

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
February 10, 2016
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the tenth day of February 2016. On being called to order by President Scott Davidson, the following jurors were present:

D'Arcy Stevens, Mark Furlow, Kevin Gray, Joe Sturges, Paul Cook, Tommy Sanders, Gil Dowies, and Rev. Willie Young, Sr.

No one was absent.

There were 10 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Claiborne Parish Director of Libraries Mrs. Pam Suggs, Mr. Tim Cain of the Claiborne Parish OOCs, Mr. Lee Faulk of the Claiborne 4-H, Mayor Roy Lewis of Homer, Claiborne Parish Coroner-elect Dr. Mark Haynes, Mr. Daric Hunt of Republic Services and Mrs. Pat Stevens of Summerfield.

The meeting was opened with a word of Prayer led Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Mr. Paul Cook.

Upon motion by Joe Sturges, duly seconded by Joe Merritt, the Jury unanimously approved the regular agenda as presented.

Upon motion by Gil Dowies, duly seconded by Joe Sturges, the Jury unanimously approved the amendments to the agenda to include the following items:

1. Request from the Caddo Parish Commission, in a letter received February 3, 2016, requesting each Parish to bring two (2) gifts to be used as door prizes for the PJAL annual convention on March 3-5.
2. Request from the Town of Haynesville, in a letter received February 3, 2016, requesting that the Parish clean up the adjudicated property located at 1851 Betters Way.
3. Distribution of letter from Mr. Loy Weaver received on January 26, 2016, concerning the Board of CPHSD#3, the CMMC and Quorum Health Resources.

Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously approved the consent agenda as follows:

1. Approval of the January 13, 2016 regular meeting minutes.
2. Payment of the January 19, 2016 special called joint meeting minutes.
3. Approval of the January 2016 bills as approved by the Claims Committee
4. Request from the Village of Athens, in a letter received on January 26, 2016, request one (1) load of gravel. Work is to be done on a reimbursement basis.

Regular Agenda:

President Scott Davidson requested that the Jury handle the amendments to the agenda, first before the items on the regular agenda.

Upon motion by Joe Sturges, duly seconded by Kevin Gray, the Jury unanimously approved the request from the Caddo Parish Commission, in a letter received February 3, 2016, requesting each Parish to bring (2) gifts to be used as door prizes for the PJAL annual convention on March 3-5. A limit of \$50 was placed on each door prize.

Upon motion by Joe Sturges, duly seconded by Tommy Sanders, the Jury unanimously approved the request from the Town of Haynesville, in a letter received February 3, 2016, requesting the Parish clean up the adjudicated property located at 1851 Betters Way.

Upon motion by Joe Sturges, duly seconded by Mark Furlow, the Jury unanimously approved Ordinance No. 781 – An Ordinance Consolidating Election Precincts 22 and 31 for Claiborne Parish, Louisiana and Changing the Polling Place of Precinct 31.

ORDINANCE No. 781

AN ORDINANCE CONSOLIDATING ELECTION PRECINCTS The Claiborne Parish The following ordinance was presented for review on this 13th day of January, 2016. Upon a motion by Joe Sturges, seconded by Paul Cook, the proposed ordinance began a 30 day period of review for public comment and consideration. A Public Hearing will be held on February 10, 2016 at 9:30 a.m. to hear comments concerning Claiborne Parish Ordinance No. 781.

The following proposed ordinance was offered by Joe Sturges, seconded by Mark Furlow, upon a 10-0 vote, it was duly adopted on this 10th day of February, 2016 by the following YEA and NAY VOTE:

YEAS: (10) - Stevens, Furlow, Gray, Sturges, Davidson, Cook, Merritt, Sanders, Dowies and Young

NAYS: (0) - None

ABSTAIN: N/A

ABSENT: (0) – None

AN ORDINANCE CONSOLDIATING ELECTIONS PRECINCTS 22 AND 31 FOR CLAIBORNE PARISH, LOUISIANA AND CHANGING THE POLLING PLACE OF PRECINCT 31

WHEREAS, the Louisiana Revised Statute 18:532.1(B)(2)(a) states that precincts may be consolidated with adjacent precincts for the purpose of satisfying the requirement regarding the minimum number of registered voters per precinct;

NOW, THEREFORE BE IT ORDAINED by the Claiborne Parish Police Jury, that the following polling places are hereby designated and election precincts are hereby created through the consolidation of certain existing election precincts and shall become effective for all purposes on the first day of March, 2016, or upon receiving preclearance of said consolidation from the United States Department of Justice, whichever shall occur later.

SECTION 1: CLAIBORNE PARISH ELECTION PRECINCT NUMBER 22 AND ELECTION PRECINT NUMBER 31 ARE CONSOLIDATED INTO A SINGLE ELECTION PRECINCT NUMBER 31.

