

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
December 14, 2016  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 14th, 2016. On being called to order by President, Scott Davidson, the following jurors were present:

James Laird, Mark Furlow, Kevin Gray, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, and Gill Dowies.

Jurors Joe Sturges and Rev. Willie Young, Sr. were absent.

There were 12 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Mr. Tim Cain of OOCS, Mrs. Pam Suggs of the Claiborne Parish Library, Claiborne Parish Coroner Dr. Mark Haynes, Dennis Butcher of OEP, Mrs. Shelia Washington and Mrs. Leigh Ann Jones of the Police Jury, Mr. Walter Johnson of E911, Mr. & Mrs. D'Arcy Stevens (former District One Jurors), and Mr. Kevin Greene with Republic Services.

The meeting was opened with a word of Prayer led by President Scott Davidson, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously voted to adopt the Regular Agenda as presented with notations of #27 should be January 9, 2017.

Upon motion by Joe Merritt, duly seconded by Tommy Sanders, the Jury unanimously voted to amend the agenda and add the following:

1. Approval of the November 9, 2016 regular meeting minutes.
2. Payment of the November 2016 bills as approved by the Claims Committee.
3. Request from Claiborne Parish OEP for approval of their 2017 Budget of \$50,783 of which the Police Jury is responsible for \$25,392 or \$2,115.96 per month. (same as 2016 budget)
4. Request from CASA Supervisor Deanna Curtis, in a letter received November 7, 2016, requesting the \$1,000 budgeted in the 2016 budget for the Court Appointed Special Advocate Program in Claiborne Parish and to be included in the 2017 budget for the same amount.
5. Request from Team Cade, in a letter dated November 14, 2016, requesting use of the Court House lawn on May 6, 2017 from 5:00 am until 4:00 pm for their annual boot drive and silent auction.

Upon motion by Gil Dowies, duly seconded by Pat Stevens, the Jury unanimously approved the consent agenda as follows:

**Consent**

1. Approval of the November 9, 2016 Regular Meeting Minutes
2. Payment of the November 2016 bills as approved by the Claims Committee.
3. Request from Claiborne Parish OEP for approval of their 2017 Budget of \$50,783 of which the Police Jury is responsible for \$25,392 or \$2,115.96 per month. (same as 2016 budget)
4. Request from CASA Supervisor Deanna Curtis, in a letter received November 7, 2016, requesting the \$1,000 budgeted in the 2016 budget for the Court Appointed Special Advocate Program in Claiborne Parish and to be included in the 2017 budget for the same amount.

5. Request from Team Cade, in a letter dated November 14, 2016, requesting use of the Court House lawn on May 6, 2017 from 5:00 am until 4:00 pm for their annual boot drive and silent auction.

## **Regular Agenda**

President Scott Davidson welcomed new District One Juror, Mr. James Laird to the Jury.

At this time, President Scott Davidson recognized former District One Juror, Mr. D'Arcy Stevens, and thanked him for his 5 years of service to Claiborne Parish and his wife, Mrs. Pat Stevens, who finished out his term when he resigned due to health reasons. Secretary-Treasurer Dwayne R. Woodard presented Mr. Stevens with an embossed Police Jury jacket and Mrs. Stevens with a poinsettia for their years of service to our Parish.

President Scott Davidson read the notice that 1 hour of Ethics training is required to be completed by December 31, 2016 for all Jurors and Parish employees.

President Scott Davidson reminded the Jury of the Christmas 2016 Holiday which will begin at lunch on Thursday, December 22, 2016 and then the offices will be closed from Friday, December 23, 2016 until Tuesday, January 3, 2017.

President Scott Davidson reminded the Jury of the January 2017 meeting will be held on Wednesday, January 11, 2017 due to the New Year's holiday.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved the following legally advertised, lowest qualified bids on the purchase of MC-30, CRS-2, SS-1, AEP, and AC-10 Asphalt Cement necessary for the maintenance of Claiborne Parish roads for the year 2017:

CRS2 – Ergon - \$1.20 per gallon  
CRS2P – Asphalt Products - \$1.99 per gallon  
CSS1 – Asphalt Products - \$1.36 per gallon  
SS1 – Asphalt Products - \$1.49 per gallon

Upon motion by Joe Merritt, duly seconded by Tommy Sanders, the Jury unanimously approved the following legally advertised, lowest qualified bids on the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of Claiborne Parish roads for the year 2017:

