

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
October 8, 2014
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the eight day of October 2014. On being called to order by President, Scott Davidson, the following jurors were present:

D'Arcy Stevens, Mark Furlow, Robert "Bob" McDaniel, Joe Sturges, Lavelle Penix, Roy Lewis, Roy Mardis, Jerry Adkins and Rev. Willie J. Young, Sr.

There were 20 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Claiborne Parish Librarian Pam Suggs, Mrs. Jodie Heigle of the Claiborne Parish OPCS, Mrs. Cathy Greeson of OEP, Mr. Ethan Coker, President of the Claiborne 4-H Livestock Club, Mr. Lee Faulk and Mrs. Teresa Raley of the Claiborne 4-H, Mrs. Jackie Roberts of the Haynesville News, Mrs. Michelle Bates of the Guardian Journal, Mr. Joey White of Claiborne Electric, Mr. Wade Holloway of the Claiborne Parish Watershed District, Parish Attorney Danny Newell, Mr. Derrick Frazier of Claiborne Memorial Medical Center, Mrs. Rene Cross of Homer, Mrs. Teresa McDaniel and Mr. Chic Hines of Haynesville.

The meeting was opened with a word of Prayer led by Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Claiborne Parish Livestock President, Ethan Coker.

Upon motion by Roy Mardis, duly seconded by Roy Lewis, the Jury unanimously voted to adopt the Regular agenda as presented.

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously voted to amend the regular agenda and add the following:

1. Reminder – The Claiborne Parish Police Jury will be hosting the Sparta Groundwater Conservation District Commission Meeting on Thursday, October 16th, 2014 at 1:00 pm at the Claiborne Parish Library Events Center at 1:00 pm.
2. Request from Secretary-Treasurer Woodard that the Police Jury enter into an engagement agreement with Bosch & Statham CPA's of Jonesboro, for the 2014 audit of the Parish's financial statements for \$19,680. (2013 total cost was \$19,884.41 and 2012 was \$19,555.78)
3. Request from Claiborne Parish Hospital Service District #3 for \$25,000 to help offset the costs of rebranding Claiborne Memorial Medical Center from Homer Hospital. These funds would come from unrestricted General Fund monies.
4. Request from Claiborne Council on Aging Executive Director Denise Blackwell, in a letter received October 7, 2014. Requesting that the Police Jury include in its budget \$2,000.00 for the rehab of the building located 608 East Fourth Street.

Upon motion by Roy Mardis seconded by Jerry Adkins, the Jury unanimously approved the consent agenda as follows:

1. Approval of the September 10, 2014 regular meeting minutes.
2. Payment of the September 2014 bills as approved by the Claims Committee.
3. Request from DART, in a letter received September 15, 2014, requesting the use of the Courthouse Square to display silhouettes of domestic abuse victims in recognition of Domestic Abuse Awareness Month.

Regular Agenda:

Considered out of order, President Scott Davidson asked to handle the Grant's Committee report first.

Upon motion by Roy Mardis, duly seconded by Joe Stuges, the Jury unanimously approved, upon motion by the Grants Committee, the request to apply for the 2015-2016 Capital Outlay funding in the amount of \$1,000,000 to help fund the building of the proposed new CP Sheriff's Office & Female Detention Center.

Claiborne Parish 4-H Livestock President, Mr. Ethan Coker invited everyone out to the Buyer's Dinner and Livestock show on Thursday, October 16, 2014.

President Scott Davidson announced the PERS employer contribution rate will decrease to 14.50% for 2015, compared to 16.00% for 2014.

Upon motion by Lavelle Penix, duly seconded by Mark Furlow, the Jury unanimously approved the following Iron Ore Bids August 2014-August 2015:

Area 1 – Thomas Bridgeman & Janelle Youngblood at \$1.00 per yard
Area 2 – Bays, Atkins, Bryan Sisters at \$1.00 per yard
Area 3 – Buzzy Buckner at \$1.00 per yard
Area 4 – No Bid
Area 5 – Thomas Whitman at \$1.00 per yard
Area 6 - Russell Langley at \$1.25 per yard
Area 7 – No Bid
Area 8 – No Bid

