

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
January 10, 2018  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 10<sup>th</sup> of January 2018. On being called to order by President, Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

There were 18 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, District Attorney Danny Newell, Executive Director of the CPPJ OOCs Tim Cain, Claiborne Parish Director of Libraries Mrs. Pam Suggs, Mr. Vince Ory, Mrs. Nancy Smock, and Ms. Asia Story of the Claiborne Parish Library, Claiborne Parish Clerk of Court Mr. Brian Flynn, Claiborne Parish Tax Assessor Mr. Bob Robinson, Claiborne Parish Coroner Dr. Mark Haynes, Mr. Lee Faulk and Mrs. Teresa Raley of the Claiborne Parish 4-H, Mr. Jerry Whitton and Mr. Sam Dowies of the Claiborne Parish Watershed District, Mr. Joey White of the CEDB and CEC, and Mr. Andy Smock of Athens.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Paul Cook, duly seconded by Joe Merritt, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously voted to amend the regular agenda and add the following item:

1. Request from Road Superintendent Tommy Durrett to fill the open position (due to the retirement of Donald Farley) of Operator II with an in-house posting of the job opening.

At this time, 2017 President Scott Davidson turned the meeting over to 2017 Vice-President Mark Furlow to start the process of electing the officers for the 2018 year.

2017 Vice-President Mark Furlow opened the floor for nominations for the 2018 President of the Police Jury. Rev. Willie Young nominated 2017 President Scott Davidson, seconded by Joe Sturges. Kevin Gray moved that the nominations for President be closed, which was duly seconded by Paul Cook. Upon motion by Joe Sturges, duly seconded by James Laird, Scott Davidson was elected President of the Police Jury by acclamation for the 2018 calendar year.

At this time, 2017 Vice-President Mark Furlow turned the meeting back over to President Scott Davidson.

President Scott Davidson opened the floor for nominations for the 2018 Vice-President of the Police Jury. Kevin Gray nominated 2017 Vice-President Mark Furlow, seconded by Tommy Sanders. Rev. Willie Young moved that the nominations for Vice President be closed, which was seconded by Joe Sturges. Upon motion by Joe Merritt, duly seconded by Joe Sturges, Mark Furlow was elected Vice President of the Police Jury by acclamation for the 2018 calendar year.

Upon motion by Rev. Willie Young, duly seconded by Joe Sturges, the Jury unanimously appointed Dwayne R. Woodard as Secretary-Treasurer for the Claiborne Parish Police Jury for a two-year period ending December 31, 2019.

Rev. Willie Young asked that item #13 be pulled from the consent agenda and handled as a separate item on the regular agenda.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury approved the amended consent agenda, with #13, which dealt with a request from the Village of Athens, moved to the regular agenda as the first item.

**Consent**

- 10. Approval of the December 6, 2017 regular meeting minutes.
- 11. Payment of the December 2017 bills as approved by the Claims Committee.
- 12. Permission to advertise for 2018 culvert bids (galvanized and plastic type).
- 13. Request from the Town of Athens, in a letter received December 27, 2017, requesting a new Corporate Limit Sign to be installed on Hwy 518 East. Previous sign was hit by a vehicle and damaged beyond repair. This will be done via the Village's ad valorem tax credit. \*\*\*(Moved to the regular agenda at the request of Rev. Willie Young.)

**Regular Agenda**

At this time, District 10 Juror Rev. Willie Young explained that he wanted the item pulled because he had received several complaints about Village Constable Keith Watkins and wanted to know what, if any certifications Mr. Watkins held to serve as Village Constable. President Davidson said that he was sure Mr. Watkins would be able to attend and be present at the February meeting to answer any questions concerning his qualifications and that he would reach out to Mr. Watkins and issue him an invitation to attend.

Upon motion by Paul Cook, duly seconded by Tommy Sanders, the request from the Village of Athens, in a letter received December 27, 2017, requesting a new Corporate Limit Sign to be replaced on Hwy 518 East, the previous sign was hit by a vehicle and damaged beyond repair, was approved with a vote of nine (9) being for (Laid, Furlow, Gray, Sturges, Davidson, Cook, Sanders, Merritt, and Dowies) and one (1) being against (Young). The sign will be replaced and reimbursement will be via the Village's ad valorem tax credit.

