

MINUTES  
Of the Regular Meeting of  
The Claiborne Parish Police Jury  
March 5, 2014  
Homer, LA 71040

The Claiborne Parish Police Jury met in a legally convened regular session in the Jury Chambers of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 9:00 a.m. on the fifth day of March 2014. On being called to order by President Scott Davidson, the following jurors were present:

D’Arcy Stevens, Mark Furlow, Robert “Bob” McDaniel, Joe Sturges, Lavelle Penix, Roy Lewis, Roy Mardis, Jerry Adkins, and Rev. Willie Young, Sr.

There were 14 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Mrs. Jodie Heigle of the Claiborne Parish OOCs, Pam Suggs of the Claiborne Parish Library, Mrs. Cathy Greeson of OEP, Parish Attorney Danny Newell, Mrs. Teresa Raley of the Claiborne 4-H, Jackie Roberts of Haynesville News, Mrs. Michelle Bates of the Guardian Journal, Coach Wade Heigle and the Claiborne Academy Girls Basketball Team, Mr. Mark Collins of Homer, Mr. Sidney Smith of Homer, and Mr. Chic Hines of Haynesville.

The meeting was opened with a word of Prayer led by Rev. Willie Young, Sr., followed by the Pledge of Allegiance by Roy Lewis.

Upon motion by Roy Mardis, duly seconded by Mark Furlow, the Jury unanimously voted to adopt the regular agenda as presented.

Upon motion by Rev. Willie Young, Sr, duly seconded by Joe Sturges, the Jury unanimously approved the consent agenda as follows:

1. Approval of the February 5, 2014 Regular Meeting Minutes.
2. Payment of the February 2014 bills as approved by the Claims Committee.
3. Request from the Town of Homer, in a letter dated February 24, 2014, requesting one load of coldmix and two HDPE culverts 12” x 30’ long. This will be paid under their ad valorem tax reimbursement.

Regular Agenda:

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2014 – 002 – A Special Resolution Declaring March 5, 2014, Claiborne Academy Lady Rebels Day in Claiborne Parish In Honor of the CA Lady Rebels Girls Basketball Team Winning the MAIS Class A State Championship in Basketball on February 22, 2014.

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RESOLUTION 2014-002

A Special Resolution Declaring March 5, 2014, Claiborne Academy Lady Rebels Day In Claiborne Parish In Honor of the CA Lady Rebels Girls Basketball Team Winning the MAIS Class A State Championship in Basketball on February 22, 2014.

WHEREAS, the Claiborne Parish Police Jury declares this day, March 5, 2014, Claiborne Academy Lady Rebels Day In Claiborne Parish In Honor of CA Girls Basketball Team (30-4) winning the MAIS Class A State Championship in Basketball on February 22, 2014, in Learned, MS against Veritas School of Jackson, MS by a score of 47-43; and

WHEREAS, this achievement has brought great honor and recognition to Claiborne Academy and to the citizens of Claiborne Parish; and

WHEREAS, this accomplishment was largely due to the team sportsmanship of the players, coaches, school administration, faculty, student body, and the support from their great fans of Claiborne Parish; and

NOW, THEREFORE BE IT RESOLVED that the Claiborne Parish Police Jury hereby officially recognizes and congratulates the players of the Claiborne Academy Lady Rebels, Head Coach and Head Master Wade Heigle, the CA Faculty, Staff and Student Body.

BE IT FURTHER RESOLVED that a framed copy of this resolution be given to Claiborne Academy for future display.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the motion unanimously carried and was officially adopted by the Claiborne Parish Police Jury meeting in a regular scheduled session on Wednesday March 5, 2014.

Yeas – (10)    Nays – (0)    Abstain – N/A    Absent – (0)

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Lavelle Penix, duly seconded by Roy Lewis, the Jury unanimously approved the Parish’s 2014 Assurance Letter to the DOTD for participation in any transportation project administered by the DOTD in which Federal dollars are used. Secretary-Treasurer Woodard told the Jury this is required annual.

President Scott Davidson read the notice prepared by the LSU AgCenter, the population estimation for July 1, 2013 for Claiborne Parish is 16,758 for the year.

At this time, the Jury set the date for March 31, 2014 at 3:00 p.m. for the evaluation of the submissions received for the Statement of Qualifications for Architectural Services for the proposed new CPSO administrative facility. Secretary-Treasurer Woodard told the Jury the submissions are due on Friday, March 14, 2014. The Jurors will discuss them on the March 31, 2014 committee meeting during which Parish Engineer Brad Graff or Randall Smoak will help answer any questions.

