

MINUTES  
Of the Regular Meeting of  
The Claiborne Parish Police Jury  
December 10, 2014  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the tenth day of December 2014. On being called to order by President, Scott Davidson, the following jurors were present:

D'Arcy Stevens, Mark Furlow, Robert "Bob" McDaniel, Joe Sturges, Lavelle Penix, Roy Lewis, Roy Mardis, Jerry Adkins and Rev. Willie Young, Sr.

No one was absent.

There were 23 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Claiborne Parish Librarian Pam Suggs, Mrs. Jodie Heigle of the Claiborne Parish OPCS, Mrs. Cathy Greeson of OEP, CPSO 911 Deputy Walter Johnson, Mrs. Teresa Raley of the Claiborne 4-H, Mrs. Jackie Roberts of the Haynesville News, Mrs. Jenni Williams of the Guardian Journal, Mr. David Greene of Republic Services, Parish Engineer Mr. Randall Smoak, Dr. Sam Abshire of the CPHSD #3, Parish Attorney Mr. Danny Newell, Attorney Jim Colvin representing CMMC, Mr. L. C. Ford of Franklin Estates Road, Ms. Twyla Hilton, Mr. David Bays, Mr. Joe Merritt, Mrs. Fannie Willis, and Mrs. Rene Cross all of Homer, and Mr. Chic Hines of Haynesville.

The meeting was opened with a word of Prayer led Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Roy Lewis.

Upon motion by Lavelle Penix, duly seconded by Roy Lewis, the Jury unanimously voted to adopt the Regular agenda as presented.

Upon motion by Roy Mardis, duly seconded by Joe Sturges, the Jury unanimously voted to amend the regular agenda and add the following:

1. Request from Road Superintendent Tommy Durrett to use Manpower to fill position of Operator II since none of the current Hwy Dept. employees applied for the position.
2. Request from CPHSD #1 to re-appoint Mr. Keith Kilgore to the board. His term expires on December 31, 2014.
3. Request from Mr. Joseph Merritt, Jr., for the Police Jury to consider him for the position of District #7 Juror due to the election of Juror Roy Lewis as the Mayor of the Town of Homer.
4. Request from President Scott Davidson to place on the Agenda of the Special Called Meeting on January 5, 2015. The task of appointing the replacement for Mr. Roy Lewis police Juror for District #7, who was elected to serve as Mayor of the Town of Homer.
5. Request (verbal) from Mr. LC Ford for the Jury to consider how Ordinance No. 759 applies to him.

Upon motion by Roy Mardis, duly seconded by Mark Furlow, the Jury unanimously approved the consent agenda as follows:

1. Approval of the November 5, 2014 regular meeting minutes.
2. Payment of the November 2014 bills as approved by the Claims Committee.

3. Reminder: Christmas 2014 Holiday-lunch Tuesday 12/23, off Wednesday 12/24 to Thursday 1/1 – return to work on Friday 1/2/2015.
4. Request form CASA Supervisor Deanna Curtis, in a letter received November 17, 2014, requesting the \$1,000 budgeted in the 2014 budget for the Court Appointed Special Advocate Program in Claiborne Parish and to be included in the 2015 budget for the same amount.

**Regular Agenda:**

President Scott Davidson reminded everyone that hasn't done so to do their Ethics Training by December 31, 2014 for all Jurors and Parish Employees.

President Scott Davidson reminded all Jurors of the upcoming Juror and Staff Christmas Party hosted by Republic Services is scheduled for Tuesday December 16, 2014 at Buck Creek Lodge.

Upon motion by Joe Sturges, duly seconded by Jerry Adkins, the Jury unanimously approved the request from North Louisiana Criminalistics Lab Commission, in a letter dated November 8, 2014, for the Jury to approve their annual budget as required by R.S. 40:22261-22678.4.

President Scott Davidson read a notice from Republic Services of the New Base Rate Adjustment will be \$0.26 more per pick up to \$14.01.

Upon motion by Robert McDaniel, duly seconded by Joe Sturges, the Jury unanimously approved the request form Carolyn and Aubrey Guinn, in a letter received November 19, 2014 to begin proceeding with the closing a portion of Walker Place Road. (There will be a public meeting set to discuss this possible closure.)