At this time, President Scott Davidson and Juror District 5 Juror Paul Cook presented Claiborne Parish Librarian Mrs. Nancy Smock a Resolution honoring her 27 years of service to the Claiborne Parish Library.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the following 2018 Committees.

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**CLAIBORNE PARISH POLICE JURY – 2018 COMMITTEE ASSIGNMENTS**

**Revised – January 2018**

**Scott Davidson, President – ex-officio all**

**BUILDINGS & GROUNDS**

- Kevin Gray, Chair
- Joe Sturges
- Paul Cook
- Joe Merritt
- James Laird

**CLAIMS**

- Joe Sturges, Chair
- Kevin Gray – Buildings & Grounds

James Laird - General  
Gil Dowies - alternate  
Paul Cook – Road & Equipment  
Joe Merritt - Library

**FINANCE**

Gil Dowies, Chair  
Mark Furlow  
Paul Cook  
Rev. Willie Young  
Kevin Gray

**GARAGE**

Paul Cook, Chair  
James Laird  
Mark Furlow  
Tommy Sanders

**GRANTS**

Tommy Sanders, Chair  
Rev. Willie Young  
Joe Merritt  
Gil Dowies

**HOUSING**

Committee is comprised of the Jury as a whole.

**PERSONNEL**

Mark Furlow, Chair  
Joe Sturges  
Gil Dowies  
James Laird  
Rev. Willie Young  
Tommy Sanders

**ROAD**

Committee is comprised of the Jury as a whole.

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President Scott Davidson asked the Jury’s permission to handle the lone amendment to the agenda at this time.

Upon motion by Mark Furlow, duly seconded by James Laird, the Jury unanimously approved the request from Road Superintendent, Tommy Durrett, to fill the in-house position of Operator 2 with Mr. Jim Gardner and give him a raise of \$0.25 per hour beginning January 11, 2018. This position became open with the retirement of Donald Farley.

Upon motion by Joe Sturges, duly seconded by Kevin Gray, the Jury unanimously approved the setting of the Regular Meeting Dates for 2018 year which is normally, the Wednesday following the first Sunday of each month, except for dates conflicting with Holidays or the Board of Review.

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**2018 Meeting Dates**

February 7, 2018 – agenda closed at noon on January 31, 2018  
March 7, 2018 – agenda closed at noon on February 28, 2018  
April 4, 2018 – agenda closed at noon on March 28, 2018  
May 9, 2018 – agenda closed at noon on May 2, 2018  
June 6, 2018 – agenda closed at noon on May 30, 2018

July 11, 2018 – agenda closed at noon on July 3, 2018 (moved due to July 4<sup>th</sup> Holiday)  
 August 8, 2018 – agenda closed at noon on August 1, 2018  
 \*September 5, 2018 – agenda closed at noon on August 29, 2018  
 October 10, 2018 – agenda closed at noon on October 3, 2018  
 November 7, 2018 – agenda closed at noon on October 31, 2018  
 December 5, 2018 – agenda closed at noon on November 28, 2018  
 January 9, 2019 – agenda closed at noon on January 2, 2019

\*Subject to change based on the date needed for the Board of Review of the Tax Roll –  
 September 12 alternate date

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Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the Ordinance No. 784 – Adoption of 2018 Operating Budget for the Claiborne Parish Police Jury.

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THUS INTRODUCED by Juror \_\_\_\_\_ and duly seconded by Juror \_\_\_\_\_ at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 10, 2018.

For: \_\_\_\_\_  
 Against: \_\_\_\_\_  
 Absent: \_\_\_\_\_  
 Abstain: \_\_\_\_\_

ORDINANCE NO. 784

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING ON DECEMBER 31, 2018

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2018 and ending December 31, 2018.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2018, and ending December 31, 2018, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues		
Taxes:		
Ad valorem	\$2,845,200	
Sales & use	667,900	
Other	8,000	
Licenses and permits	95,100	
Intergovernmental revenues	1,960,600	
State revenue sharing	97,400	
Fines and forfeitures	640,300	
Grants and awards	240,000	
Other revenues	103,500	
Use of property and money	58,700	
Total Revenues		\$6,716,700
Expenditures		
General government:		
Legislative	125,400	