President Scott Davidson informed the Jurors that according to the Secretary of State’s Office the appointment of Ms. Stephanie Sanders made during the February meeting for the Justice of the Peace position to replace Mr. Chuck Clawson was invalid. He also stated the State Supreme Court will be making the appointment and that the candidate for this position will be ineligible to run for the vacant office in the fall of 2014.

There was no motion on the requests from Claiborne Council on Aging, Lori Bolling regarding back door trash pickups within the Town of Homer lines for Ms. Willie Mae Carter and Ms. Margery Compton. Due to no motion the request died on the table and it will not be placed back on the agenda. President Scott Davidson asked Secretary-Treasurer Woodard to write a letter to the Claiborne Council on Aging stating that all requests regarding back door trash pick- up for residences within the town’s city limits be sent to the Town of Homer.

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**ITEM #15 – March 5, 2014 – AGENDA**

**SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

- 1. LA Local Road Safety Grant

Amount – amended amount \$191,000

Due Date – October 1, 2006  
Project – Parish wide road sign upgrade & rehab  
Status – Aillet, Fenner & Jolley have started the engineering on the project and reimbursement has been submitted and received. Starting on the 2<sup>nd</sup> phase, contracts signed and notice to proceed issued.

2. LA Local Road Safety Grant

Amount – amended amount \$42,500  
Due Date – October 1, 2007  
Project – Parish road sign inventory  
Status – Combined into the 2006 project.

3. LGAP Projects –

North Claiborne Hospital Service District  
Contract #1213-CLB-0001 Amount - \$45,000  
Project – emergency power generator for clinic building  
Status – preparing project to go out for quotes within the next 30 to 45 days

CPSO – Criminal Investigation Division Bldg  
Contract #1213-CLB-0002 Amount - \$27,560  
Project – removal of rood top curb unit in training room and resealing of front outer brick  
Status – working with engineer to go out for quotes within the next 30 to 45 days

4. FY 2010-2011 LCDBG Water Projects – \$339,400

Leatherman Creek Water System  
Amount – \$131,891  
Project – 6” Raw Water Line  
Status – bid was awarded to ASB Utility Construction, LLC and contract signed on May 22, 2012. Construction is complete and currently processing close-out papers.

South Claiborne Water System  
Amount - \$183,098  
Project – Water Supply Well  
Status – bid was awarded to Continental Drilling & Service Inc. and contract signed on May 23, 2012. Construction is complete and currently processing close-out papers.

5. CWEF Projects

Norton Shop Water System  
Contract #1011-CWEF-CLB-0001  
Amount - \$31,900  
Project – rehab & re-coating of standpipe tank  
Status – quotes for this project will be received, contracts are signed and construction is complete. Documents signed for reimbursement from state and close-out prepared.

Pinehill Water System  
Contract #1112-CWEF-CLB-0001  
Amount – \$9,000  
Project – waterline extension on Hwy 2 Alt  
Status – bid awarded and construction complete. Documents signed for reimbursement from state and close-out documents prepared.

6. Sales Tax Collections for January 2014 – net of \$73,997 from gross collections of \$76,047 on taxable sales of \$6,749,440.

Net sales tax collections for December 2013 – \$74,617 – decrease \$-620 (-0.08%)  
Net sales tax collections for January 2013 - \$57,094 – increase \$16,903 (29.61%)

7. Cash position at February 28, 2014 - \$8,804,103

Cash position at February 28, 2013 - \$10,204,959 (decrease of -\$1,400,856)

Cash position at January 31, 2014 - \$8,891,978 (decrease of \$-87,875)

See Deposit Balances by Institution for breakdown at February 28, 2014 –

8. Total Receipts for the month of February 2014 – \$599,282

9. Upcoming important dates and meetings I plan to attend –

3/18 – OOCs Board Meeting

3/20 – Economic Development Board

3/31 – Committee Meetings – Finance, Buildings & Grounds

4/9 – Regular Meeting

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Public Comment:

Mrs. Jackie Roberts told the Jury there would be a groundbreaking ceremony Wednesday, March 18, 2014 at 4:00 a.m. in Haynesville for the new Piggly Wiggly.

Mr. D’Arcy Stevens told the Jury he had been getting several calls regarding the day of the trash pickup and the trash men leaving the cans too close to the road in his district.

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Upon motion by Mark Furlow, duly seconded by Rev. Willie Young, Sr. the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President