Hot Mix – Amethyst Construction - \$76.00 per ton  
Cold Mix – Amethyst Construction - \$85.00 per ton

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved the following legally advertised, lowest qualified bids on the purchase of pit run, sand, clay gravel, and maintenance rock for the year 2017:

Delivered – Maintenance Rock - Blann Tractor - \$22.75 per ton  
Pit Run - Blann Tractor - \$15.50 per ton  
Sand - Blann Tractor - \$18.75 per ton

Pick-Up - Maintenance Rock - Standard Gravel - \$9.25 per ton  
Pit Run - Standard Gravel - \$5.25 per ton

Upon motion by Tommy Sanders, duly seconded by Gil Dowies, the Jury unanimously approved the following legally advertised, lowest qualified bids on the purchase of sizes LA C-1 “modified”, LA C-2, and LA C-3 granite crushed stone for the 2017 year:

LA C-1 – No Bid  
LA C-2 – Blann Tractor - \$40.50 per ton  
LA C-3 – Blann Tractor - \$40.50 per ton  
SB-2 - Blann Tractor - \$30.25 per ton (delivered)  
Blann Tractor - \$22.50 per ton (pick-up)

Upon motion by Kevin Gray, duly seconded by Joe Merritt, the Jury unanimously approved the following legally advertised, lowest qualified bids on the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off-road & highway use) for us by Parish Owned Vehicles for the 2017 year: Emerson Oil Co. - \$0.0617/gal

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved the 2017 Worker's Comp Renewal with Stonetrust Commercial Insurance Company for \$40,401 for \$1,317,400 of estimated payroll (prior year cost was \$38,147).

President Scott Davidson read aloud the following grant awards:

2015-2016 LGAP Program to South Claiborne Water System in the amount of \$21,500 for automatic transfer switches.

2015-2016 LGAP Program to Pine Hill Water System for rehab and repair of elevated storage tank in the amount of \$21,500.

Upon motion by Kevin Gray, duly seconded by Tommy Sanders, the Jury unanimously approved by roll call vote, Resolution 2016 – 021 – A Resolution Providing for Canvassing the Returns and Declaring the Result of the Special Election Held in the Parish of Claiborne, State of Louisiana, on Saturday, December 10, 2016, to Dedicate Revenues Derived from a Special Tax Therein (1% Sales Tax in Claiborne Parish Sales Tax District)

\*\*\*\*\*

The following resolution was offered by Kevin Gray and seconded by Tommy Sanders:

**RESOLUTION 2016-021**

A resolution providing for canvassing the returns and declaring the result of the special election held in Claiborne Parish Sales Tax District, on Saturday, December 10, 2016, to authorize the levy of a sales and use tax therein.

BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Claiborne Parish Sales Tax District, that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in Claiborne Parish Sales Tax District, on SATURDAY, DECEMBER 10, 2016, to authorize the levy of a sales and use tax therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the special election.

SECTION 2. Procès Verbal. A *Procès Verbal* of the canvass of the returns of said election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Claiborne, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

SECTION 3. Promulgation of Election Result. The result of said election shall be promulgated by publication in the manner provided by law.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
James Laird	X			
Mark Furlow	X			
Kevin Gray	X			
Joe A. Sturges			X	
Paul R. Cook	X			
Scott Davidson	X			
Joseph Merritt, Jr.	X			
Tommy Sanders	X			
Gil Dowies	X			
Willie J. Young, Sr.			X	

And the resolution was declared adopted on this, the 14<sup>th</sup> day of December, 2016.

/s/ Dwayne R. Woodard  
Secretary-Treasurer

/s/ Scott Davidson  
President

PROCÈS VERBAL AND PROCLAMATION OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN CLAIBORNE PARISH SALES TAX DISTRICT, ON SATURDAY, DECEMBER 10, 2016.