Judicial	1,165,400	
Elections	43,100	
Finance and administrative	366,700	
Other general government	357,400	
Public safety	447,400	
Public works	2,254,100	
Sanitation	674,000	
Health and welfare	19,800	
Culture and recreation	1,140,800	
Economic development and assistance	106,300	
Grants and rewards	60,000	
Conservation	6,300	
 Total Expenditures		<u>6,766,700</u>
 Excess (Deficiency) of Revenues Over Expenditures		(50,000)
 Other Financing Sources (Uses)		
Sale of assets	-	
Operating transfers in	675,000	
Operating transfers out	<u>(675,000)</u>	
Total Other Financing		
 Sources (Uses)		<u>-</u>
 Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses)		(50,000)
 Contingency	-	
 Fund Balance at Beginning of Year		<u>9,971,547</u>
 Fund Balance at End of Year		<u><u>\$9,921,547</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2018 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 10, 2018.

/s/Dwayne R. Woodard  
SECRETARY-TREASURER

/s/Scott Davidson  
PRESIDENT

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury, with a vote of nine (9) being for (Laird, Furlow, Gray, Sturges, Davidson, Cook, Merritt, Sanders and Dowies) and one (1) being against (Young), approved proposed Amended Ordinance No. 703 Sec 82 – 41 Penalties – An Ordinance of the Parish of Claiborne, State of Louisiana, Concerning Damage to Roads and Bridges

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**Sec. 82-41. Penalties.**

Penalties for violation of this article shall be as follows:

- (1) Any owner or operator of any vehicle or equipment described in this article violating any provision of this article shall be guilty of a misdemeanor and shall be fined not more than \$500.00 on the first offense and not more than \$1,000.00 on the occasion of the second offense thereafter. On occasion of the third and all subsequent offenses of damaging parish roads, rights-of-way or bridges as described in this article, the violator shall be fined not more than \$1,500.00 or sentenced to the parish jail for a period not to exceed 30 days, or both.
- (2) In addition to the fine referred to in subsection (1) of this section, the owner and operator of such vehicle or equipment shall be obligated to pay to the police jury a service charge of \$750.00 or the actual cost involved in repairing parish roads or in the removal of mud, trash, debris or litter, which sum is greater, when the Police Jury removes mud, displaced or disturbed soil, or trash, litter or debris from any parish road or road right-of-way or repairs any parish road, as a result of a violation of this article.
- (3) No person shall be arrested, charged or prosecuted for violation of this article unless they are first warned by the parish road superintendent and given the opportunity to obtain compliance status. Failure to do so shall subject the violator to all penalties in this article. Failure to comply within three days shall create a presumption of intent to violate this article. This shall not act as a release for any damages caused. Any complaints by the general public must be directed to the parish road superintendent.

**Sec. 82-42. Parish Road Fund.**

All funds collected under this Ordinance are hereby appropriated to the Claiborne Parish Road Fund for use in repairing and maintaining Claiborne Parish roads and bridges.

**Sec. 82-43 – 82-70. Reserved.**

**Scheduled Cost of Access Permit:**

*COST \$50.00 annually per truck* – payable by check or money order to the Claiborne Parish Highway Department.

The permit fee for a company will be capped at a MAXIMUM of 15 (fifteen) trucks per annum or \$750.00 (seven-hundred and fifty dollars) per company.

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Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury, with a vote of nine (9) being for (Laird, Furlow, Gray, Sturges, Davidson, Cook, Merritt, Sanders and Dowies) and one (1) being against (Young), approved the new form for the Ordinance 703 Road Use Permit for Heavy Hauler traffic on Parish Roadways.

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Ordinance 703 Permit  
Road Use Permit

Date: \_\_\_\_\_ Permit #: \_\_\_\_\_

Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Point of Access onto Parish Roads: \_\_\_\_\_

Oil Field \_\_\_\_\_ Other \_\_\_\_\_

I certify that the information supplied above is correct and the requirements stated in the Ordinance No. 703 will be obeyed.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

- \*Permit will expire on December 31<sup>st</sup> of the year issued.
  - \*The Claiborne Parish Police Jury Highway Department must be notified upon every location change.
  - \*A copy of the approved permit is to be kept in each vehicle traveling Parish Roads.
  - \*The Police Jury reserves the right to designate hauling routes.
  - \*No permit shall be issued for a period longer than 1 year.
  - \*Please include a list of vehicles and license plates numbers.
- Contact person about location change will be Claiborne Parish Police Jury Road Superintendent- Tommy Durrett at Office-(318)927-5033, Cell: (318)548-9694, or Fax- (318)927-5043. (Location Change may be via fax.)
- \*PAYMENTS FOR 2018 ARE DUE NO LATER THAN DECEMBER 31, 2017.

