

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
August 10, 2016
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Conference Room of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the Tenth day of August 2016. On being called to order by President Scott Davidson, the following Jurors were present:

Pat Stevens, Mark Furlow, Kevin Gray, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, and Gil Dowies.

District Ten Juror, Rev. Willie Young, Sr. was absent.

There were 16 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Mr. Tim Cain of the Claiborne Parish OOCs, Claiborne Parish Coroner Dr. Mark Haynes, Mrs. Pam Suggs of the Claiborne Parish Library, Mrs. Cindy Singleton of OEP, Parish Engineer Randal Smoak of Cothren, Graff & Smoak Engineering, Mr. Lee Faulk of the Claiborne Parish 4-H, District Attorney Danny Newell, Melissa Bosch and Michael Statham of Bosch & Statham CPA's, Judge Jay Caraway - Incumbent Candidate for Court of Appeals, District 36 Senator Ryan Gatti, Mr. Mark Brown of CPHSD#3, Mr. Joey White of Claiborne Electric, Ms. Jackie Roberts of the Haynesville News, and Mrs. Cathy Hightower of the Guardian Journal.

The meeting was opened with a word of Prayer led Joe Sturges, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved the regular agenda as presented.

Upon motion by Joe Sturges, duly seconded by Kevin Gray, the Jury unanimously approved to amend the agenda to include the following items:

1. Update from District State Senator Ryan Gatti.
2. Judge Jay Caraway, incumbent candidate for Louisiana Court of Appeal.

Upon motion by Gil Dowies, duly seconded by Joe Sturges, the Jury unanimously approved the consent agenda as follows:

1. Approval of the July 13, 2016 regular meeting minutes.
2. Approval of the July 2016 bills as approved by the Claims Committee
3. Request from the Claiborne Parish Fair Board, in a letter received July 13, 2016, requesting their 2016 annual budgeted contribution of \$4,000 and to be included in the Police Jury's 2017 budget for the same amount.
4. Request from the LSU AgCenter Hill Farm Research Station, in a letter received July 14, 2016, requesting for the Highway Department to repair numerous potholes on the paved roads of the Station. The work is to be done on a reimbursement basis.
5. Request from the Town of Homer, in a letter received July 14, 2016, requesting (1) one load of cold mix and for Highway Department to sweep the north and south walking trails at Mayfield Park. The work is to be done on a reimbursement basis under the Town's ad valorem tax credit.

Regular Agenda:

President Scott Davidson allowed Judge Jay Caraway and Senator Ryan Gatti to address the Jury at the beginning due to their busy schedules.

Judge Jay Caraway, incumbent candidate for the Louisiana Court of Appeal gave a brief background of his experience as Judge and his roots to Claiborne Parish. He asked the Jurors for their vote in the upcoming election.

Senator Ryan Gatti updated the Jurors on recent topics concerning Claiborne Parish, including the dangerous intersection at Hwy 9 and Hwy 518 in Athens.

CPHSD#3 Board Member Chair, Mark Brown, gave the Jury an update on the hiring of the new CEO for Claiborne Memorial Medical Center. He told the Jury that Mr. Sean Johnson of Yazoo City, MS has been hired and will start the first week of September. Mr. Johnson brings with him an impressive amount of experience in the medical field and is a very active member of his community. Mr. Johnson will be residing here in Claiborne Parish.

President Scott Davidson announced the Webster Parish Police Jury will be hosting the Region IV Meeting on Monday, August 22, 2016 at 5:00 pm at the Pine Hills Country Club. Please confirm with Leigh Ann if you are planning to attend.

Notice - To be in compliance with ACT 267 of the Louisiana Legislature- Notice is hereby given that the Claiborne Parish Police Jury ADOPT the 2016 ad valorem tax millages for all funds Wednesday, September 14, 2016 at 10:00 am at the Claiborne Parish Police Jury Administration Building in the Jury Chambers, located at 507 West Main Street, Homer, LA 71040.

Notice - The Claiborne Parish Police Jury will sit as a Board of Review for the 2016 Tax Roll for a 15-day period beginning on September 8, 2016 and ending on September 22, 2016. The hearing date for the Board of Review will be on Wednesday, September 14, 2016 at 10:00 am in the Jury Room of the CPPJ Administration Building located at 507 West Main Street in Homer, LA.

Notice - The Claiborne Parish Police Jury gives formal notice that at its meeting on Wednesday, September 14, 2016 at 10:00 am at the Jury Chambers of the Police Jury Complex located at 507 West Main Street, Homer, Louisiana, of its intent to consider adopting a resolution ordering and calling an election to be held in Claiborne Parish on Saturday, December 10, 2016 for the 1% Sales Tax in Claiborne Parish Sales Tax District (excluding the incorporated municipalities of Homer and Haynesville) for pay the costs of solid waste collection and disposal and for maintaining and improving public roads within the district.

Notice - The Claiborne Parish Police Jury gives formal notice that at its meeting on Wednesday, September 14, 2016 at 10:00 am at the Jury Chambers of the Police Jury Complex located at 507 West Main Street, Homer, Louisiana, of its intent to consider adopting a resolution ordering and calling an election to be held in Claiborne Parish on Saturday, December 10, 2016 for the continuation of ad valorem taxes for the support and maintenance of the Roads & Bridges (Road Fund) and the purchase and maintenance of the Parish Highway Equipment (Equipment Fund).