BE IT KNOWN AND REMEMBERED that on Wednesday, December 14, 2016, at ten o'clock (10:00) a.m., at its regular meeting place, the Jury Chambers of the Police Jury Complex, 507 West Main Street, Homer, Louisiana, the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Claiborne Parish Sales Tax District (the "District"), and being the authority ordering the special election held therein on Saturday, December 10, 2016, with the following members present:

James Laird, Mark Furlow, Kevin Gray, Paul R. Cook, Scott Davidson, Joseph Merritt, Jr., Tommy Sanders, and Gil Dowies;

There being absent: Joe A. Sturges and Rev. Willie J. Young, Sr.;

did, in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

PROPOSITION  
(SALES TAX)

Shall Claiborne Parish Sales Tax District (consisting of the entire Parish of Claiborne except those portions of the Parish contained within the corporate boundaries of the municipalities of Homer or Haynesville) (the "District"), under the provisions of Louisiana law, be authorized to levy and collect a tax of one percent (1%) (the "Tax") (an estimated \$630,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year) upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the District, all as defined by law, for a period of ten (10) years from January 1, 2017, with the proceeds of the Tax (after paying the expenses of collecting and administering the Tax) to be dedicated and used for the purposes of paying the costs of (i) providing for solid waste collection and disposal in the District, including acquiring, improving, maintaining and/or operating the necessary land, facilities and equipment required in connection therewith, and (ii) materials required for surfacing and maintaining public roads within the boundaries of the District?

There was found by said count and canvass that the following votes had been cast at the said special election **IN FAVOR OF** and **AGAINST**, respectively, the proposition as hereinabove set forth at the following polling places, to-wit:

		VOTE TABULATION	
Precinct	Location	FOR	AGAINST
1	Fire District 6 - Summerfield Station, 12125 Hwy. 2 Alt., Bernice	75	69
3	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville	33	47
5	Athens Village Hall, 15329 Hwy. 9, Athens	59	58
7	Crossroads Community Center, 3494 Hwy. 519, Athens	106	122
8	(IN PART) Homer City Hall, 400 East Main Street, Homer	21	21
10	Lisbon Community Center, 131 Hebron Road, Lisbon	10	23
11	Lisbon Community Center, 131 Hebron Road, Lisbon	33	22
21	Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville	9	5

Precinct	Location	VOTE TABULATION	
		FOR	AGAINST
31	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville	22	19
34	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville	3	2
36	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville	1	8
37	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville	0	0
41	Harris Community Center, 2800 Harris Road, Minden	28	27
42	Harris Community Center, 2800 Harris Road, Minden	17	41
51	Athens Village Hall, 15329 Hwy. 9, Athens	26	17
81	Lisbon Community Center, 131 Hebron Road, Lisbon	22	28
84	(IN PART) Homer City Hall, 400 East Main Street, Homer	0	5
87	(IN PART) Homer City Hall, 400 East Main Street, Homer	4	8
88	(IN PART) Homer City Hall, 400 East Main Street, Homer	2	2
91	Junction City Mayor's Office, 106 West Third Street, Junction City	8	6
92	Homer City Hall, 400 East Main Street, Homer	51	54
93	(IN PART) Homer City Hall, 400 East Main Street, Homer	13	5
96	(IN PART) Homer City Hall, 400 East Main Street, Homer	1	9
ABSENTEE		405	264
TOTAL		949	862
MAJORITY FOR		87	

The polling places above specified being the only polling places designated at which to hold the said election, it was therefore shown that there was a total of **949** votes cast **IN FAVOR OF** the Proposition and a total of **862** votes cast **AGAINST** the Proposition, as hereinabove set forth, and that there was a majority of **87** votes cast **IN FAVOR OF** the Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as hereinabove set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the District on Saturday, December 10, 2016.

**Exhibit "A"** attached hereto and made a part of this *Procès Verbal* is a copy of the Notice of Special Election and proof of publication thereof.

THUS DONE AND SIGNED at Homer, Louisiana, on this, the 14<sup>th</sup> day of December, 2016.

ATTEST:

/s/ Scott Davidson  
President

/s/ Dwayne R. Woodard  
Secretary-Treasurer

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Claiborne Parish Sales Tax District (the "District"), on September 14, 2016, NOTICE IS HEREBY GIVEN that a special election will be held within the District on **SATURDAY, DECEMBER 10, 2016**, and that at the said election there will be submitted to all registered voters in the District qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION  
(SALES TAX)

Shall Claiborne Parish Sales Tax District (consisting of the entire Parish of Claiborne except those portions of the Parish contained within the corporate boundaries of the municipalities of Homer or Haynesville) (the "District"), under the provisions of Louisiana law, be authorized to levy and collect a tax of one percent (1%) (the "Tax") (an estimated \$630,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year) upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the District, all as defined by law, for a period of ten (10) years from January 1, 2017, with the proceeds of the Tax (after paying the expenses of collecting and administering the Tax) to be dedicated and used for the purposes of paying the costs of (i) providing for solid waste collection and disposal in the District, including acquiring, improving, maintaining and/or operating the necessary land, facilities and equipment required in connection therewith, and (ii) materials required for surfacing and maintaining public roads within the boundaries of the District?