Polling Place shall be the new Claiborne Parish Fair Building at 1563 Fairgrounds Drive in Haynesville, Louisiana.

{LEGAL DESCRIPTION OF NEW PRECINCT No. 31}

CLAIBORNE PARISH ELECTION PRECINCT NUMBER 31:

Beginning at the junction of Hubie Lewis Road and the boundary line between Claiborne Parish and Columbia County, Arkansas, thence proceed southerly on said road to its junction with the center right-of-way of Louisiana State Highway 161, thence proceed southwesterly on said highway to its junction with the center right-of-way of Louisiana State Highway Alternate 2, thence proceed southeasterly on said highway to its junction with the center right-of-way of Louisiana State Highway 520, thence proceed southwesterly on said highway to its junction with the center right-of-way of Bell Hill Road and Forest Service Road 913 to its junction with the center right-of-way of Old Colquitt Road (Forest Service Road 911), thence proceed southwesterly on said road to its junction with the center right-of-way of Forest Service Road 914, thence proceed northwesterly on said road to its junction with the center right-of-way of Louisiana State Highway 520, thence proceed southwesterly on said road approximately 2,500 feet to its junction with the center right-of-way of an unnamed, unimproved trail, thence proceed westerly on said trail to its junction with the center right-of-way of Krause Road, thence proceed southerly along said road to its intersection with the center right-of-way of Louisiana State Highway 520, thence proceed southwesterly along said highway to its junction with the center right-of-way of the unnamed lane in the southern half of Section 35, Township 21 North, Range 7 West, thence proceed westerly along said lane to its junction with the center right-of-way of U.S. Highway 79, thence proceed northwesterly along said highway to its junction with the center right-of-way of Academy Road, thence proceed westerly on said road to its junction with the center right-of-way of Camp Road, thence proceed northerly on said road to its junction with the center flow channel of Sandy Branch, then proceed southwesterly along said branch to its junction with the center right-of-way of the Louisiana and Northwest Railroad, thence proceed northwesterly on said railroad to its junction with the center right-of-way of Goodwin Lake Road, thence proceed northeasterly on said road to its junction with the center right-of-way of hunt Road, thence proceed northeasterly on said road to its junction with the center right-of-way of U.S. Highway 79, thence proceed northwesterly on said highway to its junction with the center right-of-way of Barnette Road, and the center right-of-way of U.S. Highway 79, thence proceed northwesterly on said highway to its junction with the center right-of-way of Sherman Street, thence proceed northeasterly on said street to its junction with the center flow channel of Spring Branch, thence proceed northeasterly on said branch to its junction with the center flow channel of Middle Fork Bayou D'Arbonne, thence proceed southeasterly on said bayou to its junction with the center right-of-way of Louisiana State Highway 807, thence proceed northerly and then northeasterly on said highway to its junction with the center right-of-way of Winn Road, thence proceed northwesterly on said road to its junction with the center right-of-way of Boliew Road, thence proceed northerly on said road to its junction with the boundary line between Claiborne Parish and Columbia County, Arkansas, thence proceed easterly on said boundary line to its junction with the boundary corner between Columbia County, Arkansas, Union County, Arkansas and Claiborne Parish, thence proceed easterly on the boundary line between Claiborne Parish and Union County, Arkansas to its junction with the center right-of-way of the Hubie Lewis Road, the point of beginning.

SECTION 2. POLLING PLACE OF PRECINCT 31

Polling Place for Claiborne Parish Election Precinct 31 shall be the Claiborne Parish Fair Building at 1563 Fairgrounds Drive in Haynesville, Louisiana.

SECTION 3. PUBLICATION

A copy of this ordinance shall be published in one issue of the official journal of this Police Jury, as required by law.

SECTION 4. CONFLICTING PROVISIONS

All Ordinances or Resolutions that are in conflict with this Ordinance are hereby expressly repealed. If any part of this ordinance is declared unconstitutional, that the balance of said ordinance shall be valid.

The foregoing Ordinance was adopted on the tenth day of February, 2016.