Notice - The Claiborne Parish Police Jury has called a hearing to request input from the public about its annual plan that discusses the Mission, Goal, and Objectives of the Section 8 Housing Assistance Programs administered by the Claiborne Parish Police Jury. Copies of the proposed annual plan shall be displayed at the Public Hearing at the Section 8 Office located at 621 South Main Street, Homer, Louisiana. The Hearing will be held on Friday September 16, 2016 at 10:00 am in Conference Room at the Police Jury Office Complex located at 507 West Main Street.

President Scott Davidson read aloud the notice from the PERS Retirement System for the Parish. The Contribution Rate for Plan A of the PERS will decrease to 12.50% effective January 1, 2017. The rate for 2016 is 13.00%.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the final 2015 Audit Report for the Claiborne Parish Police Jury, presented by Mrs. Melissa Bosch and Mr. Michael Statham of Bosch & Statham, CPA's.

Upon motion by Kevin Gray, duly seconded by Joe Sturges, the Jury unanimously accepted and approved the following legally advertised bids for the purchase of iron ore in areas 2, 3, and 6 for use by the Claiborne Parish Highway Department for the one (1) year period August 10, 2016 to August 8, 2017 and extend areas 1, 4, 5, 7, and 8 for another 30 days:

- Area 2 - Francis Bays (and Sisters) \$1.00 per cubic yard
Menefee Construction - \$0.90 per cubic yard
- Area 3 - Buzzy Buckner - \$1.00 per cubic yard
- Area 4 - No Bid
- Area 5- Tommy Whitman - \$1.00 per cubic yard
- Area 6 – Russell Langley - \$1.00 per cubic yard
- Area 7- No Bid
- Area 8 – No Bid

Upon motion by Kevin Gray, duly seconded by Joe Sturges, the Jury unanimously approved to award, upon recommendation from the Building & Grounds Committee, the lowest qualified bid on rehab of the Clerk of Court and the exterior of the East Main Street buildings in the amount of \$77,475 to Garcia Construction of Homer, Louisiana.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved, upon recommendation from the Building Committee, to change the Parish’s floor mat services for the Parish owned buildings effective September 1, 2016 to Tidy Bubbles of Homer, Louisiana.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved, upon recommendation from the Building Committee, to give the President and Secretary-Treasurer authorization to use any and all means at their disposal, including legal action, to remedy the roof warranty issues concerning the Clerk of Court roof issues.

Upon motion by Mark Furlow, duly seconded by Pat Stevens, the Jury unanimously approved, upon recommendation from the Personnel Committee, to allow Tommy Durrett to hire a Truck Driver thru manpower as early as next week. (The current applicant which accepted the job did not take position due to personal reasons.)

Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously approved, upon recommendation from the Finance Committee, to move the General Fund CD in the amount of \$106,220 from Regions Bank to Gibbsland Bank & Trust for 18 months at 0.85% due to the fact that Regions Bank is ceasing operations in Claiborne Parish. (Juror and Finance Chair, Gil Dowies, recused himself of presenting or voting on this issue)

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously approved the request from Mrs. Evelyn G. Lewis of the Friendship CME Church, in a letter dated July 20, 2016, requesting “Friendship Historic District” signs be placed before and after the church. Juror Tommy Sanders told the Jury, this was an honor to have something this historical in his district. President Scott Davidson told the public, the Jury would be glad to do this for any establishment in Claiborne Parish that has proof of its historic location.

The discussion of the LA Hwy 9 and 518 intersection in Athens was discussed earlier in Ryan Gatti’s update. Secretary-Treasurer, Dwayne Woodard told the Jury that Senator Ryan Gatti, Senator Mike Walsworth, and Representative Patrick Jefferson were all in the process of meeting with DOTD.

Claiborne Parish Coroner, Dr. Mark Haynes gave a brief update on the July 2016 Office of the Coroner. He stated there were 3 deaths, 1 autopsy, and 3 commitments for psychiatric reasons.

ITEM #25 – August 10, 2016 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property
Contract #1415-CLB-0001 Amount - \$25,000
Project – extension of natural gas line to the Police Jury owned property on Hwy 2

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2
Contract #1415-CLB-0002 Amount - \$14,167
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2

2. CWEF Projects

Leatherman Creek Water System
Contract #1415-CWEF-CLB-0001 Amount - \$25,000
Project – Repair and rehab of ground storage tank

South Claiborne Water System
Contract #1415-CWEF-CLB-0003 Amount - \$25,000
Project – Waterline extension between Barnes Road and Frazier Road

Gilgal Water System
Contract #1415-CWEF-CLB-0004 Amount - \$5,317
Project – Installation of automated water leveling equipment

3. Sales Tax Collections for June 2016 – net of \$45,071 from gross collections of \$46,257 on taxable sales of \$4,436,290.
Net sales tax collections for May 2016 – \$38,273 – increase \$6,798 (17.76%)
Net sales tax collections for June 2015 - \$60,670 – decrease \$-15,599 (-25.71%)

4. Cash position at July 31, 2016 - \$8,449,355
Cash position at July 31, 2015 - \$8,198,157 (increase of \$251,198)
Cash position at June 30, 2016 - \$8,554,867 (decrease of \$-105,512)

See Deposit Balances by Institution for breakdown at July 31, 2016 –

5. Total Receipts for the month of July 2016 – \$507,946

6. Upcoming important dates and meetings I plan to attend –

- 8/23 – CPHSD#3 Finance Meeting
- 8/25 – CPHSD#3 Board Meeting
- 9/6 – Committee Meetings
- 9/14 – Public Hearings, Regular Meeting, Board of Review

Additional Public Comment:

There was no other additional public comment.

Upon motion by Ms. Pat Stevens, duly seconded by Tommy Sanders, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President