

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
April 5, 2017  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 5th of April 2017. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gill Dowies, and Rev. Willie Young.

There were 20 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Mrs. Pam Suggs of the Claiborne Parish Library, Sheriff Ken Bailey, Claiborne Parish Coroner Dr. Mark Haynes, Mr. Lee Faulk and Mrs. Teresa Raley of the Claiborne Parish 4-H Extension Office, Mr. Tim Cain of OOCS, Homer Mayor Roy Lewis, Athens Mayor Jennifer Hay, Athens Secretary Mrs. Ann Brown and her husband Mr. Ken Brown, Athens Alderman Mr. Rusty White, Mr. Freddie Spigener of District # 5 Fire Board, Mr. David Greene of Republic Waste, Warden Jerry Goodwin and Colonel Brad Rogers of Wade Correctional, Mr. Joey White of Claiborne Electric and the CEDB, Mrs. Cathy Hightower and Mr. Bill Hightower of the Guardian Journal.

A public hearing was held at 9:30 am on the Abandonment and Removing of Wart (Parish Rd #262) Road and Abandonment and Removing of a Portion of Danforth Road (Parish Road #183) From the Parish Road System. There were no public comments during the hearing nor were there any letters, emails or phone calls received prior to the meeting for or against the closures.

At this time, President Scott Davidson Called the Regular Meeting to order.

The meeting was opened with a word of Prayer led by Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously voted to amend the Regular Agenda and add the following items:

1. Bossier Parish District 1 Police Juror Bob Brotherton – candidate for Region 4 Executive Board Member for the PJAL.
2. Notice – Meeting to election Region 4 Executive Board Member for the PJAL, April 20, 2017 at Country Cottage in Arcadia at 7:00 pm – we must have at least one (1) representative present.
3. Notice – from the Treasurer of the State of Louisiana – the July 1, 2016 estimate of population for Claiborne Parish is 16,179.
4. Request form the Northwest Louisiana Human Services District to appoint a new Claiborne Parish representative to the Board to replace Mrs. Christon Cupp who resigned on February 3, 2017.
5. Request from CASA – Volunteers for Youth Justice, in a letter received March 30, 2017, requesting permission to place pinwheels on the Court House lawn from April 3<sup>rd</sup> to April 28<sup>th</sup> in observance of Child Abuse Prevention Month.

6. Request form the Town of Haynesville, in a letter received April 4, 2017, requesting that the CPPJ Hwy Department repair potholes on certain town streets. The work is to be performed under the Town's ad valorem tax credit.
7. Thank you note from the Town of Haynesville CAC for the Police Jury's participation in Potluck at the Fair.

President Scott Davidson requested to handle the amendments to the agenda prior to the items on the Consent Agenda.

Bossier Parish District 1 Police Juror Bob Brotherton announced his candidacy for Region 4 Executive Board Member for the PJAL.

President Scott Davidson read a notice about the Region 4 Executive Board Member election for the PJAL will be on April 20, 2017 at the Country Cottage in Arcadia at 7:00 pm. The Police Jury will be sending at least one representative to this meeting.

President Scott Davidson read a notice for the Treasurer of the State of Louisiana. As of July 1, 2016, estimated population for Claiborne Parish is 16,179.

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the request from the Northwest Louisiana Human Services District to appoint a new Claiborne Parish representative to the Board to replace Mrs. Christon Cupp who resigned on February 3, 2017, was tabled until the May 2017 meeting.

Upon motion by Joe Sturges, duly seconded by Paul Cook, the Jury unanimously approved the request from CASA - Volunteers for Youth Justice, in a letter received March 30, 2017, requesting permission to place pinwheels on the Court House lawn from April 3<sup>rd</sup> to April 28<sup>th</sup> in observance of Child Abuse Prevention Month.

Upon motion by Joe Sturges, duly seconded by Gil Dowies, the Jury unanimously approved the request from the Town of Haynesville, in a letter received April 4, 2017, requesting that the CPPJ Hwy Dept. repair the potholes on certain town streets. The work is to be performed on a reimbursement under the Town's ad valorem tax credit.