The said special election will be held at the following polling places situated within the District, which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, to-wit:

POLLING PLACES	
Precinct	Location
1	Fire District 6 - Summerfield Station, 12125 Hwy. 2 Alt., Bernice
3	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
5	Athens Village Hall, 15329 Hwy. 9, Athens
7	Crossroads Community Center, 3494 Hwy. 519, Athens
8	(IN PART) Homer City Hall, 400 East Main Street, Homer
10	Lisbon Community Center, 131 Hebron Road, Lisbon
11	Lisbon Community Center, 131 Hebron Road, Lisbon
21	Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
31	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
34	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
35	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville (No Voters)
36	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
37	(IN PART) Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
41	Harris Community Center, 2800 Harris Road, Minden
42	Harris Community Center, 2800 Harris Road, Minden
51	Athens Village Hall, 15329 Hwy. 9, Athens
81	Lisbon Community Center, 131 Hebron Road, Lisbon
84	(IN PART) Homer City Hall, 400 East Main Street, Homer

POLLING PLACES	
Precinct	Location
87	(IN PART) Homer City Hall, 400 East Main Street, Homer
88	(IN PART) Homer City Hall, 400 East Main Street, Homer
91	Junction City Mayor's Office, 106 West Third Street, Junction City
92	(IN PART) Homer City Hall, 400 East Main Street, Homer (No Voters)
93	(IN PART) Homer City Hall, 400 East Main Street, Homer
96	(IN PART) Homer City Hall, 400 East Main Street, Homer

The polling places set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The said special election will be held in accordance with the applicable provisions of Chapter 5, Chapter 6-A and Chapter 6-B of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Jury Chambers of the Police Jury Complex, 507 West Main Street, Homer, Louisiana, on **WEDNESDAY, DECEMBER 14, 2016**, at **TEN O'CLOCK (10:00) A.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of the District are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Homer, Louisiana, on this, the 14<sup>th</sup> day of September, 2016.

ATTEST:

\_\_\_\_\_  
/s/ Scott Davidson

President

\_\_\_\_\_  
/s/ Dwayne R. Woodard

Secretary-Treasurer

### PROCLAMATION

I, the undersigned President of the Police Jury of the Parish of Claiborne, State of Louisiana, the governing authority of Claiborne Parish Sales Tax District (the "District"), do hereby declare, proclaim and announce that the proposition submitted at the special election held in the District on Saturday, December 10, 2016, was CARRIED by a majority of the votes cast at the said special election, all as described and set out in the above *Procès Verbal*.

THUS DONE AND SIGNED at Homer, Louisiana, on this, the 14<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
/s/ Scott Davidson

President

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), the governing authority of Claiborne Parish Sales Tax District (the "District"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings and *Procès Verbal* made by said Governing Authority on Wednesday, December 14, 2016, providing for canvassing the returns and declaring the result of the special election held in the District on Saturday, December 10, 2016, to authorize the levy of a sales and use tax therein.

IN FAITH WHEREOF, witness my official signature at Homer, Louisiana, on this, the 14<sup>th</sup> day of December, 2016.

/s/Dwayne R. Woodard  
Secretary-Treasurer

\*\*\*\*\*

Upon motion by Tommy Sanders, duly seconded by James Laird, the Jury unanimously voted to table items #23 and #23 (Resolution 2016 – 022 and Resolution 2016 -023) until the January 2017 meeting.

Upon motion by Gil Dowies, duly seconded by Mark Furlow, the Jury unanimously adopted, *en mass*, the Proposed 2016 Budget Amendments for all Funds for the Claiborne Parish Police Jury.