Upon motion by Lavelle Penix, duly seconded by Robert McDaniel, the Jury unanimously approved and awarded the lowest qualified legally advertised bid for the rehab of the CID Building under 2012-2013 LGAP Grant to Pro-Build Construction of Homer for the amount of \$31,626.00

Upon motion by Joe Sturges, duly seconded by Roy Lewis, the Jury unanimously approved and awarded the lowest qualified legally advertised bid for the purchase of CES-2P, CRS-2, and SS-1 Asphalt Emulsions necessary for the maintenance of Claiborne Parish Roads for the year 2015 to the following:

Ergon -

CRS-2 @ \$2.10 per gallon  
 CES-2P @ \$2.48 per gallon  
 SS-1 @ \$2.15 per gallon

Upon motion by Lavelle Penix, duly seconded by Roy Mardis, the Jury unanimously approved and awarded the lowest qualified legally advertised bid for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of Claiborne Parish Roads for the year 2015 to the following:

Amethyst -

Hot Mix - \$76.00 per ton  
 Cold Mix - \$85.00 per ton

Upon motion by Robert McDaniel, duly seconded by Lavelle Penix, the Jury unanimously approved and awarded the lowest qualified legally advertised purchase of Pit Run, Sand, Gravel, and Maintenance Rock necessary for the maintenance of Claiborne Parish Roads for the year 2015 to the following:

Maintenance Rock – Pick Up – Standard Gravel \$7.75 per ton  
 Maintenance Rock – Delivered – Ruston Rock it \$19.45 per ton

Pit Run – Pick Up – Standard Gravel - \$4.25 per ton  
Pit Run – Delivered – Ruston Rock it - \$13.45 per ton

Upon motion by Lavelle Penix, duly seconded by Mark Furlow, the Jury unanimously approved and awarded the lowest qualified legally advertised purchase of sizes LA C-1 “modified”, LA C-2, and LA C-3 granite crushed stone for the year 2015 to the following:

Ruston Rock It – All Delivered (Used for Chip Seal)

C-1 Rock - \$31.95 per ton  
C-2 Rock - \$34.95 per ton  
C-3 Rock - \$34.95 per ton  
SB-2 Rock - \$26.45 per ton

Upon motion by Joe Sturges, duly seconded by Roy Mardis, the Jury unanimously approved and awarded the lowest qualified legally advertised bid for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel for use by Parish Owned Vehicles for the year 2015 to the following to Crump Oil at all fuels being 6.5 cents per gallon over the OPIS PETRISTAT.

Upon motion by Lavelle Penix, duly seconded by Robert McDaniel, the Jury unanimously approved the 2015 rates from Stone Trust Company for the Parish’s Worker’s Compensation rates.

Upon motion by Mark Furlow, duly seconded by Lavelle Penix, the Jury unanimously approved the Proposed 2014 Budget Adjustments on All Funds of the Police Jury.

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Consolidated Budget Adjustment  
All Funds - December 10, 2014

<u>Fund:</u>	<u>Net Adjustment</u>	<u>Estimated Fund Balance 12/31/2014</u>	<u>Original Budgeted Expenditures</u>	<u>% Exp Proposed Adjust</u>
General Fund	\$(76,450)	4,188,525	1,492,400	-1.83%
Road Fund	(91,800)	937,981	2,347,500	-3.91%
Bldg & Maint Fund	(6,100)	404,481	315,100	-1.94%
Equipment Fund	(5,100)	463,066	339,000	-1.50%
Sales Tax Fund	45,800	1,283,950	651,500	7.03%
Library Fund	(39,700)	1,343,200	1,710,400	-2.32%
Witness Fee Fund	3,300	1,266	11,500	28.70%
Criminal Court Fund	-	(398)	319,800	0.00%
Juv Maint Fund	<u>(1,300)</u>	<u>112,910</u>	<u>16,700</u>	-7.78%
Totals - All Funds	<u>\$(171,350)</u>	<u>\$8,734,981</u>	<u>\$7,203,900</u>	

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President Scott Davidson presented the proposed Ordinance No. 770 – 2015 Budget All Funds.

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THUS INTRODUCED by Juror \_\_\_\_\_ and duly seconded by Juror \_\_\_\_\_ at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 7, 2015.

