

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
November 4, 2015
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the fourth day of November, 2015. On being called to order by President, Scott Davidson, the following jurors were present:

D'Arcy Stevens, Mark Furlow, Robert "Bob" McDaniel, Joe Sturges, Lavelle Penix, George Tigner, III, Roy Mardis, Jerry Adkins, and Rev. Willie Young, Sr.

There were 18 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, District Attorney Danny Newell, Mr. Paul Cook of Athens (2016 Juror-elect District 5), Mr. Kevin Gray of Homer (2016 Juror-elect District), Mr. Joe Merritt (2016 Juror-elect District 7), Mr. Tommy Sanders (2016 Juror-elect District 8), Mr. Gil Dowies of Homer (2016 Juror-elect District 9), Mr. Tim Cain of Claiborne Parish OOCs, Mrs. Pam Suggs of the Claiborne Parish Library, Town of Homer Mayor Roy Lewis, Mrs. Teresa Raley of the Claiborne Parish 4-H, Mr. Joey White of the Claiborne Parish Economic Development Board, Mr. Derrick Frazier of CMMC, Mr. Mark Brown of CPHSD #3, Mr. Sonny Greeson of Lisbon, and Mrs. Teresa McDaniel of Haynesville.

The meeting was opened with a word of Prayer led by Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Lavelle Penix.

Upon motion by Lavelle Penix, duly seconded by Mark Furlow, the Jury unanimously voted to adopt the Regular agenda as presented.

Upon motion by Joe Sturges, duly seconded by Roy Mardis, the Jury unanimously voted to amend the agenda and add the following:

1. Request from the Claiborne Parish School Board, in a letter received November 2, 2015, requesting that the CPPJ Hwy Department make necessary repairs to a driveway located at 171 Sam Foster Road in Haynesville, LA that is used as a bus turnaround. The work is to be done on a reimbursement basis.
2. Request from Secretary-Treasurer Dwayne R. Woodard, to enter into an engagement letter with Bosch & Statham LLC for the audit of the Police Jury's 2015 Financial Statements at a cost not to exceed \$19,680 plus out of pocket expense. (same as prior year)
3. Request from Secretary-Treasurer Tommy Durrett, requesting that the Police Jury consider certain equipment expenditures for the remainder of the 2015 year and the upcoming 2016 budget

Upon motion by Lavelle Penix, duly seconded by George Tigner, III, the Jury unanimously approved the consent agenda as follows:

1. Approval of the October 7, 2015 regular meeting minutes.
2. Payment of the October 2015 bills as approved by the Claims Committee.
3. Sitting of the Thanksgiving 2015 Holiday – lunch Tuesday 11/24 at the New Road Barn on Hwy 2, off Wednesday 11/25 to Friday 11/27 – return to work on Monday 11/30.
4. Sitting of the Christmas 2015 Holiday – lunch Wednesday 12/23, off Thursday 12/24 to Friday 1/1 – return to work on Monday 1/4/2016.

5. Sitting of the 2015 Buy-back payroll date – December 11, 2015 – request forms will go out with the 12/4/2015 payroll checks and due back on Wednesday 12/9/2015.
6. Request from Homer Elementary School, in a fax received October 27, 2015 – requesting al to place ribbon flags around the Claiborne Courthouse Square in honor of Breast Cancer Awareness Month
7. Request to advertise for bid- Sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of MC-30 Prime Oil, CRS-2, SS-1, AEP and AC-10 Asphalt Cement necessary for the maintenance of Claiborne Parish roads for the year 2016
8. Request to advertise for bid – Sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of Claiborne Parish roads for the year 2016.
9. Request to advertise for bid – Sealed bid are hereby invited by the Claiborne Parish Police Jury for the purchase of pit run, sand, pea gravel and maintenance rock gravel for the year 2016.
10. Request to advertise for bid – Sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of LA C-1 “modified”, LA C-2, and LA C-3 granite crushed stone for the year 2016.
11. Request to advertise for bid – Sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off-road & highway use) for use by Parish Owned Vehicles for the year 2016.
12. Request from the Town of Haynesville, in a letter received October 23, 2015, requesting the 2015 budgeted allotment for the Town’s Christmas Festival and to be included in the 2015 budget for the same amount.

Regular Agenda

Considered out of order, President Scott Davidson moved to handle the amendments at the beginning, instead of the end of the agenda.

Upon motion by Joe Sturges, duly seconded by Lavelle Penix, the Jury unanimously approved the request from the Claiborne Parish School Board, in a letter received November 2, 2015, requesting that the CPPJ Hwy Department make necessary repairs to a driveway located at 171 Sam Foster Road in Haynesville, LA that is used as a bus turnaround. The work is to be done on a reimbursement basis.