ATTEST:

 Dwayne R. Woodard
 Secretary-Treasurer

Upon motion by Gill Dowies, duly seconded by Joe Sturges, the Jury unanimously approved and awarded the following legal advertised Plastic Type Culvert bids for the CPPJ Highway Department for 2016:

N-12 – HDPE TYPE – CORRUGATED DUAL-WALL CULVERTS

| <u>DIAMETER</u> | <u>PRICE PER FT</u> | <u>COMPANY</u> | |
|-----------------|---------------------|----------------|--------------|
| 12" | \$ 5.04 | Southwest | Magnolia, AR |
| 15" | \$ 6.65 | Southwest | Magnolia, AR |
| 18" | \$ 9.50 | Southwest | Magnolia, AR |
| 24" | \$ 14.54 | Southwest | Magnolia, AR |
| 36" | \$ 29.03 | Southwest | Magnolia, AR |
| 42" | \$ 42.44 | Southwest | Magnolia, AR |
| 48" | \$ 48.50 | Southwest | Magnolia, AR |
| 54" | No Bid | Southwest | Magnolia, AR |
| 60" | \$ 78.23 | Southwest | Magnolia, AR |

Upon motion by Gill Dowies, duly seconded by Paul Cook, the Jury unanimously approved and awarded the following legal advertised 10GA Corrugated Metal Type Culvert bids for the CPPJ Highway Department for 2016:

10 GA CORRUGATED METAL CULVERTS:

| <u>DIAMETER</u> | <u>PRICE</u> | <u>COMPANY</u> |
|-----------------|--------------|----------------|
| 18" | \$28.68 LF | Coburns |
| 24" | \$37.92 LF | Coburns |
| 30" | \$48.10 LF | Coburns |
| 36" | \$40.72 LF | Wilson |
| 48" | \$66.34 LF | Wilson |
| 60" | \$82.92 LF | Wilson |
| 72" | \$99.52 LF | Wilson |

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved and awarded the following legal advertised 12GA Corrugated Metal Type Culvert bids for the CPPJ Highway Department for 2016:

12 GA CORRUGATED METAL CULVERTS:

| <u>DIAMETER</u> | <u>PRICE</u> | <u>COMPANY</u> |
|-----------------|--------------|----------------|
| 15" | \$19.42 LF | Coburns |
| 18" | \$16.19 LF | Wilson |
| 24" | \$21.47 LF | Wilson |
| 30" | \$26.87 LF | Wilson |
| 36" | \$32.70 LF | Wilson |
| 48" | \$51.81 LF | Wilson |
| 60" | \$63.90 LF | Southwest |

| | | |
|-----|------------|-----------|
| 72" | \$76.25 LF | Southwest |
|-----|------------|-----------|

Upon motion by Gil Dowies, duly seconded by Joe Merritt, the Jury unanimously approved and awarded the following legal advertised 14GA Corrugated Metal Type Culvert bids for the CPPJ Highway Department for 2016:

14 GA CORRUGATED METAL CULVERTS:

| <u>DIAMETER</u> | <u>PRICE</u> | <u>COMPANY</u> |
|-----------------|--------------|----------------|
| 12" | \$8.10 LF | Wilson |
| 15" | \$10.13 LF | Wilson |
| 18" | \$12.12 LF | Wilson |
| 24" | \$16.04 LF | Wilson |
| 30" | \$20.14 LF | Wilson |
| 36" | \$24.11 LF | Wilson |
| 48" | \$32.21 LF | Wilson |
| 60" | \$46.25 LF | Southwest |
| 72" | \$55.16 LF | Southwest |

Upon motion by Joe Sturges, duly seconded by Paul Cook, the Jury unanimously approved the hardship request for Danny Ray Harris of 259 Moody Road, Minden, LA 71055. Road Superintendent Tommy Durrett informed the Jury that all paperwork has been completed and received.

Upon motion by Joe Sturges, duly seconded by Gil Dowies, the Jury unanimously approved the 2016 Assurance Letter to DOTD's Right of Way Section per letter received from DOTD on January 15, 2016.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously voted en mass, to begin the process for the partial closure of the following roads in the Parish System: Green Hill Road, McVicker Road, and Givens Road.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously agreed to start the process of amending Ordinance No. 703 and to add Section 82-39(c) concerning the routing of truck traffic on Parish maintained roads.

Sec. 82-39 - Access Permits.

(a) The Road Superintendent shall issue an Access Permit, at a scheduled cost to the applicant, to any person who applies for temporary access to a Parish road for a commercial operation, provided such a person is not in violation of this Ordinance. Such permit shall:

1. Be for duration not to exceed one (1) calendar year;
2. Apply to a particular access or provide for multiple, unspecified occurrences of access;
3. Contain an agreement by the Permittee that the Permittee will:
 - leave all Parish roads, ditches and rights-of-way free and clear of any debris, including mud accumulations;
 - avoid impeding drainage, and remove or reconstruct any crossing that causes scour or created blockage not later than one(1) business day from the date of a commercial operation is completed, or from the date the Road Superintendent issues an Order to Repair;

- repair any damage at the Permittee’s sole expense;
- not conduct any commercial operation (other than procurement of access and transportation) on a Parish road or right-of-way;
- notify the Road Superintendent within one (1) business day of any access or additional access to a Parish road, giving the location thereof; and
- notify the Road Superintendent within one (1) business day of termination of such access.