For: \_\_\_\_\_  
Against: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Abstain: \_\_\_\_\_

ORDINANCE NO. 779

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015 AND ENDING ON DECEMBER 31, 2015

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2015 and ending December 31, 2015.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2015, and ending December 31, 2015, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues

Taxes:

Ad valorem	\$3,001,000	
Sales & use	823,000	
Other	9,000	
Licenses and permits	103,100	
Intergovernmental revenues	1,870,400	
State revenue sharing	103,100	
Fines and forfeitures	426,000	
Grants and awards	166,000	
Other revenues	155,400	
Use of property and money	80,200	
Total Revenues		\$6,737,200

Expenditures

General government:

Legislative	124,800	
Judicial	763,700	
Elections	41,500	
Finance and administrative	337,983	
Other general government	351,000	
Public safety	488,600	
Public works	2,511,450	
Sanitation	655,500	
Health and welfare	20,200	
Culture and recreation	729,457	
Economic development and assistance	75,100	
Grants and rewards	139,000	
Conservation	5,300	
Total Expenditures		_____

	<u>6,243,590</u>
Excess (Deficiency) of Revenues Over Expenditures	493,610
Other Financing Sources (Uses)	
Sale of assets	-
Operating transfers in	700,000
Operating transfers out	<u>(700,000)</u>
Total Other Financing	
Sources (Uses)	<u>-</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses)	493,610
Contingency	-
Fund Balance at Beginning of Year	<u>8,734,981</u>
Fund Balance at End of Year	<u><u>\$9,228,591</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2015 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 7, 2015.

\_\_\_\_\_  
Dwayne R. Woodard  
SECRETARY-TREASURER

\_\_\_\_\_  
Scott Davidson  
PRESIDENT

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President Scott Davidson announced the Public Hearing on the Proposed 2015 Budget will be Monday, January 5, 2015 at 3:00 p.m. in the Conference Room of the CPPJ Administrative Building.

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Upon motion by Roy Mardis, duly seconded by Robert McDaniel, the Jury unanimously approved Resolution 2014-2018 – A Resolution of Support for the 2014-2015 LGAP Grant Program Due December 19, 2014.

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RESOLUTION 2014-018

A RESOLUTION OF SUPPORT FOR THE FY 2014-2015 LOCAL GOVERNMENT ASSISTANCE PROGRAM GRANT DUE DECEMBER 19, 2014

WHEREAS, the FY 2014-2015 Local Government Assistance Program provides financial assistance to the local units of government in rural areas for the sole purpose of improving or rehabilitating certain qualified projects;

WHEREAS, the FY 2014-2015 LGAP Grant will be administered by the Office of Community Development (OCD); and

WHEREAS, the grant application and guidelines require a resolution of support from the local governing authority; and

WHEREAS, the Claiborne Parish Police Jury is applying for up to \$100,000 of FY 2014-2015 LGAP grant monies at the parish level; and

WHEREAS, the Claiborne Parish Police Jury intends to use these grant monies on up to possibly (1) one project for the Claiborne Parish Police Jury for the extension of the natural gas line and purchase of an emergency standby generator for the New Parish Public Works Facility located on Hwy 2 which is estimated at a cost of \$100,000; and

WHEREAS, the Claiborne Parish Police Jury will be providing local funds up to \$10,000 to ensure completion of the awarded project;

BE IT RESOLVED, that the Claiborne Parish Police Jury does hereby approve and support this grant application and its purpose.

Upon a motion by Roy Mardis and duly seconded by Bob McDaniel this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, December 10, 2014.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis, Adkins and Young

Nays – (0) none

Abstain – N/A

Absent – (0)

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2014-2019 – 2015 Authorizing Resolution for OPCS.

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**RESOLUTION 2014-019 - AUTHORIZING RESOLUTION**

Authorizing Resolution 2015

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5317, New

Freedom Program and executing with the Louisiana Department of Transportation and Development upon project approval.