Consolidated Budget Adjustment  
All Funds - December 14, 2016

	Estimated	Original	% Exp	
	Fund Balance	Budgeted	Proposed	
<u>Fund:</u>	<u>12/31/2016</u>	<u>Expenditures</u>	<u>Adjust</u>	
	Net			
	Adjustment			
General Fund	\$(95,300)	\$4,941,746	\$1,989,300	-1.93%
Road Fund	232,400	1,174,511	2,643,600	8.79%
Bldg & Maint Fund	(44,800)	572,324	342,300	-13.09%
Equipment Fund	57,800	711,880	314,000	18.41%
Sales Tax Fund	(53,800)	1,198,759	712,000	-7.56%
Library Fund	33,930	1,464,892	803,300	4.22%
Witness Fee Fund	4,400	5,446	8,000	55.00%
Criminal Court Fund	54,600	51,410	454,500	12.01%
Juv Maint Fund	<u>1,500</u>	<u>114,377</u>	<u>12,000</u>	12.50%
Totals - All Funds	<u>\$ 190,730</u>	<u>\$ 10,235,345</u>	<u>\$ 7,279,000</u>	



Upon motion by Gil Dowies, dully seconded by Kevin Gray, the Jury unanimously approved the presentation of Proposed Ordinance No. 782 – All Funds for adoption at the January 11, 2017 meeting.

\*\*\*\*\*

THUS INTRODUCED by Juror \_\_\_\_\_ and duly seconded by Juror \_\_\_\_\_ at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 11, 2017.

For: \_\_\_\_\_  
 Against: \_\_\_\_\_  
 Absent: \_\_\_\_\_  
 Abstain: \_\_\_\_\_

ORDINANCE NO. 782

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING ON DECEMBER 31, 2017

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2017 and ending December 31, 2017.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2017, and ending December 31, 2017, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues		
Taxes:		
Ad valorem	\$3,178,800	
Sales & use	568,000	
Other	8,000	
Licenses and permits	88,500	
Intergovernmental revenues	1,905,800	
State revenue sharing	95,300	
Fines and forfeitures	551,000	
Grants and awards	226,430	
Other revenues	73,600	
Use of property and money	58,700	
Total Revenues		\$6,754,130
Expenditures		
General government:		
Legislative	122,500	
Judicial	926,300	
Elections	37,400	
Finance and administrative	354,300	
Other general government	354,500	
Public safety	474,100	
Public works	2,373,200	
Sanitation	662,000	
Health and welfare	20,400	
Culture and recreation	756,000	
Economic development and assistance	72,400	
Grants and rewards	55,000	
Conservation	6,300	
Total Expenditures		<u>6,214,400</u>
Excess (Deficiency) of Revenues		
Over Expenditures		539,730
Other Financing Sources (Uses)		
Sale of assets	-	
Operating transfers in	600,000	
Operating transfers out	<u>(600,000)</u>	
Total Other Financing Sources (Uses)		<u>-</u>

Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses)	539,730
Contingency	-
Fund Balance at Beginning of Year	<u>10,235,345</u>
Fund Balance at End of Year	<u><u>\$10,775,075</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2017 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 11, 2017.

\_\_\_\_\_  
Dwayne R. Woodard  
SECRETARY-TREASURER

\_\_\_\_\_  
Scott Davidson  
PRESIDENT

\*\*\*\*\*

President Scott Davidson read aloud the Notice of Public Hearing on the Proposed 2017 Budget will be Monday, January 9, 2017 at 10:00 am in the Conference Room of the CPPJ Administration Building.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the renewal of the Parish’s waste management contract with Republic Services for a period of January 1, 2017 through December 31, 2022.

At this time, Parish Coroner, Dr. Mark Haynes, gave his report. Dr. Haynes stated there were a total of 9 deaths - 7 Hospice/ER and 1 which required autopsy.

Upon motion by Paul Cook, duly seconded by Tommy Sanders, the Jury unanimously approved, by roll call vote, Ordinance No. 783 – Claiborne Parish Sales Tax District 1% Sales Tax

\*\*\*\*\*

The following ordinance was offered for adoption by Paul Cook and seconded by Tommy

Sanders:

**ORDINANCE No. 783**

An ordinance providing for the levy within Claiborne Parish Sales Tax District, effective January 1, 2017, of a one percent (1%) sales and use tax upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and upon the sale of services in said District, providing for the assessment, collection, payment thereof and the dedication of the proceeds of said tax and the purpose for which the proceeds of the tax may be expended, such tax having been authorized at a special election held in said District on December 10, 2016.