\*\*Permit Fee -\$50.00 Per Truck Annually with a MAX AMOUNT of \$750.00 per company.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Tommy Durrett –Road Superintendent)

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Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2018 – 001 – A Resolution Authorizing Signature Authority on the Parish’s Demand Deposit Accounts Effective January 10, 2018.

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**RESOLUTION 2018-001**

**A RESOLUTION AUTHORIZING THE PRESIDENT AND VICE PRESIDENT OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ALL OF THE PARISH’S BANK ACCOUNTS AND INVESTMENT ACCOUNTS EFFECTIVE JANUARY 10, 2018**

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 10, 2018;

WHEREAS, the Claiborne Parish Police Jury requires two signatures on all of the Parish’s bank accounts;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer or Assistant Secretary-Treasurer and either the Parish President or Vice-President or both executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow, Secretary-Treasurer Dwayne R.

Woodard and Assistant Secretary-Treasurer Shelia W. Washington to sign checks on the Parish's demand accounts on behalf of the Claiborne Parish Police Jury.

Upon a motion by Paul Cook and duly seconded by Joe Sturges this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 10, 2018.

Yeas – (10) Laird, Furlow, Gray, Sturges, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0)

Abstain – N/A

Absent - None

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved Resolution 2018 – 002 – A Resolution Authorizing the President, Vice-President and Secretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2018.

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RESOLUTION 2018-002

A RESOLUTION AUTHORIZING THE PRESIDENT, VICE PRESIDENT AND SECRETARY-TREASURER OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ANY AND ALL RESOLUTIONS CONCERNING THE OPERATION OF THE PARISH FOR THE CALENDAR YEAR 2018

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 10, 2018;

WHEREAS, the Claiborne Parish Police Jury requires signatures on certain resolutions and formal documents during the year concerning the operation of the Parish and its activities;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer, the Parish President or Vice-President or a combination of any two (2) executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow and Secretary-Treasurer Dwayne R. Woodard to sign documents on behalf of the Claiborne Parish Police Jury.

Upon a motion by Paul Cook and duly seconded by Gil Dowies this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 10, 2018.

Yeas – (10) Laird, Furlow, Gray, Sturges, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0)

Abstain – N/A

Absent - None

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President



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Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved Resolution 2018 – 003 – A Resolution to Abandon Parish Road No. 415, Scott Lane Situated in the SW/4 of Sec 8 of T20N, R7W of Claiborne Parish.

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RESOLUTION 2018-003

A RESOLUTION TO ABANDON PARISH ROAD No. 415, SCOTT LANE, SITUATED IN THE SW/4 OF SEC. 8 ALL IN T20N, R7W OF CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has deemed the entirety of Parish Road No. 415, Scott Lane to be unmaintainable in its current condition and due to the increase of criminal activity in the area, the Parish intends to abandon and remove Parish Road No. 415, Scott Lane, from the Claiborne Parish Road System; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the said Parish Road No. 415; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of Parish Road No. 415, Scott Lane; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon the afore mentioned Parish Road No. 415, the Scott Lane, and will not maintain the said road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Gil Dowies and duly seconded by Kevin Gray this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 10, 2018.

Yeas – (10) Laird, Furlow, Gray, Sturges, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0)

Abstain – N/A

Absent - None

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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President Scott Davidson read aloud the Public Notice from Claiborne Parish Fire District No. 5 concerning its ad valorem tax renewal election - Notice is hereby given that at its meeting to be held on Thursday, January 25, 2018 at 6:00 at the Claiborne Parish Fire District 5 Athens Station, 15327 Hwy 9, Athens, Louisiana, the Board of Commissioners of Claiborne Parish Fire Protection District No. 5, plans to consider adopting a resolution ordering and call an election to be held in Claiborne Parish Fire Protection District No. 5 to authorize the renewal of an ad valorem tax.

Upon motion by Joe Sturges, duly seconded by Kevin Gray, the Jury unanimously approved the request form the Claiborne Parish Hospital Service District #3, in a letter received December 18, 2017, to re-appoint Mrs. Beverlee Kilgore to serve another 4-year term as director with her term expiring on December 31, 2021.