WHEREAS, the Director of the Louisiana Department of Transportation and Development is authorized to make grants for a New Freedom projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5317 the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964, and the U.S. Department of Transportation requirements thereunder, and

WHEREAS, it is the goal of the applicant that the disadvantaged business enterprise be used to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Claiborne Parish Police Jury:

1. That the Parish President is authorized to execute and file an application(s) on behalf of Claiborne Parish Police Jury with the Louisiana Department of Transportation and Development, to aid in the financing of operating assistance projects pursuant to the New Freedom Program, USC 5317.
2. That the Parish President is authorized to execute and file with such applications and assurance or any other document required by the U.S. Department of Transportation and Development effectuating the purpose of the Title VI of the Civil Rights Act of 1964.
3. That the Parish President is authorized to furnish such additional information as the Louisiana Department of Transportation and the Development may require in connection with the application for the program of projects submitted to FTA.
4. That the Parish President is authorized to set forth and execute affirmative disadvantaged business policies in connection to any procurements made as part of the project.
5. That the Parish President is authorized to execute grant contract agreements on the behalf of Claiborne Parish Police Jury with the Louisiana Department of Transportation and Development for aid in the financing of operating assistance projects.

The undersigned duly qualified and acting Secretary/Treasurer of the Claiborne Parish Police Jury certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Claiborne Parish Police Jury held on December 10, 2014.

*/s/Dwayne Woodard* \_\_\_\_\_  
Secretary/Treasurer

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Robert McDaniel gave a brief update on the various building projects with the Claiborne Parish Police Jury. The New Hwy 2 Road Shop roof should be almost complete, the CID is in the process of renovations, the Admin Building is getting close to going out for bid on sealing the brick and roof work, and the Courthouse is in the process of a future roof replacement.

Upon motion by Joe Sturges, duly seconded by Mark Furlow, the Jury unanimously approved and authorized Superintendent Tommy Durrett, Secretary-Treasurer Dwayne Woodard, and Parish Attorney Danny Newell to begin the process of drawing up an agreement with Union

County Arkansas and the Claiborne Parish Police Jury to turn over the portion of West State Line Road to Union County Arkansas to bring back in the future for the Jury to review and then approve.

There were no recommendations from the Finance Committee.

President Scott Davidson read the Resolution from Claiborne Parish Hospital Service District #3, requesting that the Police Jury place a ½ cent parish wide sales tax proposition in support of CMMC on the March 28, 2015 ballot.

Upon motion by Joe Sturges, duly seconded by Robert McDaniel, the Jury approved the accept the resolution from CPHSD#3 by a vote of 7-3 (For - Stevens, Furlow, McDaniel, Sturges, Lewis, Adkins, Davidson) and 3 being against (Penix, Young and Mardis) requesting that the Claiborne Parish Police Jury place a ½ parish wide sales tax on the March 28, 2015 ballot.

At this time, President Scott Davidson presented and read aloud the proposed parish wide ½ sales tax proposition to be placed on the March 28, 2015 ballot.

President Davidson explained the Police Jury’s Operating Procedure where a new tax proposal has to “rest” 30 days before formal action can be taken on said action by the Police Jury.

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The following resolution was offered by \_\_\_\_\_, and seconded by \_\_\_\_\_:

**RESOLUTION 2014-020**

A resolution ordering and calling a special election to be held in the Parish of Claiborne, State of Louisiana, to dedicate the revenues derived from a special tax therein; making application to the State Bond Commission in connection therewith and providing for other matters in connection therewith.

**BE IT RESOLVED** by the Police Jury of the Parish of Claiborne, State of Louisiana (the “Governing Authority”), acting as the governing authority of the Parish of Claiborne, State of Louisiana (the “Parish”), that:

**SECTION 1. Election Call.** Subject to the approval of the State Bond Commission, and under the authority conferred by Article VI, Section 29(B) of the Constitution of the State of Louisiana of 1974, the applicable provisions of Chapter 5, Chapter 6-A and Chapter 6-B of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on March 28, 2015, between the hours of seven o’clock (7:00) a.m., and eight o’clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

## PROPOSITION

Shall the Claiborne Parish Police Jury (the "Parish"), under the provisions of Article VI, Section 29 of the Constitution of the State of Louisiana of 1974, and other constitutional and statutory authority, be authorized to levy and collect, a tax of one-half of one percent (0.5%) (the "Tax") upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the Parish, all as defined by law, for a period of ten (10) years, commencing May 1, 2015 and ending May 1, 2025, the levy of the Tax for the first year is expected to collect approximately \$700,000, with the proceeds of the Tax (after paying costs of collecting and administering the Tax), to be transferred to the Claiborne Parish Hospital Service District No. 3 (the "District") pursuant to an Intergovernmental Agreement with the Parish and dedicated for the purpose of the District's operation, maintenance and improvement of hospital facilities and equipment for the Claiborne Memorial Medical Center (formerly known as the Homer Memorial Hospital)?