Upon motion by Jerry Adkins, duly seconded by Mark Furlow, the Jury unanimously approved request from Secretary-Treasurer Dwayne Woodard, to enter into an engagement letter with Bosch & Statham LLC for the audit of the Police Jury’s 2015 Financial Statements at a cost not to exceed \$19,680 plus out of pocket expenses. (cost is the same as the prior year)

Upon motion by Lavelle Penix, duly seconded George Tigner, III, the Jury unanimously approved, upon recommendation by the Garage Committee, to draw up the specs and let for bid for the purchase of a new Tar Truck for the Highway Department (current truck is a 1995 model) for the 2016 year.

Upon motion by Lavelle Penix, duly seconded by Roy Mardis, the Jury unanimously approved, upon recommendation by the Garage Committee, the purchase on state contract, of a new John Deere 5303 4x4 with front end loader (to replace a 2008 model having clutch issues) in the amount of \$31,095.

Juror Lavelle Penix told the Jury that there are several 14 Yard Dump Trucks with a lot of mileage, but for the most part they are running very well. He would like to see the Equipment Fund maintain a reserve of \$130,000 for emergency purposes, in case one of these trucks was to break down beyond reasonable repair.

President Scott Davidson read a notice that 1 hour of Ethics training is required to be completed by December 31, 2015 for all Jurors and Parish Employees.

Upon motion by Roy Mardis, duly seconded by Joe Sturges, the Jury approved the request from the Board of Commissioner of the Evergreen Fire Protection District, in a letter received October 14, 2015, recommending that the Police Jury appoint Mr. Marvin Ethridge of 376 Pistol Thomas Road in Haynesville, LA to fill the unexpired term of Glenn Johnston which expires on December 31, 2015. Mr. Johnston resigned on September 14, 2015.

Upon motion by George Tigner, III, duly seconded Joe Sturges, the Jury unanimously approved the request from the Board of Commissioners of the Evergreen Fire Protection District, in a letter received October 14, 2015, recommending that the Police Jury re-appoint Mr. Marvin Ethridge of 376 Pistol Thomas Road in Haynesville, LA for a (2) two-year term that will expire on December 31, 2017.

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved Resolution – 2015 - 020 – A Resolution to Abandon a Certain Section of Parish Road No. 166, the Rodriguez Road, Situated in the NW/4 SE/4 of Section 35, Township 19 North, Range 8 West of Claiborne Parish. A Public Hearing was held at 9:00 am on November 4, 2015. There were no public complaints and all signatures have been obtained.

RESOLUTION 2015-020

A RESOLUTION TO ABANDON A CERTAIN SECTION OF PARISH ROAD NO. 166, THE RODRIGUEZ ROAD, SITUATED IN THE NW/4 SE/4 OF SEC. 35 ALL IN T19N, R8W OF CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has received a request from Byron Jeremy Patterson and James R. & Angela Fussell in a letter received September 8, 2015, supporting the abandonment and removal of a certain portion of Parish Road No. 166, the Rodriguez Road, from the Claiborne Parish Road System; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the said Parish Road No. 166 from a point 1,800 ft west from Harris Road; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of the portion of said Parish Road No. 166, the Rodriguez Road; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon the afore mentioned portion of Parish Road No. 166, the Rodriguez Road, and will not maintain the said road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Lavelle Penix and duly seconded by Joe Sturges this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, November 4, 2015.

Yeas - (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Tigner, Mardis, Adkins and Young

Nays - (0) None

Abstain - N/A

Absent - (0) None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Roy Mardis, duly seconded by Mark Furlow, the Jury unanimously approved a letter from Secretary-Treasurer Woodard on behalf of the Claiborne Parish Police Jury to Mr. David North, Engineer for the LADOTD, asking for a remedy concerning the dangerous intersection of US 79 and LA 9 Truck Bypass to prevent future fatal accidents.

Upon motion by George Tigner, III, duly seconded by Lavelle Penix, the Jury unanimously approved the Presentation of the Parish Wide Capital Road Improvement Program for the 2015 - 2017 as required by the Parish Transportation Act.

Upon motion by Lavelle Penix, duly seconded by Robert McDaniel, the Jury unanimously approved assignment contract with the Parish's Section 8 Voucher currently with the Louisiana Housing Development Corporation with Ms. Holly Smith of North Louisiana Housing, LLC. (Louisiana Housing Development Corporation will no longer be doing business in this area. Ms. Smith is already serving as administrator; the only change will be the company name.)

At this time, the President Scott Davidson announced the sitting of the date for Finance Committee to work on 2015 budget amendments and 2016 proposed budgets will be November 30th at 2:00 pm.