(a) The Road Superintendent shall issue an Access Permit, or shall provide the basis for denial of any Access Permit, within one (1) business day from the date application. The Road Superintendent shall provide a Permittee with a map or list of Parish roads and a copy of this Ordinance.

(b) The Road Superintendent has the right to designate hauling routes under these conditions:

- The road being used is becoming heavily damaged.
- The road is being used as a cut thru route, when other routes are available.
- Other Companies are using the same route.

***Once the route has been changed, the haulers will become subject to the same Penalties listed in Sec. 82-41 of Ordinance No. 703.

Upon motion by Rev. Willie Young, Sr., duly seconded by Joe Merritt, the Jury approved by a vote of 8 being for (Stevens, Sturges, Davidson, Cook, Sanders, Dowies, Merritt and Young) and 2 being against (Furlow and Gray), the merit increases in base pay for certain Highway Department personnel.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the request from the Claiborne Parish Office of the Coroner for funding of \$3,800 per month for expenses incurred by the Coroner’s Office for the 2016 calendar year. Dr. Mark Haynes requested to be placed on the monthly agenda beginning April 1st to give a monthly report to the Jury regarding the Coroner’s Office.

Upon motion by Kevin Gray, duly seconded by Joe Sturges, the Jury unanimously awarded the bid for a new ice machine for the CPSO Women’s Jail due to the cost to repair existing unit in the amount of \$4,951 to Cannon Services.

President Scott Davidson read the notice that the PJAL Annual Convention will be March 3rd - 5th at the Shreveport Convention Center.

ITEM #20 – February 10, 2016 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Police Jury Administration Building
 Contract #1314-CLB-0001 Amount - \$49,800
 Project – repairs/renovations to the exterior of the PJ Administration Building
 Status – Bid awarded to Garcia Construction and project is 90% complete and full reimbursement has been received from LGAP.

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property
Contract #1415-CLB-0001 Amount - \$25,000
Project – extension of natural gas line to the Police Jury owned property on Hwy 2

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2
Contract #1415-CLB-0002 Amount - \$14,167
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2

2. CWEF Projects

No projects are currently open.

3. Sales Tax Collections for December 2015 – net of \$57,637 from gross collections of \$60,744 on taxable sales of \$5,683,763.
Net sales tax collections for November 2015 – \$39,250 – increase \$18,387 (46.85%)
Net sales tax collections for December 2014 - \$74,185 – decrease -\$16,548 (-22.31%)

4. Cash position at January 31, 2016 - \$9,080,235
Cash position at January 31, 2015 - \$8,560,814 (increase of \$519,421)
Cash position at December 31, 2015 - \$6,978,737 (increase of \$2,101,497)

See Deposit Balances by Institution for breakdown at January 31, 2016 –

5. Total Receipts for the month of January 2016 – \$2,470,127

6. Upcoming important dates and meetings I plan to attend –

2/17 – OEP Hazard Mitigation Update Meeting
2/17 – Flood Plain Management Meeting
2/23 – CPHSD#3 Finance Meeting
2/25 – CPHSD#3 Board Meeting
2/29 – Committee Meetings
3/3-3/5 – PJAL Meeting, Shreveport
3/9 – Regular Meeting

Additional Public Comment:

Mr. Daric Huntt with Republic Services introduced himself as the new Operations Supervisor for the area and informed the Jury that if they needed anything, to please give him a call.

Road Superintendent, Tommy Durrett, told Jurors to be thinking of roads in their district that need to be put on the Chip Seal list for next year.

Juror Dowies called attention to the growing litter and refuse problem on the parish roads. Sheriff Bailey said that he also has had many calls regarding the growing problem of trash on the Parish and State roads under his jurisdiction. He said they are working on getting a crew to start picking up trash on the roads once again, hopefully something similar to what Sheriff Sexton is doing in Webster Parish. He also stated that DWCC stopped doing trash pickup because they didn't have enough "reliable" trustee inmates to go out and pick up trash. Sheriff Bailey said that hopefully he can take some of the Parish inmates that work for the Town and the Parish and have them start picking up trash 1 or 2 days a week and is even considering using some of his female prisoners to combat the problem.

Rev. Young informed Jurors that he felt it was time to look at the Jurors' monthly compensation compared to what jurors from the other surrounding and similar parishes are receiving.

Upon motion by Rev. Willie Young, Sr., duly seconded by Paul Cook, the meeting was adjourned.

Dwayne R. Woodard
Secretary-Treasurer

Scott Davidson
President