**SECTION 2. Publication of Notice of Election.** A Notice of Special Election shall be published in *The Haynesville News*, a newspaper of general circulation within the Parish, published in Homer, Louisiana, and being the official journal of the Governing Authority, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date fixed for the election, which Notice shall be substantially in the form attached hereto as **Exhibit A** and incorporated herein by reference the same as if it were set forth herein in full.

**SECTION 3. Canvass.** This Governing Authority shall meet at its regular meeting place, the Police Jury Room of the Police Jury Complex Administrative Building, Homer, Louisiana, on **WEDNESDAY, APRIL 8, 2015, NINE O'CLOCK (10:00) A.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said election.

**SECTION 4. Polling Places.** The polling places set forth in the aforesaid Notice of Special Election are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

**SECTION 5. Election Commissioners; Voting Machines.** The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held on Wednesday, April 8, 2015, as provided in

Section 3 hereof. All registered voters in the Parish are entitled to vote at said special election and voting machines shall be used.

**SECTION 6. Authorization of Officers.** The Secretary-Treasurer of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary-Treasurer of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election, including but not limited to, appropriate submission to the Federal Department of Justice under Section 5 of the Federal Voting Rights Act of 1965, as amended.

**SECTION 7. Furnishing Election Call to Election Officials.** Certified copies of this Resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines in and for the Parish of Claiborne, State of Louisiana, and the Registrar of Voters in and for said Parish, as notification of the special election herein called in order that each may prepare for said election and perform their respective functions as required by law.

**SECTION 8. Employment of Counsel.** It is recognized, found and determined that a real necessity exists for the employment of Legal Counsel in connection with the election; accordingly, Breithaupt, Dunn, DuBos, Shafto & Wolleson, LLC, Monroe, Louisiana, is hereby employed as legal counsel to perform comprehensive, legal and coordinate professional work with respect to the election. Counsel shall (i) prepare and submit to the Governing Authority for adoption all proceedings incidental to the election; (ii) advise the Governing Authority with respect to the election; and (iii) in the event said election carries, to serve as Bond Counsel in connection with the funding of proceeds of the Tax into Bonds. The fee to be paid Bond Counsel shall be an amount not greater than the Attorney General's then current Bond Counsel Fee Schedule and other guidelines for comprehensive, legal and coordinate professional work, together with reimbursement of out-of-pocket expenses incurred and advanced in connection with the election, said fee to be payable by the Governing Authority subject to the Attorney General's written approval of said employment and fee.

**SECTION 9. Application to State Bond Commission.** Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event that election carries for further consent and authority to dedicate the proceeds of the tax, and a certified copy of this Resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

**SECTION 10.** This Resolution shall become effective only upon the Governing Authority's final adoption in accordance with its policies and procedures concerning election call resolutions.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
D'arcy Stevens				
Mark Furlow				
Robert McDaniel				
Joe Sturges				
Scott Davidson				
Lavelle Penix				
Roy Lewis				
Roy Mardis				
Jerry Adkins				
Rev. Willie Young				

And the resolution was declared adopted on this, the 10th day of December, 2014.

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Dwayne R. Woodard, Secretary-Treasurer

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Scott Davidson, President

**EXHIBIT A**

**NOTICE OF SPECIAL ELECTION**

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority") acting as the governing authority of the Parish of Claiborne, State of Louisiana (the "Parish") on December 10, 2014, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, MARCH 28, 2015**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

**PROPOSITION**

Shall the Claiborne Parish Police Jury (the "Parish"), under the provisions of Article VI, Section 29 of the Constitution of the State of Louisiana of 1974, and other constitutional and statutory authority, be authorized to levy and collect, a tax of one-half of one percent (0.5%) (the "Tax") upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the Parish, all as defined by law, for a period of ten (10) years, commencing May 1, 2015 and ending May 1, 2025, the levy of the Tax for the first year is expected to collect approximately \$700,000, with the proceeds of the Tax (after paying costs of collecting and administering the Tax), to be transferred to the Claiborne Parish Hospital Service District No. 3 (the "District") pursuant to an Intergovernmental Agreement with the Parish and dedicated for the purpose of the District's operation, maintenance and improvement of hospital facilities and equipment for the Claiborne Memorial Medical Center (formerly known as the Homer Memorial Hospital)?