WHEREAS, under the provisions of Article VI, Section 29 of the Constitution of the State of Louisiana of 1974, and other constitutional and statutory authority and an election held on December 10, 2016, Claiborne Parish Sales Tax District, State of Louisiana (the "District"), acting through the Police Jury of the Parish of Claiborne, State of Louisiana, as its governing authority (the "Governing Authority"), is authorized to levy and collect within the District from and after January 1, 2017, a one percent (1%) sales and use tax (the "Tax"), upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and upon the sale of services as defined in applicable statutory authority, pursuant to the following proposition which was approved at said election held on December 10, 2016:

PROPOSITION  
(SALES TAX)

Shall Claiborne Parish Sales Tax District (consisting of the entire Parish of Claiborne except those portions of the Parish contained within the corporate boundaries of the municipalities of Homer or Haynesville) (the "District"), under the provisions of Louisiana law, be authorized to levy and collect a tax of one percent (1%) (the "Tax") (an estimated \$630,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year) upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the District, all as defined by law, for a period of ten (10) years from January 1, 2017, with the proceeds of the Tax (after paying the expenses of collecting and administering the Tax) to be dedicated and used for the purposes of paying the costs of (i) providing for solid waste collection and disposal in the District, including acquiring, improving, maintaining and/or operating the necessary land, facilities and equipment required in connection therewith, and (ii) materials required for surfacing and maintaining public roads within the boundaries of the District?

WHEREAS, in compliance with the aforesaid constitutional and statutory authority and said special election of December 10, 2016, it is the desire of this Governing Authority to provide for the levy and collection of the Tax and to provide for distribution of the proceeds thereof and other matters in connection therewith as hereinafter provided in this ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Claiborne Parish Sales Tax District(the "District"),thereof, that:

SECTION 1. Imposition. Pursuant to the authority of a special election held in the District, on December 10, 2016, the Tax is hereby levied upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property, and upon the lease or rental of tangible personal property and on the sales of services in the District, as defined by law. The Uniform Local Sales Tax Code, as enacted by Act 73 of the 2003 Regular Session of the Louisiana Legislature and as it may be amended, shall apply in the assessment, collection, administration and enforcement of the Tax, the provisions of which are hereby incorporated by reference.

SECTION 2. Rate of Tax. The Tax is levied at the rate of one percent (1%) of the sales price of each item or article of tangible personal property when sold at retail in the District, the Tax to be computed on gross sales for the purpose of remitting the amount of tax due to the District, and to include each and every retail sale. The Tax is levied at the rate of one percent (1%) of the cost price of each item or article of tangible personal property when the same is not sold but is used, consumed, distributed, or stored for use or consumption in the District, provided there shall be no duplication of the Tax. The Tax is levied at the rate of one percent (1%) of the gross proceeds derived from the lease or rental of tangible personal property, as defined by law, where the lease or rental of such property is an established business, or part of an established business, or the same is incidental or germane to the said business, or of the monthly lease or rental price paid by lessee or rentee, or contracted or agreed to be paid by lessee or rentee to the owner of the tangible personal property. The Tax is levied at the rate of one percent (1%) of the amount paid or charged for taxable services, as defined by law, performed in the District.

SECTION 3. Effective Date. The Tax shall be effective on January 1, 2017.

SECTION 4. Term. The Tax shall remain in effect for ten (10) years (January 1, 2017 through December 31, 2026).

SECTION 5. Purposes. The proceeds of the Tax shall be used for the purposes set forth in the proposition approved by the voters in the special election held in the District on December 10, 2016, authorizing the Tax, which proposition is set forth in the preamble hereto.

SECTION 6. Vendor's Compensation. For the purpose of compensating the dealer in accounting for and remitting the Tax levied by this ordinance, each dealer shall be allowed two percent (2%) of the amount of Tax due and accounted for and remitted to the District's collector in the form of a deduction in submitting its report and paying the amount due by the dealer, provided the amount due was not delinquent at the time of payment, and provided the amount of any credit claimed for taxes already paid to a wholesaler shall not be deducted in computing the commission allowed the dealer hereunder.

SECTION 7. Exclusions and Exemptions. This Governing Authority adopts none of the optional exclusions or exemptions allowed by State sales and use tax law, nor does this Governing Authority adopt any exclusions or exemptions authorized by legislation enacted under Article VI, Section 29 (D)(1) of the Constitution of the State of Louisiana of 1974. Included within the base of the Tax is every transaction, whether sales, use, lease or rental, consumption, storage or service, with no exclusions or exemptions except for those mandated upon political subdivisions by the Constitution or statutes of the State of Louisiana, including the Act.

SECTION 8. Interest on Unpaid Amount of Tax Due. As authorized by La. R.S. 47:337.69, the interest on unpaid amounts of the Tax which are due shall be at the rate of one and one-fourth percent (1- $\frac{1}{4}$ %) per month.

