwayne R. Woodard to see quotes for the Official Journal for the fiscal year July 1, 2014 to June 30, 2014.
4. Request from the First Baptist Church, in a letter received April 10, 2014, requesting the use of the Claiborne Parish Court House lawn on Thursday, May 1, 2014 between the hours of 11:30 am to 1:00 pm for the purpose of recognizing the National Day of Prayer.
5. Request from the Claiborne Parish Fair Board, in a letter dated April 28, 2014, requesting the annual assistance of \$4,000.00 for the Parish Fair that is included in the Police Jury's 2014 budget. (same as prior years)

6. Request from Fireworks for Lake Claiborne, Inc., in a letter dated April 28, 2014, requesting the annual sponsorship of \$500.00 for the annual Fireworks Show and Boat Parade on Lake Claiborne scheduled for July 4, 2014. (same as last year)
7. Request from the Claiborne Parish Watershed District, in a letter dated April 30, 2014 requesting the Highway Department's assistance with repairs on wash out areas around the dam and spillway estimated cost of \$2,500.00. This work is to be done on a reimbursement basis.

Regular Agenda:

At this time, President Scott Davidson moved to handle the proposed changes to the agenda first.

Upon motion by Joe Sturges, duly seconded by Lavelle Penix, the Jury unanimously approved Resolution 2014 – 004 – A Resolution of Final Acceptance of State Project No.H.006492.6, Regarding Claiborne Parish Signage Upgrade.

RESOLUTION

A RESOLUTION OF FINAL ACCEPTANCE OF STATE PROJECT NO. H.006492.6, REGARDING CLAIBORNE PARISH SIGNAGE UPGRADE, AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, a final inspection of State Project No. H.006492.6 entitled Claiborne Parish Signage Upgrade, Claiborne Parish, Louisiana, was made on May 5, 2014; and

WHEREAS, all phases of work under the contract with The Mabry Company LLC. concerning State Project No H.006492.6 entitled Claiborne Parish Signage Upgrade, Claiborne Parish, Louisiana, is final; and

WHEREAS, the State of Louisiana requires a resolution of completion, satisfaction, and acceptance of said work by the Parish of Claiborne; and

WHEREAS, the Parish of Claiborne will maintain the road signs installed as part of this project.

NOW, THEREFORE, BE IT RESOLVED by the Claiborne Parish Police Jury in due, regular and legal session convened, that the Claiborne Parish Police Jury does hereby accept the State Project No. H.006492.6 entitled Claiborne Parish Signage Upgrade, Claiborne Parish, Louisiana, as satisfactorily completed in accordance with the contract with The Mabry Company LLC.

BE IT FURTHER RESOLVED that the Parish of Claiborne will now maintain the work of the project.

BE IT RESOLVED that the President or his designated representative for the Claiborne Parish Police Jury is hereby authorized to execute any and all documents pertaining to the final acceptance of this project.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis, Adkins and Young

Nays – (0)

Abstain – N/A

Absent – (0)

/s/ Dwayne R. Woodard
Secretary-Treasurer

/s/ Scott Davidson
President

Upon motion by Roy Mardis, duly seconded by Joe Sturges, the Jury unanimously approved the request from Sonja Wise, in a letter received May 5, 2014, requesting use of the Court House lawn on Saturday, May 10, 2014 to hold a rummage sale and bake sale to benefit Brenda Rose, a patient at the MD Anderson Cancer Center.

Notice: John Bowman with the HR Department will be here at 9:30 am on Thursday, May 8th, to discuss the options available with the renewal of the Police Jury’s Health Insurance Plan.

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved to charge the Detention Center for the request they made in a letter dated March 21, 2014, requesting (2) loads of dirt and two (2) loads of gravel to be delivered to the Detention Facility. This was placed on the 4-9-2014 Consent Agenda as a reimbursement item, but, the management of the Detention Center asked the Police Jury to reconsider charging them the costs due to the fact this was damage caused by the trash truck.