The said special election will be held at the following polling places situated within the Parish, which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, to-wit:

**LOUISIANA DEPARTMENT OF ELECTIONS & REGISTRATION  
PRECINCTS LOCATION REPORT FOR THE**

PARISHWIDE POLLING PLACES	
Precinct	Location
1	Fire District 6 - Summerfield Station, 12125 Hwy. 2 Alt., Bernice
3	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
5	New Village Hall, 15329 Hwy. 9, Athens
7	Crossroads Community Center, 3494 Hwy. 519, Athens
8	Homer City Hall, 400 East Main Street, Homer
10	Lisbon Community Center, 131 Hebron Road, Lisbon
11	Lisbon Community Center, 131 Hebron Road, Lisbon
21	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
22	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
31	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
34	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville

PARISHWIDE POLLING PLACES	
Precinct	Location
35	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
36	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
37	New Claiborne Parish Fair Building, 1563 Fairgrounds Drive, Haynesville
41	Harris Community Center, 2800 Harris Road, Minden
42	Harris Community Center, 2800 Harris Road, Minden
51	New Village Hall, 15329 Hwy. 9, Athens
81	Lisbon Community Center, 131 Hebron Road, Lisbon
84	Homer City Hall, 400 East Main Street, Homer
85	Homer City Hall, 400 East Main Street, Homer
87	Homer City Hall, 400 East Main Street, Homer
88	Homer City Hall, 400 East Main Street, Homer
91	Junction City Mayor's Office, 106 West Third Street, Junction City
92	Homer City Hall, 400 East Main Street, Homer
93	Homer City Hall, 400 East Main Street, Homer
94	New Village Hall, 15329 Hwy. 9, Athens
96	Homer City Hall, 400 East Main Street, Homer

The polling places set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those designated according to law.

The said special election will be held in accordance with the applicable provisions of Chapter 5, Chapter 6 and Chapter 6-B of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitute therefor, as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Police Jury Room of the Police Jury Complex Administrative Building, Homer, Louisiana, on **WEDNESDAY, APRIL 8, 2015**, at **TEN O'CLOCK (10:00) A.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used thereat.

**THUS DONE AND SIGNED** at Homer, Louisiana, on this, the \_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST: \_\_\_\_\_ /s/ Scott Davidson  
President

\_\_\_\_\_/s/ Dwayne R. Woodard  
Secretary-Treasurer

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Upon motion by Mark Furlow, duly seconded by Robert McDaniel, the Jury unanimously approved the request by Secretary-Treasurer Woodard to hold a public hearing on the proposed

sales tax proposition on Monday, January 5, 2015 at 6:30 p.m. at the Claiborne Parish Library Events Center to hear public input on the proposed sales tax proposition. This meeting will be deemed as a Special Called Meeting of the Claiborne Parish Police Jury.

After much discussion, mainly concerning the timing of placing the tax before the people of the Parish and whether or not all measures had been taken to cut costs before calling a tax for the hospital, President Davidson called for a vote on the Resolution.

Upon motion by Joe Sturges, duly seconded by Robert McDaniel, the Jury approved with a vote of 7 for (Stevens, Furlow, Sturges, McDaniel, Davidson, Adkins and Lewis) and 2 being against (Young and Penix) with 1 abstain (Mardis) Resolution 2014-020 – A Resolution Approving the Proposition due to the Bonding Commissions Deadline of December 17, 2014 – with the understanding that the Resolution can be pulled based on the VOTE of the PJ on the January 7, 2015 regular scheduled meeting.

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Upon motion of Roy Mardis, duly seconded by Mark Furlow, the Jury unanimously approved the request from Tommy Durrett, Road Superintendent to use Manpower to fill the position of Operator II since none of the current Hwy Dept. employees applied for the position.