SECTION 9. Delinquency Penalty. The delinquency penalty, as provided by La. R.S. 47:337.70, shall be five percent (5%) per month on the unpaid amount of the Tax due for each thirty-day period, not to exceed five thirty-day periods.

SECTION 10. Penalty for False, Fraudulent or Grossly Incorrect Return. The penalty as authorized by La. R.S. 47:337.72 shall be fifty percent (50%) of the amount of the Tax found to be due.

SECTION 11. Negligence Penalty. The penalty as authorized by La. R.S. 47:337.73 shall be five percent (5%) of the unpaid amount of the Tax found to be due, or ten dollars (\$10.00), whichever is greater.

SECTION 12. Penalty for Insufficient Funds Check. The penalty as authorized by La. R.S. 47:337.74 shall be an amount equal to the greater of one percent (1%) of the check or twenty dollars (\$20.00).

SECTION 13. Attorney Fees. The collector is authorized to employ private counsel to assist in the collection of any taxes, penalties or interest due under this ordinance, or to represent him in any proceeding under this ordinance. If any taxes, penalties or interest due under this ordinance are referred to an attorney at law for collection, an additional charge of attorney fees, in the amount of ten per centum (10%) of the taxes, penalties and interest due, shall be paid by the tax debtor.

SECTION 14. Penalty for Costs Incurred. As provided by R.S. 47:337.75, and under the circumstances set forth therein, a penalty shall be added to the amount of Tax due in an amount as itemized by the Collector to compensate for all costs incurred in making an examination of books, records or documents, or an audit thereof, or in the holding of hearings or the subpoenaing and compensating of witnesses.

SECTION 15. Distrain Penalty. The penalty as provided by R.S. 47:337.76 in cases where the distraint procedure is used in the collection of the Tax shall be ten dollars (\$10.00).

SECTION 16. Limits on Interest, Penalty and Attorney Fees. Should the interest, penalties or attorney fees herein, or the combined interest, penalties and attorney fees, be declared to be in excess of limits provided by other law, including relevant jurisprudence, then the maximum interest, penalties and attorney fees allowed by such other law shall apply.

SECTION 17. Collector. The Tax levied by this ordinance is authorized to be collected by a "Collector" which term shall mean the Parish School Board of the Parish of Claiborne, State of Louisiana.

SECTION 18. Powers of Collector. The Collector is hereby authorized, empowered and directed to carry into effect the provisions of this ordinance, to appoint deputies, assistants or agents to assist it in the performance of its duties, and in pursuance thereof to make and enforce such rules as it may deem necessary.

SECTION 19. Agreement to Collect Tax on Vehicles. With regard to the collection of the Tax on any motor vehicle, automobile, truck, truck-trailer, trailer, semi-trailer, motor bus, home trailer, or any other vehicle subject to the vehicle registration license Tax, this Governing Authority, acting through the President of the Governing Authority, and on behalf of the District, is authorized to enter into an agreement or agreements with the Vehicle Commissioner, Department of Public Safety and Corrections, for the collection of the Tax on such vehicles, as provided by R.S.47:303(B).

SECTION 20. Revenues of Tax. All taxes, revenues, funds, assessments, moneys, penalties, fees or other income which may be collected or come into the possession of the Collector under any provision or provisions of this ordinance relating to the Tax shall be promptly deposited by the Collector for the account of the District in the special fund to be established and maintained for the deposit of such proceeds, which fund will be a separate bank account maintained with the regularly designated fiscal agent of the District; provided, however, any amount which is paid under protest or which is subject to litigation may be transferred to a separate account established by the Collector with said fiscal agent pending the final determination of the protest or litigation.

In compliance with the said special election of December 10, 2016, authorizing the Tax, after all reasonable and necessary costs and expenses of collecting and administration of the Tax have been paid as provided for above, the remaining balance in said special fund shall be available for appropriation and expenditures by the Governing Authority solely for the purposes designated in the applicable proposition authorizing the levy of the Tax.

SECTION 21. Severability. If any or more of the provisions of this ordinance shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this ordinance, but this ordinance shall be construed and enforced as if such illegal or invalid provisions

had not been contained herein. Any constitutional or statutory provision enacted after the date of this ordinance which validates or makes legal any provision of this ordinance which would not otherwise be valid or legal, shall be deemed to apply to this ordinance.

SECTION 22. Effective Date of Ordinance. This ordinance shall be in full force and effect immediately upon its adoption, being an ordinance affecting the public peace, health and safety.