The Police Jury received two nominations to fill the expired term of Dr. James E. Scriber for service on the Claiborne Parish Hospital Service District No. 3 Board – Mr. Loy Weaver and Mrs. Angela Kennedy – upon vote via a show of hands by the Jury members – Mrs. Kennedy was appointed by a vote of 6-3 to fill the open seat on the board. Mrs. Kennedy’s term expires on December 31, 2021. The votes were as follows – Kennedy (Laird, Furlow, Gray, Cook, Sanders and Dowies) and Weaver (Sturges, Merritt and Young)

Upon motion by Joe Sturges, duly seconded by Paul Cook, the Jury unanimously approved the request from the North Louisiana Criminalistics Lab Commission, in a letter received December 18, 2017, requesting that the Police Jury approve the Commission’s 2017 budget amendments and the Commission’s 2018 Proposed budget as required by LA RS 40:2261-22678.4

President Scott Davidson announced to the Jurors that the 2018 PJAL Black Caucus Membership Applications are available for any Juror that is interested in becoming a member. The Police Jury will pay your dues, ask Dwayne for an application if you are interested.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously tabled the request from Mrs. Suzan Bryant, Executive Director of the Claiborne Parish COA, in an email received December 11, 2017, for the Police Jury to consider adding a covered area to the COA Building which would aid the center with their food distribution, during inclement weather. This item was assigned to the Building and Grounds Committee.

There were no recommendations from the Roads Committee.

President Scott Davidson reminded all Jurors of the upcoming PJAL Annual Convention on January 17-19 at the Sheraton in New Orleans, LA.

Claiborne Parish Coroner Dr. Mark Haynes, gave his update on the Coroner’s Office for the month of December. He stated there were (3) Hospice/ER deaths and (5) CECs and no deaths requiring an autopsy. Dr. Mark also gave a report on the severity of the flu that has been reported earlier than normal in both his office and in the ER. Dr. Haynes recommended getting the flu shot, if you haven’t already.

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**ITEM #33 – January 10, 2018 – AGENDA**

**SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property  
Contract #1415-CLB-0001 Amount - \$25,000  
Project – extension of natural gas line to the Police Jury owned property on Hwy 2  
Status – Change of scope submitted to Office of Community Development

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2  
Contract #1415-CLB-0002 Amount - \$14,167  
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2  
Status – Bid awarded to Arcco Power Systems of Bossier City, LA for \$27,099

CPPJ – Pine Hill Water System  
Contract #1516-CLB-0001 Amount \$21,500  
Project – repaint exterior of elevated storage tank located on Hwy 70  
Status – contracts submitted to the State and approved

CPPJ – South Claiborne Water System  
Contract #1516-CLB-0002 Amount \$21,500  
Project – install ATS on emergency generators at well sites  
Status – contracts submitted to the State and approved

2. CWEF Projects

Leatherman Creek Water System  
Contract #1415-CWEF-CLB-0001 Amount - \$25,000  
Project – Repair and rehab of ground storage tank  
Status – Construction complete

3. Sales Tax Collections for November 2017 – net of \$47,798 from gross collections of \$49,627 on taxable sales of \$4,644,642.  
Net sales tax collections for October 2017 – \$44,623 – increase \$3,175 (7.12%)  
Net sales tax collections for November 2016 - \$39,174 – increase \$8,624 (22.01%)
4. Cash position at December 31, 2017 - \$7,674,454  
Cash position at December 31, 2016 - \$7,166,688 (increase of \$507,766)  
Cash position at November 30, 2017 - \$7,911,429 (decrease of \$-236,975)

See Deposit Balances by Institution for breakdown at December 31, 2017 –

5. Total Receipts for the month of December 2017 – \$362,541
6. Upcoming important dates and meetings I plan to attend –

1/17 – Economic Development Board Meeting  
1/25 – CPHSD#3 Board Meeting  
1/29/18 – Committee Meetings  
2/7 – Regular Meeting

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**Public Comments:**

District Attorney, Danny Newell asked for an update on the Round-A-Bout at the Bypass. Sheriff Ken Bailey stated it was due to be completed in March 2018.

Upon motion by Paul Cook, duly seconded by Mark Furlow, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President