Upon motion by Joe Sturges, duly seconded by Robert McDaniel, the Jury unanimously approved the request from CPHSD #1 to re-appoint Mr. Keith Kilgore the board. His term expires on December 31, 2014.

Mr. Joseph Merritt, Jr. requested that the Police Jury to consider him for the position of District #7 Juror due to the election of Juror Roy Lewis as the Mayor of the Town of Homer.

The request from President Scott Davidson to place on the agenda of the Special Called Meeting on January 5, 2015 for the task of appointing the replacement for Mr. Roy Lewis District #7 Juror, who was elected as Mayor of the Town of Homer was approved.

Mr. L.C. Ford asked the Jury why he couldn't park his truck and trailer on his property on the Franklin Estates Rd. Juror Roy Mardis explained to Mr. Ford this was to prevent damage to the Franklin Estates Road with trucks traveling the road and tearing it up. He stated the Parish received grant money to make this a nice road and he, as a juror, was trying to help protect it from being damaged by heavy hauler traffic. The Police Jury informed Mr. Ford that they planned to enforce Ordinance No. 759.

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### **ITEM #34 – December 10, 2014 – AGENDA**

#### **SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

North Claiborne Hospital Service District  
Contract #1213-CLB-0001 Amount - \$45,000  
Project – emergency power generator for clinic building  
Status – contract awarded to TGS Contractors and construction is complete and we are in the process of seeking reimbursement and filing the close-out papers.

CPSO – Criminal Investigation Division Bldg  
Contract #1213-CLB-0002 Amount - \$27,560  
Project – removal of road top curb unit in training room and resealing of front outer brick  
Status – pre-bid conference scheduled for Nov 18<sup>th</sup>. Will be advertised for bid on Nov 13<sup>th</sup>, 20<sup>th</sup> & 27<sup>th</sup>.

2. CWEF Projects

Norton Shop Water System  
Contract #1011-CWEF-CLB-0001

Amount - \$31,900

Project – rehab & re-coating of standpipe tank

Status – quotes for this project will be received, contracts are signed and construction is complete. Documents signed for reimbursement from state and close-out prepared and reimbursement received.

3. Sales Tax Collections for October 2014 – net of \$56,703 from gross collections of \$58,157 on taxable sales of \$5,386,953.

Net sales tax collections for September 2014 – \$66,131 – decrease \$-9,428 (-14.26%)

Net sales tax collections for October 2013 - \$88,291 – decrease \$-31,588 (-35.78%)

4. Cash position at November 30, 2014 - \$6,425,665

Cash position at November 30, 2013 - \$7,371,728 (decrease of \$-946,063)

Cash position at October 31, 2014 - \$6,575,831 (decrease of \$-150,166)

See Deposit Balances by Institution for breakdown at November 30, 2014 –

5. Total Receipts for the month of November 2014 – \$172,433

6. Upcoming important dates and meetings I plan to attend –

12/18 – CPHSD#3 Board Meeting

1/5 – 2015 Proposed Budget Public Hearing

1/5 – Public Hearing on Proposed CMMC ½ cent sales tax (@ Library)

1/5 – Committee Meetings (if needed)

1/7 – January 15 Regular Meeting

1/20 – Public Meeting for Proposed Roundabout @ Library

2/3 – Bid openings for Courthouse Roof & Admin Bldg Exterior Rehab

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Additional Public Comment:

Mark Furlow congratulated Roy Lewis for being elected as Mayor.

Juror Roy Mardis addressed the public in reference to pads for parking trucks. The Parish DOES NOT do this. We only install pads for Claiborne Parish School bus turn-a-rounds on a reimbursement basis. Roy Mardis also congratulated Roy Lewis on his position as Mayor.

President Scott Davidson introduced the Mayor Elect Roy Lewis as Town of Homer Mayor.

District #7 Juror, Roy Lewis read his resignation letter to the Jury. His resignation will be effective on or about December 31, 2014.

Rev. Young and District #6 Juror Lavelle Penix wanted it noted that they were not against the Hospital and agreed that that Hospital needed the Police Jury’s and Parish’s support but that they were not in favor of the time, manner or process in which the proposed tax was being called.

Upon motion by Jerry Adkins, duly seconded by Joe Sturges, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President