SECTION 23. Publication and Recordation. This ordinance shall be published in one issue of the official journal of this Governing Authority as soon as is reasonably possible. A certified copy of this ordinance shall be recorded in the mortgage records of the Parish of Claiborne, State of Louisiana.

The final adoption of the foregoing ordinance having been duly moved and seconded, the roll was called and the following vote was taken and recorded:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
James Laird	X			
Mark Furlow	X			
Kevin Gray	X			
Joe A. Sturges			X	
Paul R. Cook	X			
Scott Davidson	X			
Joseph Merritt, Jr.	X			
Tommy Sanders	X			
Gil Dowies	X			
Willie J. Young, Sr.			X	

And the resolution was declared adopted on this, the 14<sup>th</sup> day of December, 2016.

/s/ Dwayne R. Woodard  
Secretary-Treasurer

/s/ Scott Davidson  
President

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), the governing authority of Claiborne Parish Sales Tax District (the "District"), do hereby certify that the foregoing pages constitute a true and correct copy of an ordinance adopted by the Governing Authority on December 14, 2016, providing for the levy within the District, effective January 1, 2017, of a one percent (1%) sales and use tax upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and upon the sale of services in the District, levying and providing for the assessment, collection, payment and dedication of the proceeds of such tax and the purpose for which the proceeds of the tax may be expended, such tax having been authorized at a special election held in the District on December 10, 2016.

IN FAITH WHEREOF, witness my official signature at Homer, Louisiana, on this, the 14<sup>th</sup> day of December, 2016.

/s/Dwayne R. Woodard  
Secretary-Treasurer

\*\*\*\*\*

President Scott Davidson read aloud the Thank You notes from Friendship CME Church in Lisbon for the (2) two historical district road signs provided and place by the Police Jury.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved, upon recommendations from the Garage Committee, the purchase of a Track Hoe, a 2017 Ram Crew Cab Truck, and a new pressure washer for the upcoming budget year. (Track Hoe and Ram Truck will be on state contract)

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved the request from the North Louisiana Criminalistics Lab Commission for approval of their annual budget as required by R.S. 40:2261-2678.4.

\*\*\*\*\*

**ITEM #30 – December 14, 2016 – AGENDA**

**SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property  
Contract #1415-CLB-0001 Amount - \$25,000  
Project – extension of natural gas line to the Police Jury owned property on Hwy 2  
Status – Postponed until decision on type of generator

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2  
Contract #1415-CLB-0002 Amount - \$14,167  
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2  
Status – Plan to rebid for generator only in early 2017

2. CWEF Projects

Leatherman Creek Water System  
Contract #1415-CWEF-CLB-0001 Amount - \$25,000  
Project – Repair and rehab of ground storage tank  
Status – Construction should start within the next 30 days

South Claiborne Water System  
Contract #1415-CWEF-CLB-0003 Amount - \$25,000  
Project – Waterline extension between Barnes Road and Frazier Road  
Status – Bid awarded to TGS Contractors for \$32,909

Gilgal Water System  
Contract #1415-CWEF-CLB-0004 Amount - \$5,317  
Project – Installation of automated water leveling equipment  
Status – Construction is complete

3. Sales Tax Collections for October 2016 – net of \$46,332 from gross collections of \$47,520 on taxable sales of \$4,694,085.  
Net sales tax collections for September 2016 – \$44,830 – increase \$1,502 (3.35%)  
Net sales tax collections for October 2015 - \$44,855 – increase \$1,477 (3.29%)

4. Cash position at November 30, 2016 - \$7,357,455  
Cash position at November 30, 2015 - \$7,032,725 (increase of \$324,730)  
Cash position at October 31, 2016 - \$7,614,783 (decrease of \$-257,328)

See Deposit Balances by Institution for breakdown at November 30, 2016 –

5. Total Receipts for the month of November 2016 – \$126,041

6. Upcoming important dates and meetings I plan to attend –

12/15 – CPWSD Board Meeting  
12/20 – CPHSD#3 Board Meeting  
1/9/17 – 2017 Budget Public Hearing  
1/9/17 - Committee Meetings  
1/11/17 – Regular Meeting

\*\*\*\*\*

**Public Comments:**

There were no public comments.

Upon motion by Tommy Sanders, duly seconded by Joe Merritt, the meeting was adjourned.

---

Dwayne R. Woodard  
Secretary-Treasurer

---

Scott Davidson  
President