Secretary-Treasurer, Dwayne Woodard reminded all Jurors the Tier 3 Personal Finance Disclosure Statements are due May 15, 2014. Please sign the originals and give back to him at the end of the meeting.

President Scott Davidson read a notice – Effective July 1, 2014 – the employer portion of the Registrar of Voters Employee’s Retirement System will be 2.25% for the 2014-2015 year. (this is the same as last year)

President Scott Davidson gave an update on the replacement for Charles “Chuck” Clawson as office as justice of the peace for the First Justice of the Peace Court being Ronnie McKenzie. He will fill this vacancy effective April 16, 2014 – November 16, 2014 or until the vacancy is filled. He will also, maintain his current position as justice of the peace for the Second Justice of the Peace Court. This appointment was made by the Supreme Court of Louisiana.

Upon motion by Joe Sturges, duly seconded by Mark Furlow, the Jury unanimously voted to accept and award the finalist for architectural services based on the evaluation and scoring of the submissions received for the Statement of Qualifications for the proposed new CPSO Administrative Office and Female Detention Facility. The Parish awarded the will contract to Coco and Co from Simmesport, Louisiana who finished first with 19 points, followed by KSA Alliance of Shreveport with 10 points, the Balar Engineering of Shreveport with 9 points and Space Planners of Monroe with 4 points.

Upon motion by Rev. Willie Young, Sr., duly seconded by Mark Furlow, the Jury unanimously approved the signing of the Legislative Auditor Compliance Questionnaire for the Claiborne Parish Police Jury in regards to the 2013 Audited Financial Statements.

Upon motion by Roy Mardis, duly seconded by Robert McDaniel, the Jury unanimously approved the 2014 proposed Chip Seal List for the 2014 year (tabled from 4-9-2014) by Road Superintendent Tommy Durrett.

Proposed Chip Seal List for 2014

| | <u>1- Shot</u> | <u>2- Shot</u> | <u>3-shot</u> |
|---------------------|----------------|----------------|----------------|
| Hood Town Road | 3.9 | - | 0.3 |
| St. Luke Church Rd. | - | - | 0.8 |
| Lake View Place | 0.1 | - | - |
| Lake View Drive | 0.5 | - | - |
| Greenwood Drive | 0.2 | - | - |
| Tulip Road | 1.6 | - | 0.2 |
| Pisgah Road | 0.1 | - | 1.0 |
| Bob Roberson Road | - | 0.4 | - |
| Rodrigues Road | - | - | 0.3 |
| Gandy Road | 1.2 | - | - |
| Maddry Road | 2.4 | - | - |
| Green Acres Rd. | 0.5 | - | - |
| Lewis Way | - | - | 0.2 |
| Ware Chapel Road | - | 0.2 | 0.6 |
| Maddox Road | 0.7 | - | 0.2 |
| Ponderosa Road | - | - | 0.3 |
| Spivey Road | - | 0.5 | - |
| Oil Center Rd. | 0.6 | - | 0.6 |
| Pine Hill Cut-off | - | - | 0.2 |
| Ed White Road | - | 0.9 | - |
| Mitchell Road | - | - | 0.3 |
| Pine Hill Road | 0.3 | - | - |
| Marvin Lane | - | - | 0.1 |
| Sidney Lane | - | - | 0.1 |
| Charlie Lane | 0.2 | - | - |
| Tigner Farm Road | 0.3 | - | 0.1 |
| New Home Road | 0.6 | - | 0.4 |
| Old Colquitt Road | - | - | 0.1 |
| Paul Odom Road | 1.4 | - | - |
| Barber Creek Road | 1.2 | - | - |
| Ellison Road | - | 0.1 | - |
| Sims Loop | 0.4 | - | - |
| Tom Sales Road | 1.2 | - | - |
| Strahan Lane | - | - | 0.1 |
| White Oak Cut-off | - | 1.6 | - |
| | <u>1-Shot</u> | <u>2- Shot</u> | <u>3- Shot</u> |
| Total Miles | 17.4 | 3.65 | 5.85 |