President Scott Davidson read aloud a thank you note from the Town of Haynesville CAC to the Police Jury, thanking them for their participation in Potluck at the Fair.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the consent agenda as follows:

**Consent Agenda:**

1. Approval of the March 8, 2017 regular meeting minutes.
2. Payment of the March 2017 bills as approved by the Claims Committee.
3. Request from the Claiborne Parish Economic Development Board, in a letter received March 9, 2017, requesting the 2017 budgeted amount of \$5,000 and to be included in the Parish's 2018 budget for the same amount.
4. Request from the Town of Haynesville, in a letter received on March 14, 2017, requesting that the CPPJ Hwy Dept. deliver one (1) load of cold mix and one (1) load of pit run to the City Shop located on Spring Street. The work is to be performed on a reimbursement basis via the Town's ad valorem tax credit.

**Regular Agenda:**

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the recommendation from the Road Committee to renew with BCBS for the Parish's health insurance coverage for 2017-2018 year. There was a 15% rate increase across the board for all classes of coverage on Parish Employees.

Upon motion by Paul Cook, duly seconded by Tommy Sanders, the Jury unanimously approved proposed consideration of the annexation of certain unincorporated areas of the Parish by the Village of Athens, as requested by a letter received March 23, 2017.

Upon motion by Joe Sturges, duly seconded by Gil Dowies, the Jury unanimously approved Resolution 2017-003 – A Resolution to Close and Abandon the Parish Road Known as Slaton Road (Wart Road, Parish No. 262) from the Parish Road System.

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RESOLUTION 2017-003

A RESOLUTION TO ABANDON PARISH ROAD No. 262, THE WART (SLATON) ROAD, SITUATED IN SEC. 34 ALL IN T20N, R6W OF CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has deemed the entire portion of Parish Road No. 262, the Wart (Slaton) Road to be a private drive and unmaintainable in its current condition, the Parish intends to abandon and remove Parish Road No. 262, the Wart (Slaton) Road, from the Claiborne Parish Road System; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the said Parish Road No. 262; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of Parish Road No. 262, the Wart (Slaton) Road; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon Parish Road No. 262, the Wart (Slaton) Road, and will not maintain the said road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Joe Sturges and duly seconded by Gil Dowies this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, April 5, 2017.

Yeas – (10) Laird, Furlow, Gray, Sturges, Davidson, Cook, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (0) None

Dwayne R. Woodard  
Secretary-Treasurer

Scott Davidson  
President

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Upon motion by Paul Cook, duly seconded by James Laird, the Jury unanimously approved Resolution 2017-004 – A Resolution to Close and Abandon a Portion of the Parish Road Known as Danforth Road (Parish Road No. 183) from the Parish Road System.

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RESOLUTION 2017-004

A RESOLUTION TO ABANDON A CERTAIN SECTION OF PARISH ROAD No. 183, THE DANFORTH ROAD, SITUATED IN THE NE/4 SW/4 OF SEC. 30 ALL IN T20N, R6W OF CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has deemed the northeast end of the dead-end portion of Parish Road No. 183, the Danforth Road to be unmaintainable in its current condition and due to the increase of criminal activity in the area, the Parish intends to abandon and remove of a certain portion of Parish Road No. 183, the Danforth Road, from the Claiborne Parish Road System; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the said Parish Road No. 183 from a point 2,200 feet north from Liles Road; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of the portion of said Parish Road No. 183, the Danforth Road; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon the aforementioned portion of Parish Road No. 183, the Danforth Road, and will not maintain the said road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Paul Cook and duly seconded by James Laird this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, April 5, 2017.

Yeas – (10) Larid, Furlow, Gray, Sturges, Davidson, Cook, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (0) None

Dwayne R. Woodard  
Secretary-Treasurer

Scott Davidson  
President

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Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously awarded the lowest qualified, legally advertised bid for the generator for the CPPJ Public Works Building located on Hwy 2 to Industrial Generators of Athens, in the amount of \$24,349. This includes an automatic transfer switch and generator only.

Upon motion by Gil Dowies, duly seconded by Mark Furlow, the Jury unanimously awarded the lowest qualified, legally advertised bid for the installation of the new generator for the CPPH Public Works Building located on Hwy 2 to Pro-Build Construction in the amount of \$5,000.