Upon motion by Joe Sturges, duly seconded by Lavelle Penix, the Jury unanimously approved the request from Evergreen Fire Department to Re-appoint Mr. Buddy Thomas of 1149 Hwy 521, Haynesville, LA to a two year term expiring on December 31, 2016.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved the new equipment rates for the Claiborne Parish Highway Department as follows:

14 Yard Dump Truck – from \$70.00 to \$85.00 per hour
8 Yard Dump Truck – from \$70.00 to \$85.00 per hour
John Deere Side Cutter – from \$85.00 to \$100.00 per hour
2500 Gal. Dist. Truck – from \$100.00 to \$125.00 per hour
Komatsu 39 Dozier – from \$80.00 to \$100.00 per hour
963 Track Loader – from \$65.00 to \$85.00 per hour
Tractor & Bush hog – from \$50.00 to \$65.00 per hour
Vermeer Chipper – from \$50.00 to \$65.00 per hour
Lo-Boy Truck & Trailer – from \$65.00 to \$75.00 per hour
Komatsu Track Hoe – from \$90.00 to \$120.00 per hour
Bronc Power Broom – from \$45.00 to \$65.00 per hour
Komatsu 250 Loader – from \$65.00 to \$85.00 per hour
120 Cat Motor Grader – from \$80.00 to \$100.00 per hour
Komatsu Back-Hoe – from \$65.00 to \$80.00 per hour
Cat Wheel Packer – from \$55.00 to \$65.00 per hour
Pick-up Truck – from \$25.00 to \$40.00 per hour
Chain Saw-Welding – from \$30.00 to \$40.00 per hour
Chip Spreader – from \$175.00 to \$200.00 per hour
Zipper – from \$95.00 to \$120.00 per hour

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved the hardship request from Mr. Bobby Bell of 140 Plum Tree Road in Haynesville, LA for driveway repairs.

Upon motion by Lavelle Penix, duly seconded by Rev. Willie Young, Sr., the Jury unanimously approved Resolution 2014-11 – Resolution for Off-System Bridges for Fiscal Year 2013/2014.

RESOLUTION 2014-011

RESOLUTION FOR OFF-SYSTEM BRIDGES FOR FISCAL YEAR 2013/2014

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State, and

WHEREAS, the responsibility to inspect, rate and load post these bridges under the authority of Claiborne Parish in accordance with those standards is delegated by the Louisiana Department of Transportation and Development to Claiborne Parish.

NOW, THEREFORE BE IT RESOLVED, by the governing authority of Claiborne Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period beginning October 1, 2013, and ending September 30, 2014.

1. The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, and obsolete structural ratings or any missing structural ratings.
3. All Parish owned or maintained bridges which require load posting or closings are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1118. All DOTD supplies load posting information concerning a bridge has been critically reviewed by the Parish Road Superintendent Prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplies to the Parish by the LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

Upon a motion by Lavelle Penix and duly seconded by Rev. Willie Young this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 8, 2014.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis, Adkins and Young

Nays – (0)

Absent – (0)

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Joe Sturges, duly seconded by Lavelle Penix, the Jury unanimously approved Resolution 2014-012 – Resolution Authorizing President or Secretary-Treasurer to Sign Documents on Behalf of Claiborne Parish Concerning the Sale of the Parish’s Interest of Certain Adjudicated Properties.

RESOLUTION 2014-012

A RESOLUTION AUTHORIZING THE PRESIDENT OR SECRETARY-TREASURER TO SIGN DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE SALE OF THE PARISH’S TAX INTEREST IN THE SALE OF CERTAIN ADJUDICATED PROPERTIES

WHEREAS, the Claiborne Parish Police Jury awarded the high bid of \$510.00 plus back taxes and associated costs to Mrs. Bonnie Richardson for the purchase of the Parish’s tax interest in the said adjudicated property located at 1848 Church Street in Haynesville, Louisiana 71038 – Parcel No. 9320001700;

WHEREAS, the Claiborne Parish Police Jury awarded the high bid of \$1,214.36 plus back taxes and associated costs to Mr. James Shelton for the purchase of the Parish’s tax interest in the said adjudicated property located at 8225 Hwy 534 in Haynesville, Louisiana 71038 – Parcel No. 9320075210;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHRORIZES the President, Scott Davidson or Secretary-Treasurer Dwayne R. Woodard to sign and execute documents on behalf of the Claiborne Parish Police Jury relating to the sale of these tax interests.

