

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
October 4, 2017  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 4 of October, 2017. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Kevin Gray, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, and Gil Dowies.

Jurors Joe Sturges and Rev. Willie Young were absent.

There were 16 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Claiborne Parish Director of Libraries Mrs. Pam Suggs, Claiborne Parish Coroner Dr. Mark Haynes, OOCS Executive Director Mr. Tim Cain, Claiborne Parish Clerk of Court Brian Flynn, CPWSD Commissioner Mr. Sam Dowies, Claiborne Parish 4-H Chair Mrs. Teresa Raley, Claiborne Parish 4-H Agent Mr. Lee Faulk, Claiborne Parish 4-H Livestock Club President Ethan Coker, Mr. Mark Brown of the CEC & CPHSD#3, District #36 Senator Ryan Gatti, Mr. Steve Koskie of Koskie CPA, Ms. Jackie Roberts of the Haynesville News, and Mr. Doyle Huckabay of Homer.

The meeting was opened with a word of Prayer led by Scott Davidson, followed by the Pledge of Allegiance led by Mr. Ethan Coker.

Upon motion by Mark Furlow, duly seconded by Tommy Sanders, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Joe Merritt, duly seconded by Kevin Gray, the Jury unanimously approved the consent agenda as follows:

**Consent Agenda:**

1. Approval of the September 13, 2017 regular meeting minutes.
2. Payment of the September 2017 bills as approved by the Claims Committee.
3. Request from Ms. Linda Mozeke, Rural Advocate for Claiborne Parish DART, in a letter received September 14, 2017 requesting permission to place silhouettes on the Claiborne Parish Courthouse Lawn for the week of October 30 to November 4 in observance of Domestic Abuse Awareness Month.
4. Request from Claiborne Christmas Committee, in a letter received September 18, 2017, requesting their annual budgeted amount of \$500 for support of the annual Christmas Parade and to be included in the Parish's 2018 budget.

**Regular Agenda:**

District 36 Senator Ryan Gatti gave a legislative update concerning the happenings in Baton Rouge and District 36.

President Scott Davidson reminded everyone that the Ethic Training for all Parish Employees and Elected Officials is due by December 31, 2017.

Claiborne Parish 4-H Livestock President Mr. Ethan Coker invited all Jurors out to the Parish Fair and Buyers Supper.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the presentation of the Police Jury's Budget Policy as part of the Louisiana Legislative Auditor's AUP requirements.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved Resolution 2017 – 015 – Resolution for Off-System Bridges for Fiscal Year 2016/2017.

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## RESOLUTION 2017-015

### RESOLUTION FOR OFF-SYSTEM BRIDGES FOR FISCAL YEAR 2016/2017

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State, and

WHEREAS, the responsibility to inspect, rate and load post these bridges under the authority of Claiborne Parish in accordance with those standards is delegated by the Louisiana Department of Transportation and Development to Claiborne Parish.

NOW, THEREFORE BE IT RESOLVED, by the governing authority of Claiborne Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period beginning October 1, 2016, and ending September 30, 2017.

1. The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, and obsolete structural ratings or any missing structural ratings.
3. All Parish owned or maintained bridges which require load posting or closings are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1118. All DOTD supplies load posting information concerning a bridge has been critically reviewed by the Parish Road Superintendent Prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplies to the Parish by the LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

Upon a motion by Gil Dowies and duly seconded by Kevin Gray this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 4, 2017.

Yeas – (8) Laird, Furlow, Gray, Davidson, Cook, Merritt, Sanders and Dowies

Nays – (0) None

Absent – (2) Sturges and Young

Abstain – N/A

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously voted to pull all bids associated with the Hwy 2 Road Barn Generator, and to re-bid the project with a tentative opening date on November 6, 2017. This action was taken due to the low bidder's request to withdraw from the project.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes, gave his monthly Coroner's report. He stated there were (2) Hospice/ER deaths and (5) CEC's.

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**ITEM #17– October 4, 2017 – AGENDA**

**SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property  
Contract #1415-CLB-0001 Amount - \$25,000  
Project – extension of natural gas line to the Police Jury owned property on Hwy 2  
Status – Change of scope submitted to Office of Community Development

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2  
Contract #1415-CLB-0002 Amount - \$14,167  
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2  
Status – Bid awarded to Industrial Generators of Athens, LA for \$24,349

CPPJ – Pine Hill Water System  
Contract #1516-CLB-0001 Amount \$21,500  
Project – repaint exterior of elevated storage tank located on Hwy 70  
Status – contracts submitted to the State and approved

CPPJ – South Claiborne Water System  
Contract #1516-CLB-0002 Amount \$21,500  
Project – install ATS on emergency generators at well sites  
Status – contracts submitted to the State and approved

2. CWEF Projects

Leatherman Creek Water System  
Contract #1415-CWEF-CLB-0001 Amount - \$25,000  
Project – Repair and rehab of ground storage tank  
Status – Construction complete

South Claiborne Water System  
Contract #1415-CWEF-CLB-0003 Amount - \$25,000  
Project – Waterline extension between Barnes Road and Frazier Road  
Status – Construction complete and reimbursement received

Gilgal Water System  
Contract #1415-CWEF-CLB-0004 Amount - \$5,317  
Project – Installation of automated water leveling equipment  
Status – Construction is complete and reimbursement received

3. Sales Tax Collections for August 2017 – net of \$75,941 from gross collections of \$80,144 on taxable sales of \$4,308,924.  
Net sales tax collections for July 2017 – \$49,610 – increase \$26,331 (53.08%)

Net sales tax collections for August 2016 - \$42,934 – increase \$33,007 (76.88%)

- 4. Cash position at September 30, 2017 - \$8,186,545  
 Cash position at September 30, 2016 - \$7,614,783 (increase of \$571,762)  
 Cash position at August 31, 2017 - \$8,781,414 (decrease of \$-594,869)

See Deposit Balances by Institution for breakdown at September 30, 2017 –

- 5. Total Receipts for the month of September 2017 – \$143,724
- 6. Upcoming important dates and meetings I plan to attend –

- 10/12 – Economic Development Board Meeting, Haynesville Town Council
- 10/16 – Kick-off meeting with Civic Source
- 10/26 – CPHSD#3 Finance Committee & Board Meeting
- 10/30 – Committee Meetings
- 11/8 – Regular Meeting

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Additional Public Comments:

There were no other public comments.

Ms. Jackie Roberts of the Haynesville News invited everyone out to the DART Prayer Vigil on Thursday, Nov. 2, at 6:00 pm at the City Hall. She asked for men, especially, to stand up against domestic violence.

Mr. Tim Cain of the OOCS invited everyone to their Senior Expo on October 5<sup>th</sup> at the City Hall. He informed the Jury that lunch would be provided, along chances to win various door prizes which were donated by area vendors.

President Scott Davidson announced that the LADOTD will be closing the gates on Lake Claiborne on October 6<sup>th</sup> and will maintain the level of just below 7ft until the middle of January.

Juror Mark Furlow asked Sam Dowies about the giant salvinia on Lake Claiborne. CPWD Commissioner Sam Dowies informed him that the CPWD, along with the LDWF was currently spraying and still researching better ways to fight it. He stated there were several upset individuals who came to the CPWD meeting in September but after they learned what the Watershed Commission has been doing to fight the problem they were satisfied to know their concerns weren't being ignored.

Senator Ryan Gatti reassured the Jury that he will be there for Claiborne Parish and that he will be available if we ever need his help.

Upon motion by Mark Furlow, duly seconded by James Laird, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President