Upon motion by Tommy Sanders, duly seconded by Joe Sturges, the Jury unanimously approved the lowest quote on installation of four (4) electronic key pad locks for the CPSO in the amount of \$5,064. to Homer Electric of Homer.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the Parish's 3-Year Transportation Plan as required via the Transportation Act.

Upon motion by Kevin Gray, duly seconded by Joe Sturges, the Jury unanimously approved, upon recommendation by the Road Committee, to replace the four (4) roofs on East Main with all metal roofs. These offices will be Tax Assessor (\$47,495), Clerk of Court (\$59,708), Clerk of Court Annex (\$65,276), and the old Newell Building. The Jury will be done as part of the existing contract through Garcia Construction on these buildings.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes, gave his monthly report of the Coroner's Office. He stated he had 8 deaths, (5) Hospice/ER, (1) Autopsy, and (2) CDC's.

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### **ITEM #21 – April 5, 2017 – AGENDA**

#### **SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property  
Contract #1415-CLB-0001 Amount - \$25,000  
Project – extension of natural gas line to the Police Jury owned property on Hwy 2  
Status – Postponed until decision on type of generator

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2  
Contract #1415-CLB-0002 Amount - \$14,167  
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2  
Status – Plan to rebid for generator only in early 2017

CPPJ – Pine Hill Water System  
Contract #1516-CLB-0001 Amount \$21,500  
Project – repaint exterior of elevated storage tank located on Hwy 70  
Status – contracts submitted to the State

CPPJ – South Claiborne Water System  
Contract #1516-CLB-0002 Amount \$21,500  
Project – install ATS on emergency generators at well sites  
Status – contracts submitted to the State

2. CWEF Projects

Leatherman Creek Water System  
Contract #1415-CWEF-CLB-0001 Amount - \$25,000  
Project – Repair and rehab of ground storage tank  
Status – Construction should start within the next 30 days

South Claiborne Water System  
Contract #1415-CWEF-CLB-0003 Amount - \$25,000  
Project – Waterline extension between Barnes Road and Frazier Road  
Status – Bid awarded to TGS Contractors for \$32,909

Gilgal Water System  
Contract #1415-CWEF-CLB-0004 Amount - \$5,317  
Project – Installation of automated water leveling equipment  
Status – Construction is complete

3. Sales Tax Collections for February 2017 – net of \$37,965 from gross collections of \$39,054 on taxable sales of \$3,863,497.

Net sales tax collections for January 2017 – \$40,436 – decrease \$-2,471 (-6.11%)  
Net sales tax collections for February 2016 - \$68,579 – decrease \$-30,614 (-44.64%)

4. Cash position at March 31, 2017 - \$9,211,628  
Cash position at March 31, 2016 - \$8,844,918 (increase of \$366,710)  
Cash position at February 28, 2017 - \$9,293,349 (decrease of \$-81,721)

See Deposit Balances by Institution for breakdown at March 31, 2017 –

5. Total Receipts for the month of March 2017 – \$445,453

6. Upcoming important dates and meetings I plan to attend –

- 4/7 – LRPIC Board Meeting - Monroe
- 4/13 – Economic Development Board Meeting
- 4/25 – CPHSD#3 Finance Committee Meeting
- 4/27 – CPHSD#3 Board Meeting
- 5/1 – Committee Meetings
- 5/10 – Regular Meeting

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**Public Comments:**

President Scott Davidson thanked Warden Goodwin and Colonel Rogers of Wade Correctional for coming and meeting with the Jurors in reference to the litter pick-up. President Scott Davidson told the public that Wade has a contract out of Baton Rouge to pick up trash in Lincoln and Union. They are not allowed to pick up in Claiborne. So, the best solution is to work alongside with Sheriff Bailey and try to come to a solution to get our Parish trash picked up on the sides of the roads.

Mr. Freddie Spigener of Athens commended the new council members and thanked the Police Jury for their support.

Mayor Jennifer Hay thanked the Police Jury for their support and gave a brief update on the new things happening in Athens. She stated that there are several projects in the works and future projects dealing with upgrades on the water system.

Mayor Roy Lewis announced that the Town of Homer is in the process of upgrading water mains and installing new hydrants. He wanted everyone to be aware of the construction and that it may be inconvenient for a little while. This will be a 2-year project.

Upon motion by Tommy Sanders, duly seconded by Mark Furlow, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President