Upon a motion by Joe Sturges and duly seconded by Lavelle Penix this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 8, 2014.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis, Adkins and Young

Nays – (0)

Abstain – N/A

Absent – (0)

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2014-013 – Resolution Adopting the Police Jury’s 2015 Housing Assistance Programs Five Year Administrative Plan and Annual Plan.

RESOLUTION 2014-013

A RESOLUTION CALLING FOR A HEARING FOR PUBLIC INPUT CONCERNING THE POLICE JURY’S 2015 HOUSING ASSISTANCE PROGRAMS FIVE YEAR ADMINISTRATIVE PLAN AND ANNUAL PLAN AND THE ADOPTION OF SAID PLANS

WHEREAS, HUD, according to the Quality Housing and Work Responsibility Act of 1998 (QHWRA), all Public Housing Agencies (including the Claiborne Parish Police Jury) shall develop a Five Year Plan and an Annual Plan with a Statement of Mission, Goals and Objectives. The PHA (Claiborne Parish Police Jury) shall prepare a plan and call a hearing to request comments and input from the community about said plan and then submit the completed plan to HUD;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury called a hearing at its regular meeting on August 6, 2014 and advertised said meeting in the official journal of the Parish. The hearing asked for comments from the public about input into the annual plan and the administrative plan to discuss the Mission, Goals and Objectives of the Section 8 Housing Assistance programs administered by the Police Jury. And, in addition, the hearing attempted to address the housing needs of the lower income population of the Parish. Copies of the proposed annual plan were displayed at the hearing to be held at the Claiborne Parish Police Jury Complex located at 507 West Main Street, Homer LA on Friday September 12, 2014 at 10:00 a.m. The hearing was open to the public.

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury does hereby adopted the Five Year and Annual Plan for the PHA 246 HUD Programs administered by the Parish.

Upon a motion by Lavelle Penix and duly seconded by Joe Sturges this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 8, 2014.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis, Adkins and Young

Nays – (0)

Absent – (0)

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Rev. Willie Young, Sr., duly seconded by Robert McDaniel, the Jury unanimously approved Resolution 2014-014 – Resolution Adopting the Amended Intergovernmental Cooperative Agreement and Trust Agreement.

**RESOLUTION 2014-014 OF THE
CLAIBORNE PARISH POLICE JURY**

WHEREAS, the Claiborne Parish Police Jury is a member of the Louisiana Rural Parish Insurance Cooperative (“LRPIC”), formed in 1988 for the purposes of jointly providing casualty and property protections and administering insurance coverages and protections on behalf of the member entities;

WHEREAS, LRPIC is governed by an Intergovernmental Cooperative Agreement, executed in October 1, 1988;

WHEREAS, certain amendments (the “Amendments”) to the Intergovernmental Cooperative Agreement, attached hereto in clean and redline form as **Exhibit A** and **Exhibit B**, were approved by the LRPIC Board of Directors on September 26, 2014;

WHEREAS, the Louisiana Rural Parish Insurance Cooperative Trust Agreement (the "Trust Agreement"), attached hereto as **Exhibit C**, was approved by the LRPIC Board of Directors and representatives of the member parishes on September 26, 2014;

WHEREAS, the LRPIC Board of Directors, through the Appointment of Successor Agent to Trustee, attached hereto as **Exhibit D**, appointed U.S. Bank National Association as the agent to the Trustee of the LRPIC Trust;

NOW, THEREFORE, BE IT RESOLVED that the Amendments to the LRPIC Intergovernmental Cooperative Agreement are approved and ratified.

IT IS FURTHER RESOLVED that the Trust Agreement is approved and ratified.

IT IS FURTHER RESOLVED that the appointment of U.S. Bank National Association as the agent to the Trustee is approved and ratified.

IT IS FURTHER RESOLVED that a certified copy of this resolution and attachments be forwarded to the LRPIC Administrator, Arthur J. Gallagher & Co., 3000 Kilpatrick Blvd., Suite 100, Monroe, LA 71201.