At this time, the Jury entered into discussion about the need to call a special joint meeting of the Claiborne Parish Police Jury and Claiborne Parish Hospital Service District to discuss the current state of CMMC and the short & long term direction/plan of the Board concerning the Quorum management group and its role with the hospital. Rev. Young wanted it noted that he has tried for several months to meet personally with the Board Chair Mr. Mark Brown concerning such things. Board Chair Mark Brown stated that he felt it would be in the best interest of all parties that the meeting be held after such time the audited financial statements are available and the accurate financial position of the at the hospital can be presented. Rev. Willie Young, Sr. told the Jury that he had been asked by several citizens concerning the lay-offs and he wants to know more about the tax that was passed to help save the hospital. Rev. Young said he had been trying to meet with the hospital for 3 months on the financial statements. This is why he was in favor of a meeting with the Police Jury and the Board. He said that if the Jury was in charge of overseeing the hospital, then, they need to see financial statements. Lavelle Penix responded to Rev. Young, by telling him, he understood that the Police Jury does not have control of anything dealing with the hospital, but, appointing the Board. Attorney Danny Newell confirmed that the Board is in charge of the hospital and the Jury's role is relegated to appointing the Board. Robert McDaniel told the Jury the Hospital Board was made up of a team that he had total confidence in the current Board. Mr. McDaniel said that he was in favor of waiting until January for the audited statements.

District 5 Juror Lavelle Penix made a motion to call a special joint meeting of CPPJ and the CPHSD#3 on Thursday, November 12 at 6:00 pm, which was duly seconded by Rev. Willie Young, Sr. At this time President Davidson asked for a show of hands of those in favor of calling said meeting – one (1) Rev. Willie Young, then a show of hands for those against calling said meeting – seven (7) Stevens, Furlow, McDaniel, Sturges, Tigner, Mardis and Adkins. Juror Penix abstained. The motion failed.

President Scott Davidson read aloud, a letter, from the Village of Athens former Secretary Mrs. Bobby Sue Powell, thanking the Jury for the work and support they have provided for the Village of Athens over the years that she had served as secretary for the Village.

President Scott Davidson read a letter from Mr. Gary Lewis, overseer of the Harris Community Center, thanking the Police Jury for the electrical heating and roof repairs performed on the polling place. President Davidson also thanked Claiborne Electric Co-Op Operation Round-Up for providing help with funding this project.

ITEM #27 – November 4, 2015 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPSO – Criminal Investigation Division Building

Contract #1213-CLB-0002 Amount - \$27,560

Project – removal of rood top curb unit in training room and resealing of front outer brick

Status – Bid awarded to Pro-Build Construction of Homer for \$31,626 and project is complete and waiting on clear lien certificate to pay retainage. Full reimbursement has been received from LGAP.

CPPJ – Police Jury Administration Building

Contract #1314-CLB-0001 Amount - \$49,800

Project – repairs/renovations to the exterior of the PJ Administration Building

Status – Bid awarded to Garcia Construction and project is 90% complete and full reimbursement has been received from LGAP.

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property

Contract #1415-CLB-0001 Amount - \$25,000

Project – extension of natural gas line to the Police Jury owned property on Hwy 2

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2

Contract #1415-CLB-0002 Amount - \$14,167

Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2

2. CWEF Projects

Central Claiborne Water System

Contract #1112-CWEF-CLB-0002

Amount - \$40,000

Project – change of scope granted for purchase of new pumps and controllers

Status – construction is 100% complete and full reimbursement has been received from CWEF

Middle Fork Water System

Contract #1213-CWEF-CLB-0001

Amount - \$45,000

Project – water system improvements

Status – project is 100% complete and full reimbursement has been received from CWEF.

3. Sales Tax Collections for September 2015 – net of \$66,535 from gross collections of \$68,241 on taxable sales of \$6,342,123.

Net sales tax collections for August 2015 – \$65,401 – increase \$1,134 (1.73%)

Net sales tax collections for September 2014 - \$66,131 – increase \$401 (0.61%)

4. Cash position at October 31, 2015 - \$7,273,386

Cash position at October 31, 2014 - \$6,578,380 (increase of \$695,006)

Cash position at September 30, 2015 - \$7,273,521 (decrease of \$-135)

See Deposit Balances by Institution for breakdown at October 31, 2015 –

5. Total Receipts for the month of October 2015 – \$492,978

6. Upcoming important dates and meetings I plan to attend –

11/6 – LRPIC Board Meeting in Monroe

11/9 – CDC meeting Max LeCompte & CP Economic Develop Board

11/10 – OOCs Board Meeting

11/19 – CPHSD #3 Board Meeting

11/30 – Committee Meeting

12/9 – Regular Meeting

Additional Public Comment:

Mark Brown, Chairman of the Hospital Board, told the Jury, the Board would meet with them, any time, but, he would like to present audited financial statements, instead of presenting figures that have not been audited.

Toney Johnson voiced his concern about the current contract with Quorem and the Board not having time to hire an administrator, if they choose not to renew the contract.

Juror Mark Furlow told Jury, he was concerned with Pafford Ambulance’s service and response times in Claiborne Parish. Mr. Furlow stated that Pafford has bypassed the Claiborne Memorial Hospital numerous times and has taken patients to Minden, even when the patient requested to go the CMMC. He suggested that the Parish may want to consider putting the ambulance service out for bid and so that the Parish can be under a contract for ambulance service. Mr. Furlow told the Jury that he has had many meetings with Pafford and stressed his concerns, but that Pafford continues to operate as status quo.

Upon motion by Lavelle Penix, duly seconded by Mark Furlow, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President