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved the request from Road Superintendent Tommy Durrett, to declare the following items surplus and to place them in the Morehouse Parish Equipment Auction for the following reserve amounts:

- 2007 GMC 8500 Dump Truck for \$20,000 reserve
- 1997 Nutall Low Boy Trailer for \$7,000.00 reserve
- John Deere 7210 with Side Cutter for \$21,000.00 reserve

Upon motion by Lavelle Penix, duly seconded by Jerry Adkins, the Jury unanimously denied the road claim from Kevin Debacler of 126 Spigener Road on April 16, 2014 concerning a motorcycle and debris from the side-cutter.

Upon motion by Robert McDaniel, duly seconded by Joe Sturges, the Jury tabled the presentation of a resolution from Mike Martin for the support of the culture and heritage of deer hunting with dogs in North Louisiana.

Upon motion by Robert McDaniel, duly seconded by Joe Sturges, the Jury unanimously voted to authorize Parish Engineers Cothren, Graff and Smoak to advertise for bids on a spray roof for the new Road Barn on Hwy 2.

ITEM #23 – May 7, 2014 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LA Local Road Safety Grant

Amount – amended amount \$191,000

Due Date – October 1, 2006

Project – Parish wide road sign upgrade & rehab

Status – Aillet, Fenner & Jolley have started the engineering on the project and reimbursement has been submitted and received. Starting on the 2nd phase, contracts signed and project is under way and first (4) payments have been made and reimbursements received.

2. LA Local Road Safety Grant

Amount – amended amount \$42,500

Due Date – October 1, 2007

Project – Parish road sign inventory

Status – Combined into the 2006 project.

3. LGAP Projects –

North Claiborne Hospital Service District

Contract #1213-CLB-0001 Amount - \$45,000

Project – emergency power generator for clinic building

Status – contract awarded to TGS Contractors and constructions should start in next 30 to 45 days

CPSO – Criminal Investigation Division Bldg

Contract #1213-CLB-0002 Amount - \$27,560

Project – removal of road top curb unit in training room and resealing of front outer brick

Status – working with engineer to go out for quotes within the next 30 to 45 days

4. CWEF Projects

Norton Shop Water System

Contract #1011-CWEF-CLB-0001

Amount - \$31,900

Project – rehab & re-coating of standpipe tank

Status – quotes for this project will be received, contracts are signed and construction is complete. Documents signed for reimbursement from state and close-out prepared.

Pinehill Water System

Contract #1112-CWEF-CLB-0001

Amount – \$9,000

Project – waterline extension on Hwy 2 Alt

Status – bid awarded and construction complete. Documents signed for reimbursement from state and close-out documents prepared.

5. Sales Tax Collections for March 2014 – net of \$78,904 from gross collections of \$81,797 on taxable sales of \$7,425,925.

Net sales tax collections for February 2014 – \$68,627 – increase \$10,277 (14.98%)

Net sales tax collections for March 2013 - \$105,349 – decrease \$-268,445 (-25.10%)

- 6. Cash position at April 30, 2014 - \$8,603,392
Cash position at April 30, 2013 - \$9,542,449 (decrease of -\$939,057)
Cash position at March 31, 2014 - \$8,303,241 (increase of \$300,151)

See Deposit Balances by Institution for breakdown at April 30, 2014 –

- 7. Total Receipts for the month of April 2014 – \$1,082,400

- 8. Upcoming important dates and meetings I plan to attend –

5/15 – Economic Development Board
5/27 – Committee Meetings
6/4 – Regular Meeting

Public Comments:

Sheriff Ken Bailey announced there would be a Delinquent Tax Sale at the CPSO on May 28th, 2014 at 10:00 a.m.

Juror D’Arcy Stevens invited everyone to the Summerfield High School Fish Fry and Auction at 6:00 p.m. Saturday.

Upon motion by Roy Mardis, duly seconded by Mark Furlow, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President