IT IS FURTHER RESOLVED that Exhibit A, Exhibit B, Exhibit C, and Exhibit D shall be publicly available for viewing at the Claiborne Parish Police Jury, 507 West Main Street, Homer, LA 71040.

The above resolution was duly introduced, seconded, and the vote thereon was as follows:

<u>JURY MEMBER</u>	<u>YEA</u>	<u>NAY</u>
D'Arcy Stevens	X	_____
Mark Furlow	X	_____
Robert McDaniel	X	_____
Joe Sturges	X	_____
Scott Davidson	X	_____
Lavelle Penix	X	_____
Roy Lewis	X	_____
Roy Mardis	X	_____
Jerry Adkins	X	_____
Rev. Willie Young	X	_____

I hereby certify that the above and foregoing resolution was duly introduced, seconded, and adopted by the Claiborne Parish Police Jury in legal session convened on the 8th day of October, 2014.

/s/Dwayne R. Woodard
Secretary-Treasurer

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2014-015 – A Resolution to Adjust HCV Payment Standard to 90% of FMR

RESOLUTION 2014-015

A RESOLUTION TO ADJUST HVC PAYMENT STANDARD TO 90% OF FMR

WHEREAS the Claiborne Parish Police Jury recognizes that the Housing Choice Voucher Program is requesting a reduction of the FMR (Fair Market Rates) used in the calculation of

subsidy rents to be reduced from 100% to 90%. This cost saving method is needed to ensure the continued assistance for low income families currently receiving rental assistance.

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury does approve this reduction to 90% of FMR for use in rent calculations for the HCV Program for all bedroom size units effective November 1, 2014.

Upon a motion by Lavelle Penix and duly seconded by Joe Sturges this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regularly scheduled meeting convened on Wednesday, October 8, 2014.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis, Adkins and Young

Nays – (0)

Absent – (0)

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Rev. Willie Young, Sr., duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2014-016 – A Resolution of Support for the 2015/2016 Capital Outlay Budget Request Due By November 1, 2014.

RESOLUTION 2014-016

A RESOLUTION OF SUPPORT FOR THE FY 2015/2016 CAPITAL OUTLAY BUDGET REQUEST DUE BY NOVEMBER 1, 2014

WHEREAS, the FY 2015-2016 Capital Outlay Budget Request is due by November 1, 2014;

WHEREAS, the Claiborne Parish Police Jury has enlisted the help of the Coordinating & Development Corporation’s help in submitting this request; and

WHEREAS, the Parish has purchased 28.71 acres for the purpose of constructing and building a new Sheriff’s Office and Female Detention Center to replace its dilapidated facility; and

WHEREAS, the Claiborne Parish Police Jury is requesting up to \$1,000,000 of FY 2015-2016 Capital Outlay Budget at the parish level; and

WHEREAS, the Claiborne Parish Police Jury intends to use these monies for the furnishing of equipment/radios and fixtures for the proposed new Claiborne Parish Sheriff’s Office and Female Detention Center estimated at a cost of \$1,000,000; and

WHEREAS, the Claiborne Parish Police Jury will be providing locally generated funds up to \$7,000,000 to ensure completion of the project;

BE IT RESOLVED, that the Claiborne Parish Police Jury does hereby approve and support this capital outlay application and its purpose.

Upon a motion by Rev. Willie Young, Sr. and duly seconded by Joe Sturges this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, October 8, 2014.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis, Adkins and Young

Nays – (0)

Abstain – N/A

Absent – (0)

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Robert McDaniel gave a brief report of the Building and Grounds Committee. He said the bids for the 2 adjudicated properties have been accepted and the surplus Armory Building has been sold. The OOCS is still waiting to hear from Garcia Construction concerning the OOCS. Mr. McDaniel informed the Jury that several meetings have been held with Mr. Coco and a host of other people involved in helping with the design of the proposed new CPSO & Female Detention Facility. He looks forward to seeing the initial drawings and plans from Mr. Coco in the future.

Upon motion by Robert McDaniel, duly seconded by Joe Sturges, the Jury unanimously approved, upon motion from the Building and Grounds Committee, to legally advertise and let for bid the cutting of timber on the 28 acres on Hwy 2 that was purchased for the site of the proposed CPSO and Female Detention Facility.

Upon motion by Roy Lewis, duly seconded by Joe Sturges, the Jury unanimously approved to accept the presentation of Resolution #7 from the Village of Athens Stating Their Intentions to Un-incorporate.

President Scott Davidson reminded everyone that the Claiborne Parish Police Jury will be hosting the Sparta Groundwater Conservation District Commission Meeting on Thursday, October 16, 2014 at 1:00 pm at the Claiborne Parish Library Events Center.

Upon motion by Roy Mardis, duly seconded by Mark Furlow, the Jury unanimously approved the request from Secretary-Treasurer Woodard the Police Jury enter into an engagement agreement with Bosch & Statham CPA's of Jonesboro, for the 2014 audit of the Parish's financial statements for \$19,680.00. (2013 total cost was \$19,884.41)

Upon motion by Robert McDaniel, duly seconded by Joe Sturges, the Jury voted 9 with being for and 1 being against, the request from Claiborne Parish Hospital Service District #3 for \$25,000 to help off-set the costs of rebranding Claiborne Memorial Medical Center from Homer Hospital. These funds would come from the unrestricted General Fund monies. (For -Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Lewis, Mardis and Adkins. Against – Young)

Upon motion by Joe Sturges, duly seconded by Roy Mardis, the Jury unanimously approved the request from the Council on Aging Executive Director Denise Blackwell, in a letter received October 7, 2014, requesting the Police Jury include in its budget \$2,000 for the rehab of the building located at 608 East Fourth Street.

ITEM #24 – October 8, 2014 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LA Local Road Safety Grant

Amount – amended amount \$191,000

Due Date – October 1, 2006

Project – Parish wide road sign upgrade & rehab

Status – Aillet, Fenner & Jolley have started the engineering on the project and reimbursement has been submitted and received. Project is accepted and complete. All payments except retainage have been made and reimbursements received.

2. LA Local Road Safety Grant

Amount – amended amount \$42,500

Due Date – October 1, 2007

Project – Parish road sign inventory

Status – Combined into the 2006 project.

3. LGAP Projects –

North Claiborne Hospital Service District

Contract #1213-CLB-0001 Amount - \$45,000

Project – emergency power generator for clinic building

Status – contract awarded to TGS Contractors and constructions should start in next 30 to 45 days

CPSO – Criminal Investigation Division Bldg

Contract #1213-CLB-0002 Amount - \$27,560

Project – removal of road top curb unit in training room and resealing of front outer brick

Status – working with engineer to go out for quotes within the next 30 days

4. CWEF Projects

Norton Shop Water System

Contract #1011-CWEF-CLB-0001

Amount - \$31,900

Project – rehab & re-coating of standpipe tank

Status – quotes for this project will be received, contracts are signed and construction is complete. Documents signed for reimbursement from state and close-out prepared.

5. Sales Tax Collections for August 2014 – net of \$57,527 from gross collections of \$62,624 on taxable sales of \$5,773,939.

Net sales tax collections for July 2014 – \$89,623 – decrease \$-32,096 (-35.81%)

Net sales tax collections for August 2013 - \$59,900 – decrease \$-2,373 (-3.96%)

6. Cash position at September 30, 2014 - \$6,696,537

Cash position at September 30, 2013 - \$8,159,910 (decrease of \$-1,463,373)

Cash position at August 31, 2014 - \$6,959,622 (decrease of \$-263,085)

See Deposit Balances by Institution for breakdown at September 30, 2014 –

7. Total Receipts for the month of September 2014 – \$187,497

8. Upcoming important dates and meetings I plan to attend –

10/16 – Sparta Meeting @ Library

10/27 – Committee Meetings

11/5 – Regular Meeting

11/14 – LRPIC Meeting in Monroe

11/20 – CPHSD #3 Meeting

Additional Public Comment:

Cathy Greeson gave a brief update on the CDC's Ebola concern. She stated the CDC was in touch with the OEP and Homeland Security daily and she would update the Jury should anything arise.

Second Judicial DA Candidate, Danny Newell, asked everyone to vote #62 on November 4, 2014.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the meeting was adjourned.

Dwayne R. Woodard
Secretary-Treasurer

Scott Davidson
President